

**Willington Public Library
Board of Directors
Regular Meeting
February 14th, 2024 7:00 PM**

Roll call and establishment of quorum- Present- KarenAnn Caldell, Kathy Ryan, Joanne Taraskiewicz, Nick Tella, Jen Tehan and Directors- Deb Linares and Hope Gove. Joy Wrona attended via Zoom.

Call to order was made at 7:05 PM. Quorum was established. Library Board meetings are held in person in the library and online via Zoom for the public.

Present to Speak- Mary Pat Maloney expressed her concern over missing meeting minutes, specifically Dec. 13th and Jan. 31st. She also made reference to what an Executive Session can and cannot be used for, such as using one for personnel matters and not for discussing job descriptions.

Acceptance of Minutes of January 24, 2024 meeting- The minutes had one sentence that was in question regarding the wording.

Under Present to Speak- 'The email was vague on whether or not the meeting could continue with or without the Executive Session, since the Executive Session was not specified what it was for on the agenda.' Kathy suggested it be changed to 'The purpose of the Executive Session was ...'. Joan suggested that since this doesn't change the context of the sentence, to disregard it, but more discussion ensued. Jen made a motion to accept this change. Motion passed.

Treasurer's Report- The library's January 2024 beginning balance was \$135,971.42 and the month's ending balance was \$120,858.51, but it did not include electricity or internet in the total. The directors will make sure the charges are reflected in next month's report.

Director's Report- The patron count for January was 708, up from last year which was 668. The STIF and Berkshire Bank accounts have been updated. The Berkshire bank CD is up for renewal and we need to discuss the renewal at either the 6 month or 1 year rate.

Old Business- The budget was reviewed and after discussion, it was voted on. Jen, Kathy, KarenAnn, Joy and Joan- Aye, Nick- Nay, vote passed. Jen made a motion to renew the Berkshire Bank CD at the 6 month rate, whatever rate it is at the time of the renewal. Kathy seconded. Motion passed.

New Business- Email Protocols- After much discussion, due to FOI protocol, no board member should send any emails with a quorum of board members in the email chain and no library business should be discussed because then the email is considered an official board

meeting. Because this situation happened recently, that email chain will now be sent to the town because it is considered a meeting with quorum.

Library Board Job Expectations- KarenAnn discussed what a board member's duties are such as attending board and fiscal meetings as needed. Jen suggested that if any board member disagrees with another board member and/or how a vote went, they should not go out in public/ or on social media to discuss their disagreement(s), they should bring their disagreements to the next meeting for discussion with the entire board. Next month's meeting will be a review of a prior webinar called 'Library Board Basics'.

Board's Concerns- Hope shared that since the Young Adult section was revamped, they have noticed that more Young Adult books have been taken out. Joan shared that we should be looking at outreach ideas within the community and the importance of advocacy. Nick shared concerns about the email protocol/ emails.

Adjournment- KarenAnn made a motion to adjourn the meeting. Joy 2nd. Meeting adjourned at 8:48 PM.

*Respectfully submitted,
Joy Wrona,
Secretary*

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