

Willington Public Library is inviting you to a scheduled Zoom meeting.

Topic: Willington Public Library Board April 23rd, 2025 Regular Meeting

Time: Apr 23, 2025 07:00 PM Eastern Time (US and Canada)

Location: Willington Public Library (7 Ruby Road, Willington CT 06279) Downstairs Conference Room and Zoom (Hybrid)

Join Zoom Meeting

<https://us02web.zoom.us/j/89611470047?pwd=3PX658i6xL5OrHmyvjuif9OLo5cOc.1>

Meeting ID: 896 1147 0047

Passcode: 040925

Agenda

- Roll call and establishment of quorum
- Call to order
- Present to speak
- Director's Report
- Treasurer's Report
- New Business
 - Welcome to new board member Margaret Gankofskie.
 - Summary - Margaret was selected by the Board of Selectmen on 4/7/2025 to fill the vacancy of KarenAnn Caldwell and will serve through to the next municipal election in November of this year.
 - Board Action - Election of Vice Chair
 - Summary - Jen Tehan was elected to be Chair of the Library Board after the resignation of the past Chair. As a result, there is a vacancy for a Vice Chair position.
 - Board Approval Request - Vote to transfer of Funds from GL 903.644 (Audio, DVDs, CDs) to GL 903.642 (Books) in the amount of \$1,500.
 - Summary - Due to lapses in purchasing practices in the first half of the fiscal year, the Library Director would like to transfer funds to the Book account to ensure the account is covered for the final quarter of the fiscal year.
 - Board Approval Request - Vote to approve the Library Director as a Manager of Berkshire Bank Accounts. Currently Donna Latinsics is the only manager. This would allow Steve to add/remove users as needed (ex: Board Treasurer changes).

- Summary - Steve has been added to the accounts, but now needs to be designated as a manager. Once approved and minutes are published, the update will be processed.
- Budget update and discussion.
 - Summary - The Board of Finance (BOF) reduced the transfer of funds to the library by \$42,059 based on last year's transfer. However, including the requested increase of \$7,941 for this year, the total reduction is \$50,000 from the board's adopted budget request. BOF members stated this was a one-time instance due to several factors impacting the budget cycle this year.
- Board Approval Request - Action on WPL CD (7474). This account has a maturity date of 5/14/25. Options include renewing/rolling over funds into a new CD, placing funds in a different investment account, or transfer funds to another account.
 - Director Recommendation - Utilize \$50,000 from the CD balance to cover the reduction in funding by the BOF (which was stated as a one-time reduction) by creating a new revenue GL noted as 'transfer to savings' and place the remaining balance of the matured CD into a new Berkshire Bank 13-month Relationship CD with an estimated 4.07% interest rate. The final balance on the CD and interest rate are pending.
- Conflict of Interest Policy Update - Town Attorney reviewed the policy and recommended updates to the policy (attached), but as the library is a quasi-government agency (both a 501c(3) non-profit and a publicly elected Board of Directors associated with the town government), the conflict of interest policy as established is legal and should be routinely reviewed alongside other policies or in alignment with municipal conflict of interest policies.
 - Director Recommendation - Review new language from the town attorney and either adopt recommended language at this meeting postpone final action to the next regular meeting for further review between meetings.
- Old Business
 - Bylaws
- Acceptance of Minutes
 - March 26th, 2025
 - Director Request for changes -
 - Update Good Friday date to April 18th.

- Under the Director's report, revise the first sentence to '*The Friends of WPL is sponsoring a Library Tour Day, to be held on the last week of school. Steve and Center/Hall School administrators are working with the Friends of WPL on logistics.*' The rest is okay.

- Board Concerns
- Present to speak
- Adjournment

One tap mobile

+13052241968,,89611470047#,,,,*040925# US

+13092053325,,89611470047#,,,,*040925# US

Dial by your location

- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US

- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US

Meeting ID: 896 1147 0047

Passcode: 040925

Find your local number: <https://us02web.zoom.us/j/kxFTeBaOt>

RECEIVED
WILLINGTON, CT.

2025 APR 17 A 8:14


TOWN CLERK