

# Emergency Services Facilities Building Committee Town of Willington CT



Meeting Agenda - **9 January 2025** - 6:30 PM

Town Office Building, Lower Level  
40 Old Farms Road Willington CT

Zoom link:

<https://willingtonct.zoom.us/j/84318977681?pwd=9gEYhZEADWqNLFOeaciUQsMdLp0ztv.1>

Zoom meeting ID: **843 1897 7681**

Zoom passcode: **335718**

*[Make sure Zoom is connected & recording]*

## 1. Call to Order

## 2. Roll call

Member:	A. Marco VM, Chair	R. Tulis VM, vice chair	B Rothauser VM, BoF rep	T. Snyder VM, Chief, WHFD	M. Makuch VM, Pres WHFD	J. Knight Alternate, WHFD	D. Gankofskie VM, at large	B. Kelleher VM, at large	P. Latincsics VM, at large	Ronald Gantick VM, Pres WFD#1	Tyler Millix VM, WFD#1	S. Cobb Alternate, WFD#1
Present	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seated?						<input type="checkbox"/>						<input type="checkbox"/>
Excused	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Absent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 3. Approval of Minutes

- ESFBC 12 December 2024 Special Meeting minutes.
- Any other previous meeting minutes

## 4. Present to Speak Public participation is desired and encouraged. Speakers will be limited to time and appropriateness of comments to maintain progress, stay on topic, and maintain decorum.

## 5. Old Business

- Remediation of Station 13. On hold. Apparatus housing resolved for now.
- Ongoing analysis of current and future emergency service and fire department facilities (Table until consultant is on board). **We should be summarizing other more immediate needs aside from the buildings.**
- Temporary housing for Station 13. Resolved for now. Camper moved to Station 213.
- Inventory list, Call records. Departments' charters, handbook, mission statement. Still awaiting receipt of this data.**
- Press release, presentation for boards/ town meeting. Public Hearing at Town Meeting re: current state / ESFBC. Perhaps we need to maintain an ongoing timeline for actions taken/decisions made. **A version of an ongoing update of progress by the Committee has been distributed to all Committee members (no change from last agenda).**

6. **New Business**

- a. As noted under Old Business, We should be summarizing other more immediate needs aside from the buildings.
- b. Prepare summary of topics for an agenda for a “Kick-off” meeting with Fitch Associates.
  - i. Confirm scope of tasks for Fitch & Associates (F&A).
  - ii. Outline of our anticipated schedule for consultant’s deliverables.
  - iii. Review the Committee Charge to summarize tasks NOT in F&A’s scope.The request for funding (\$40K) for Fitch & Associates was approved at Town Meeting on 17 December 2024.
- c. Discuss pending grant for Emergency Services.
- e. Discussion regarding engaging an Owner’s Project Manager to assist with meeting our charge as F&A begins their tasks.

7. **Correspondence**

8. **Present to Speak** Public participation is desired and encouraged. Speakers will be limited to time and appropriateness of comments to maintain progress, stay on topic, and maintain decorum.

9. **Conclusion**

- a. Next meeting 23 January 2025.

10. **Adjournment**