

Town of Willington

American Rescue Plan Act (ARPA) Commission
40 Old Farms Road
Willington, CT 06279

Regular Meeting Agenda

In Person Location: TOB, Upper Level Conference Room
Via web interaction (via Zoom platform)

December 19, 2022
1:30 PM

Join Zoom Meeting

<https://willingtonct.zoom.us/j/9229043021?pwd=c2xYaERkdkMweXQvd1pQWmJrc2twZz09>

Meeting ID: 922 904 3021

Passcode: 585033

1. Call Meeting to Order
2. Roll Call
3. Approval of Minutes
 - a. 11/21/22
4. Correspondence
5. Present to Speak
7. Unfinished Business
 - a. Updates on PREVIOUSLY FUNDED requests (*No discussion necessary if there are no updates.*)
 - i. ARPA-3 - Second Ambulance (WFD1) / Approved on 3/21/22 by ARPA Commission for \$100,000. Ambulance purchased and in service. \$22,813.66 available to spend or return when the project closes.
 - ii. ARPA-5- SCBA Air Packs (WHFD) / Approved on 3/21/22 by the ARPA Commission for \$235,000. Air Packs ordered for \$113,338.35. \$23,661.65 available to spend or return when the project closes.
 - iii. ARPA-6 - Generator for DPW (DPW) / BOS awarded the generator project on 11/7 for \$47,677 - much less than the \$69,000 that was earmarked for it. The materials may not be able to be acquired until late winter or early spring.
 - iv. ARPA-10 - TOB Meeting Room Equipment - Mics & speakers (BOS) / Approved at Town Meeting on 8/3/21 for \$28,500.
 - v. ARPA-13 - Devices for town staff and Senior Center (BOS) / Approved at 5/24/22 by ARPA Commission for \$46,000. \$8,144.11 balance available to spend or return when the project closes. Town devices have been set up. Still waiting on parts for Wi-Fi upgrade & Network closet refresh.
 - vi. ARPA-14 - Small Business and Nonprofit Assistance Program (EDC) / EDC has distributed checks for the BRIG program, waiting on a few contracts to be signed before it can be closed.
 - vii. ARPA-15 - Senior Center Coordinator Position (WHS) / \$34,379 was appropriated for this by the ARPA Commission based on projections at the time of request. Position likely to be filled the first week of December.
 - viii. ARPA-16 - Radios for FD Use (WHFD & WFD1) / Ordered, waiting for delivery and final invoices. Will come in just under the \$235,000 budget.

- ix. ARPA-17/18 - Walking track improvements at RRAC (Drainage & lights) (WPRC) - \$220,000 / Approved at 8/1/22 ARPA Commission meeting. Project planning has begun.
- x. ARPA-20 - New Furnace for Fire House (WHFD) \$20,000 / Approved at the 8/1/22 ARPA Commission meeting. P.O. issued so the project can move forward.
- xi. ARPA-21 - Fuel Bank and HH Heating. Approved \$25,000 to assist residents in need at ARPA Commission meeting.
- xii. ARPA-23 - Summer Camp Supplement / Approved on 5/22 for \$36,238 at ARPA Commission meeting. Year 1 of the program has been completed. \$14,558.12 available for Year 2 supplement.
- xiii. ARPA-26 - Forestry Plan for Mason Road Tract (WCC) / Approved on 5/24/22 at ARPA Commission meeting for \$2,800. Forest Management Plan expected to be completed in Fall of 2022.
- xiv. ARPA-27 - Building materials for park structure maintenance (WCC) / Approved on 5/24/22 at ARPA Commission meeting for \$3,500. These funds may take several years to spend.
- xv. ARPA-28 - Technology upgrades at the Senior Center (WSC) \$3,000 / Approved at 8/1/22 ARPA Commission meeting.
- xvi. ARPA-29 - ARPA Commission Public Hearing Expenses (ARPA) (prior ARPA-28) / Approved on 5/24/22 for \$2,000. To date \$796.48 has been spent to hold 3 Public Hearings.
- xvii. ARPA-30A - Direct Emergency Call Line at Button Hill (WHA) \$53,000 / Approved at 8/1/22 ARPA Commission meeting.
- xviii. ARPA-31 - Historical Society Archival Storage (WHIS) - \$15,000 / Approved at 8/1/22 ARPA Commission meeting.
- xix. ARPA-32 - Retention Bonuses for Town Employees (BOS) - \$32,250 / Approved at Town Meeting held on 12/12/22.
- xx. ARPA-33 - Flags, Grave Markers and Monument Repair (WVF) - \$6,500 / Approved at 9/19/22 ARPA Commission meeting.
- xxi. ARPA-34 - Storage Box at DPW for Evictions (DPW) - \$6,500 / Approved at 8/1/22 ARPA Commission meeting. Final payment going out on 12/19/22 in the amount of \$5,525.
- xxii. ARPA-36 - Retention Bonuses for Fire Department Employees (WFD1) - \$17,000 / Approved at Town Meeting held on 12/12/22.

b. Updates on PREVIOUSLY HEARD requests (*These items may be added to the list to go to Public Hearing*)

- i. ARPA-40B - Miscellaneous Library Structure Improvement Projects - Berm in Parking Lot (WPL) \$3,400 - No decision made regarding moving to Public Hearing yet - additional information needed.
- ii. ARPA-40C - Miscellaneous Library Structure Improvement Projects - HVAC Enclosure (WPL) \$3,850 - No decision made regarding moving to Public Hearing yet - did not have time to discuss at 11/21/22 meeting.
- iii. ARPA-40D - Treatment of Exterior Window Frames (WPL) \$51,000 - No decision made regarding moving to Public Hearing yet - did not have time to discuss at 11/21/22 meeting.

6. New Business

a. CALL PUBLIC HEARING

- iv. ARPA-39A - Repair of Library Building Structure - Retaining Wall (WPL) \$11,500 - Approved to go to Public Hearing at 11/21/22 meeting.
- v. ARPA-39B - Repair of Library Building Structure - Parking Lot Bollards (WPL) \$8,100 - Approved to go to Public Hearing at 11/21/22 meeting.
- vi. ARPA-39C - Repair of Library Building Structure - Emergency Egress (WPL) \$5,400 - Approved to go to Public Hearing at 11/21/22 meeting.
- vii. ARPA-40A - Miscellaneous Library Structure Improvement Projects - Gutters & Downspouts (WPL) \$21,000 - Approved to go to Public Hearing at 11/21/22 meeting.
- viii. ARPA-41 - Stove For Senior Center - \$6,000.00 - Approved to go to Public Hearing.
- ix. ARPA-42 - Center School Playground Surfacing (BOE) - \$90,000 - Heard by ARPA Commission on 11/7/22 - Approved to go to Public Hearing.
- x. ARPA-43 - Recess Equipment (BOE) - \$20,000 - Heard by ARPA Commission on 11/7/22 - Approved to go to Public Hearing.
- xi. ARPA-44 - Extended Learning Opportunities (BOE) - \$20,000 - Heard by ARPA Commission on 11/7/22 - Approved to go to Public Hearing.
- xii. ARPA-45 - Strategic Planning Project (EDC) - \$60,000 - Heard by ARPA Commission on 11/7/22 - Approved to go to Public Hearing.
- xiii. ARPA-46: Town Codification Project (Land Use/Town Clerk)- \$10,000 - Heard by ARPA Commission on 11/7/22 - Approved to go to Public Hearing.

8. Present to Speak

9. Adjourn

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