

# Town of Willington

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American Rescue Plan Act (ARPA) Commission  
40 Old Farms Road  
Willington, CT 06279

Regular Meeting Agenda  
In Person Location: TOB, Upper Level Conference Room  
Via web interaction (via Zoom platform)

October 3, 2022

1:30 PM

## Join Zoom Meeting

<https://willingtonct.zoom.us/j/9229043021?pwd=c2xYaERkdkMweXQvd1pQWmJrc2twZz09>

Meeting ID: 922 904 3021

Passcode: 585033

Dial by your location

+1 929 205 6099 US (New York)

1. Call Meeting to Order
2. Roll Call
3. Approval of Minutes
  - a. 7/11/22
  - b. 9/19/22
4. Correspondence
  - a. Email correspondence from N. Tella
5. Present to Speak
6. New Business (*No NEW requests to be received or heard - FUNDING REQUESTS PAUSED*)
  - a. Update on funding (Tranche 2)
  - b. Expenditure Review
7. Unfinished Business
  - a. Updates on PREVIOUSLY FUNDED requests (*No discussion necessary if there are no updates.*)
    - i. ARPA-3 -Second Ambulance (WFD1) / Approved on 3/21/22 for \$100,000. Ambulance purchased and in service. \$22,813.66 available to spend or return when the project closes.
    - ii. ARPA-5- SCBA Air Packs (WHFD) / Approved on 3/21/22 for \$235,000. Air Packs ordered for \$113,338.35. \$23,661.65 available to spend or return when the project closes.
    - iii. ARPA-6 - Generator for DPW (DPW) / Will order as soon as Willington receives the remaining funds from Tranche 2. Vendor will hold the quoted price. Likely to come in under the \$69,000 budget.
    - iv. ARPA-7 - AC for HMS Band Room (BOE) - Waiting for final bills to be paid. Total Appropriated (\$20,000) - Total Expenditure (\$11,550) = Amount to return to ARPA (\$8,450)

- v. ARPA-10 - TOB Meeting Room Equipment - Mics & speakers (BOS) / Approved at Town Meeting on 8/3/21 for \$28,500. \$26,474.02 available to spend or return when the project closes.
- vi. ARPA-13 - Devices for town staff and Senior Center (BOS) / Approved at 5/24/22 Public Hearing for \$46,000. \$8,144.11 balance available to spend or return when the project closes. All Laptops & monitors received and have been configured. Still waiting for docking stations.
- vii. ARPA-14 - Small Business and Nonprofit Assistance Program (EDC) / EDC has closed the first round of applications for the BRIG program and award letters will be going out in the coming week. Funding was approved at 5/24/22 Public Hearing for \$300,000.
- viii. ARPA-15 - Senior Center Coordinator Position (WHS) / Town and Union negotiating salary. \$34,379 was appropriated for this based on projections at the time.
- ix. ARPA-16 - Radios for FD Use (WHFD & WFD1) / Ordered, waiting for delivery and final invoices. Will come in just under the \$235,000 budget.
- x. ARPA-17/18 - Walking track improvements at RRAC (Drainage & lights) (WPRC) - \$220,000 / Approved at 8/1/22 meeting. Majority of funding is not available for vendors until Willington receives the remaining funds from Tranche 2, however, \$5,000 available to spend using Tranche 1 funds per action at 9/19/22 meeting.
- xi. ARPA-20 - New Furnace for Fire House (WHFD) \$20,000 / Approved at 8/1/22 meeting, p.o. issued so the project can move forward.
- xii. ARPA-21 - Fuel Bank and HH Heating. Approved \$25,000 to assist residents in need. Funds available to spend using Tranche 1 funds per action at 9/19/22 meeting.
- xiii. ARPA-23 - Summer Camp Supplement / Approved on 5/22 for \$36,238. Year 1 of the program has been completed. \$14,558.12 available for Year 2 supplement.
- xiv. ARPA-26 - Forestry Plan for Mason Road Tract (WCC) / Approved on 5/24/22 for \$2,800. Forest Management Plan expected to be completed in Fall of 2022.
- xv. ARPA-27 - Building materials for park structure maintenance (WCC) / Approved on 5/24/22 for \$3,500. These funds may take several years to spend.
- xvi. ARPA-28 - Technology upgrades at the Senior Center (WSC) \$3,000 / Approved on 8/1/22. Purchase on hold until funds are received.
- xvii. ARPA-29 - ARPA Commission Public Hearing Expenses (ARPA) (prior ARPA-28) / Approved on 5/24/22 for \$2,000. To date \$796.48 has been spent to hold 3 Public Hearings.
- xviii. ARPA-30A - Direct Emergency Call Line at Button Hill (WHA) \$53,000 / Approved at 8/1/22 meeting. Purchase on hold until remaining Tranche 2 funds are received.
- xix. ARPA-31 - Historical Society Archival Storage (WHS) - \$15,000 / Approved at 8/1/22 meeting. Purchase on hold until funds are received.
- xx. ARPA-33 - Flags, Grave Markers and Monument Repair (WVF) - \$6,500 / Approved at 9/19/22 meeting. Purchase on hold until funds are received.
- xxi. ARPA-34 - Storage Box at DPW for Evictions (DPW) - \$6,500 / Approved at 8/1/22 meeting. Purchase on hold until funds are received.
- xxii. ARPA-35 - Bring URCommunityCares.org to Willington (WHS) - \$5,000 / Approved at 8/1/22 meeting. Purchase on hold until funds are received.
- xxiii. ARPA-37 - 2022 John Deere Skid Steer (DPW) - \$68,000 / Approved at 8/1/22 meeting. \$67,283 has been encumbered to make the purchase. Item was delivered on 9/12 and invoiced for \$67,283 leaving \$717 to be returned.

b. Updates on PREVIOUSLY HEARD requests *(No discussion necessary if there are no updates.)*

- i. ARPA-39 - Repair of Library Building Structure (WPL) \$27,600 - Waiting to go to Public Hearing.
  - c. Updates on requests heard at PUBLIC HEARING *(No discussion necessary if there are no updates)*
    - i. ARPA-32 - Retention Bonuses for Town Employees (BOS) - \$32,250 / *Heard at Public Hearing on 7/11/22. Requested that the Board of Selectmen call a Town Meeting to allow the townspeople to vote on it.*
    - ii. ARPA-36 - Retention Bonuses for Fire Department Employees (WFD1) - \$17,000 / *Heard at Public Hearing on 7/11/22. ARPA Commission requested that the Board of Selectmen call a Town Meeting to allow the townspeople to vote on it.*
  - d. Projects to CLOSE
  - e. Funding Request Submissions - POSSIBLE ACTION
8. Present to Speak
9. Adjourn

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WILLINGTON, CT.

2022 SEP 30 A 11: 14

  
TOWN CLERK