

**Town of Willington  
Planning and Zoning Commission  
October 17, 2023 7:30pm  
Meeting Minutes  
Virtual Meeting**

**A. Call to Order**

W. Parsell called the meeting to order at 7:31pm

**B. Roll Call/Seating of Alternates**

Walter Parsell  
John Tehan  
Andy Marco  
Bill Bunnell (Alternate)  
Michael Johansen (Alternate)

**Also Present**

Michael D'Amato – Land Use Agent  
Evelyn Delaney – Assistant Land Use Agent

**C. Applications for Receipt**

None

**D. Public Hearing**

None

**E. New Business**

***1. Executive Session per CGS Sec. 1-231 pertaining to possible litigation—Harris United Inc.***

W. Parsell motioned to go into Executive Session. A. Marco seconded it. All in favor.

Executive Session began at 7:32pm recording was stopped.

W. Parsell ended the executive session at 8:01pm.

***2. Review of 3 Polster Rd Maintenance Bond Release Request***

J. Tehan motioned to release \$29,400 from the Polster Rd performance bond and retain \$15,000 to guarantee the completion of any outstanding items. W. Parsell seconded it. All in favor.

J. Tehan motioned to authorize the Zoning Agent to notify the bond holder of the Commissions intent to call the bond for the purposes of completing outstanding site work. M. Johansen seconded it. All in favor.

**F. Unfinished Business**

None.

**G. Approval of Minutes 10/03/2023**

10/03/2023 – J. Tehan motioned to approve. W. Parsell seconded it. All In Favor

**H. Correspondence**

None

**I. Public Participation (items not listed on the agenda)**

None

**J. Staff Report/Discussion**

M. D'Amato mentioned that we have the text amendment for the changes reviewed in the last meeting. These will be for the Nov. 21<sup>st</sup> meeting. Reminder that there is no first meeting in Nov. due to the election.

**K. Adjournment**

W. Parsell adjourned the meeting at 8:07pm

Respectfully Submitted,  
Evelyn Delaney - Assistant Land Use Agent