

**Willington Public Library  
7 Ruby Road  
Willington, Ct. 06279**

**9/10/19**

**Present:** Shari Cote, Jennifer Pallo, Joy Wrona, Mary Pat Maloney,  
Town Residents, Library Staff

**Meeting called to order at 7:01 pm.**

**Approval of Minutes**

- Mary Pat Maloney motioned to approve 8/1/19 meeting minutes  
Joy Wrona 2<sup>nd</sup>  
All in favor, motion passed
- Joy Wrona motioned to approve 8/20/19 special meeting minutes with the correction  
of "finance's" to "finances"  
Mary Pat Maloney 2<sup>nd</sup>  
All in favor, motion passed

**Present to Speak**

- Mary Beth, Co-president of the Friends of the Library.  
The Friends of the Library will be sending someone to the Board meetings to stay  
connected and informed

**Communication**

- Acknowledged an email from a staff member requesting information and records
- Letter from Donna Latincsics stating that grant money was sent to the library in error  
and needs to be returned to town  
Jennifer Pallo motioned to return the money to the town  
Mary Pat 2<sup>nd</sup>  
All in favor, motion passed

**Director's Report**

- Reviewed and discussed

**Treasurer's Report**

- Bank accounts are now reconciled
- Discussed our bank's transition from Savings Institute to Berkshire Bank
- Treasurer's report and all year-end reports for FY 2019 will be given to Donna  
Latincsics
- 

**New Business**

- Mary Pat Maloney announced that Clevell Roseboro will be the new Library Director.  
He will be starting on 9/16/19
- John Blessington, 29 Mason Road, stated his concerns over hiring Clevell Roseboro
- Deb Linares, 100 Eldredge Road, stated her concerns over hiring Clevell Roseboro
- Jennifer, Library Page, stated her concerns over hiring Clevell Roseboro
- Joe Almquist, Old Farms Road, stated his concerns over hiring Clevell Roseboro
- Dave Lytwyn, stated that all the prior concerns were against the 14<sup>th</sup> amendment and  
due process of the law. Stated if there was a problem with the hiring process, the  
residents would need to change Willington's hiring procedures.
- Mary Pat Maloney thanked everyone for coming and expressing their opinions
- Discussed security concerns

- Keys are not being returned
  - Key are being signed out under other people's names, then not returned
  - Alarm system
  - Master key
  - Changing locks
- Security concerns will be discussed and reviewed at the October's meeting

### Old Business

- Money collected in Memory of Eileen Smith's mother needs to have a separate line item in our budget
- Discussed the Memorandum of Understanding for Accounts Services with the Town of Willington.
  - A Library fund will be added to a line item of the Towns financial report
  - The town will be responsible for paying approved bills and payroll
  - Discussed paycheck and payroll options. The Library payroll will switch from monthly to bi-weekly pay weeks
- Mary Pat Maloney motioned to enter into the Agreement for Accounting Services between the Town of Willington and the Willington Library, effective 10/01/19, as presented  
Jennifer Pallo 2<sup>nd</sup>  
All in favor, motion passed
- Sick leave and vacation policy will be reviewed at the October's meeting

### Adjourn

- Mary Pat Maloney motioned to adjourn at 8:20 pm  
Jennifer Pallo seconded  
All in favor, motion passed

Respectfully Submitted,

*Shari Cote*

Shari Cote, Secretary

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Shari Cote, Secretary

TOWN OF WILLINGTON, CT

Received for record September 20, 2019  
At 9:00am Maureen Aganited