

Willington Public Library
7 Ruby Road
Willington, Ct. 06279

8/1/19

Present: Shari Cote, Jennifer Pallo, Joy Wrona, Mary Pat Maloney, Heather Alexson
Town Residents

Meeting called to order at 7:06 pm.

Approval of Minutes

- Jennifer Pallo motioned to approve 6/11/19 meeting minutes
Joy Wrona 2nd
Shari Abstained
All in favor, motion passed

Present to Speak

- n/a

Communication

- Heather Alexson resignation letter

Director's Report

- Reviewed and discussed

Treasurer's Report

- n/a – Report not available. Verbally discussed.

Old Business

- Discussed maintenance issues
 - Time card issue – fixed
 - Pumps for septic system needs to be replaced soon. Discussed maybe fixing one or two a year due to high price
 - Discussed using a portable a/c for the conference room downstairs
 - Discussed hole in the roof and the damage done to the inside of the building.
- Mary Pat motioned to change the Personal Leave policy from "Three half day absences during each fiscal year" to "12 hours absences per fiscal year"
Shari 2nd
All in favor, motion passed
- Mary Pat motioned to change the Sick Leave policy from "Nine half day sick leave per fiscal year" to "12 hours sick leave per fiscal year"
Shari 2nd
All in favor, motion passed
- Mary Pat motioned to remove the sentence "Sick leave may be accrued up to 432 hours."
Shari 2nd
All in favor, motion passed
- Discussed Director Search

New Business

- Discussed Bookkeeper – moved to September agenda
- Shari Cote motioned for Jennifer Pallo to be Treasurer
Mary Pat Maloney 2nd
All in favor, motion passed
- Staff Concerns
 - Discussed hiring another Page
 - Discussed reimbursing staff if they are needed when not scheduled (emergency calls) – moved to September agenda
 - Discussed putting “emergency contact phone number” on building key. This way when groups are renting the community room after closing hours, they know who to call if needed.
 - Discussed viewing access to video camera's inside and outside of building

Adjourn

- Mary Pat Maloney motioned to adjourn at 8:39 pm
Jennifer Pallo seconded
All in favor, motion passed

Respectfully Submitted,

Shari Cote

Shari Cote, Secretary