

**Willington Public Library
Board of Directors
Budget Meeting Minutes
January 25, 2020**

Roll call and establishment of quorum- Present- Joy Wrona, Elena Testa, Kathy Ryan- Gidman, Co- Interim Directors Deb Linares and Hope Gove, KarenAnn Caldwell, Joan Taraskiewicz and Erika Wiesenski.

Call to order was at 7:08 PM. Quorum was established. Per Covid 19 requirements, this meeting was held on-line via Zoom.

Deb Linares continued discussing the library budget line by line where the board left off at the last meeting.

Building Maintenance- line item # 902-430 stands at \$8,100. Add \$1,900 for Otis Elevator repairs and miscellaneous repairs such as peeling paint, drywall, ceiling tiles, etc. for a total of \$10,000. Erika discussed the board use a 5- year average for repairs. KarenAnn calculated past years, discussion took place and Elena made a motion to make this \$13,000. Kathy 2nd. Motion passed unanimously.

Bank fees- line item # 901-801 stands at \$0. KarenAnn made a motion to add \$100. for miscellaneous bank fees, check fees, etc. Elena 2nd. Motion passed unanimously.

Security Maintenance- line item # 902-595 stands at \$1,700. No change made.

Custodial Supplies- line item # 902-590 stands at \$10,000. After discussion, Elena made a motion to add \$400 for a total of \$10,400. KarenAnn 2nd. Motion passed unanimously.

Building Custodial Supplies- line item # 902-612 stands at \$1,200. No change made.

Building Utilities- Telephone- line item # 902-530 stands at \$2,400. No change made.

Building Utilities- Internet- line item # 902-534 stands at \$7,450. No change made.

Building Utilities- Propane- line item # 902-620 stands at \$6,000. No change made.

Building Utilities- Electricity- line item # 902-622 stands at \$16,000. No change made.

Building Utilities- Miscellaneous- line item # 902-890 stands at \$700. No change made.

Community Programs- line item # 903-300 stands at \$0. No change made.

Patron Software- line item # 903-375 stands at \$2,350. No change made.

Library Resources- line item # 903-640 stands at \$500. Joan made a motion to drop this amount to make it \$100. Joy 2nd. Motion passed unanimously.

Books- ALG Trust- line item # 903-641 stands at \$0. No change made.

Books- line item # 903-642 stands at \$15,000. No change made.

Newspapers and Magazines- line item # 903-643 stands at \$1,200. No change made.

Audios, DVDs and CDs- line item # 903-644 stands at \$4,275. No changes made.

Patron Hardware- line item # 903-734 stands at \$ 2,650. No changes made.

Friends of the Library- line item # 903-800 stands at \$0. No change made.

Outside Library Resources- line item # 903-810 stands at \$2,500. No changes made.

Payroll Expenses will be discussed at the next Budget Meeting to be held on Monday, Feb. 1st. Library Revenues such as grants, donations, patron fees, and interest will be also discussed at the next budget meeting although, according to Deb, this line item is very hard to determine exactly as it fluctuates.

Adjournment- KarenAnn made a motion to adjourn the meeting. Joy 2nd. Meeting adjourned at 8:59 PM.

Respectfully submitted,
Joy Wrona
Secretary

TOWN OF WILLINGTON, CT

Received for record January 28, 2021

At 10:32 AM Rush

TC