

**Willington Public Library
7 Ruby Road
Willington, Ct. 06279**

2/13/18

****Minutes are not official until approved at next regular meeting****

Present: Heather Alexson, Shari Cote, Kristine Donnelly, Jennifer Pallo,
Kate Standish, Sarah Peck, Mary Pat Maloney

Meeting called to order at 7:29 pm.

Approval of Minutes

- 1/16/18 meeting minutes were amended and approved via email
- Jennifer Pallo motioned to approve 2/13/18 meeting minutes
Sarah Peck and Mary Pat Maloney abstained
Heather Alexson seconded
All in favor, motion passed
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Present to Speak

- n/a

Communication

- Received application and resume from prior employee

Board Concerns

- n/a

Director's Report

- Discussed and reviewed

Treasurer's Report

- Discussed and reviewed

Old Business

- Discussed investment fund
- Discussed Emergency plan
- Discussed CPR & First Aid training
- Discussed AED
- By-law review moved to next meeting
- Heather Alexson motioned to approve benefits for Library Director. Benefits will be the same as the previous Director.
Jennifer Pallo seconded
All in favor, motion passed

New Business

- Board welcome Mary Pat Maloney
- Discussed treasurer's responsibilities & job duties
- Heather Alexson motioned to send up to \$75 arrangement to a former employee as a wellness gift.
Kate Standish seconded
All in favor, motion passed
- Heather Alexson motioned to enter executive session at 8:41 pm
Jennifer Pallo seconded
All in favor, motion passed
- Sarah Peck motioned to exit executive session at 9:07 pm
Mary Pat Maloney seconded
All in favor, motion passed

Adjourn

- Sarah Peck motioned to adjourn at 9:08 pm
Mary Pat Maloney seconded

All in favor, motion passed

Respectfully Submitted,

Shari Cote

Shari Cote, Secretary