



Willington
Public Library

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**Board of Directors
Special Meeting Minutes**

Board Meeting - 1/16/2018

Meeting was called to order at 7:04 p.m. in the conference room at Willington Public Library. Quorum was established.

Attendees present:

Heather Alexson, Chair
Sarah Peck, Vice Chair
Jennifer Pallo, Treasurer
Shari Cote, Secretary
Kristine Donnelly, Library Director

Absent:

Kate Standish, member, excused

Approval of Minutes: January, 9, 2018: *Jennifer Pallo moved to approve minutes, Sarah Peck seconded, all in favor; Shari Cote abstained. Minutes approved.*

Reports:

- *Treasurer's Report:* Review of report from last meeting

Present to Speak: None

Communications: None

Old Business:

- Savings/Investment Funds update: Heather Alexson presented to the Board a list of high-yield savings accounts as a short-term option for the saving/investment funds until the Board is able to research long-term options with a financial planner. Heather Alexson made a motion to move those funds into a high-yield savings account, Jennifer Pallo seconded, all in favor. Motion passed.
- Reviewed the WPL Patron Code of Conduct. The Board will vote (via email) to approve pending final edits. *Amended (January 2018): Patron Code of Conduct final draft approved by Board via email.*

New Business:

- Kristine Donnelly requested funds for the 2018 CLA conference. As in other years, the library as paid the conference and hotel expenses for the Director and Programmer to attend. Jennifer Pallo made a motion to cover the cost of the conference and hotel for the Director and Programmer, Sarah Peck seconded, all in favor. Motion passed.
- 2018 Budget Workshop: Board worked on library budget for 2018-2019 fiscal year.

Announcements:

- Special Budget Workshop meeting on Tuesday, February 6th at 6:30 pm. - Canceled
- Regular meeting is Tuesday, February 13th at 6:30 pm.
- WPL Friends of the Library meeting, Tuesday, February 6th, 6:00 pm at the library.

Meeting adjourned at 9:15 p.m.

Heather Alexson

Prepared by Heather Alexson, WPL Board of Directors *Chair*.