



Willington
Public Library

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**Board of Directors
Meeting Minutes**

*****Minutes are not official until approved at next regular meeting*****

Oct. 9, 2018

Present:

Heather Alexson, Sarah Peck, Joy Wrona, Mary Pat Maloney

Absent:

Jennifer Pallo, Shari Cote, Kristine Donnelly

Meeting was called to order at 7:22 pm.

Approval of Minutes

Approval of last month's minutes was not voted on, due to the lack of a quorum for this issue. (Sarah Peck was not at last month's meeting.)

Reports:

Director's Report - n/a

Treasurer's Report - n/a

Present to Speak:

Deborah Linares and Kathy Lisiewski: Discussed the staffing structure of the library, and the fact that library staff, excluding the Director, are employees of the Library. Heather Alexson to clarify with First Selectwoman why it is set up this way.

Communications:

none

Old Business:

- Animal Policy: Motion made by Mary Pat Maloney to update the current Animal Policy (see Appendix). Seconded by Sarah Peck. All in favor; motion passed.
- Investments discussed. Heather Alexson will research investment opportunities.

New Business:

- Discussed adequate staffing levels on weekends.
- Discussed patron policies. Heather Alexson to verify with Kristine Donnelly that patron policies are on Library web site and that there is a copy on hand in the library.

Announcements:

- There will be a grant writing workshop in the library on Oct. 21 from 2-5 pm. This would be a great resource for anyone who is able to attend.
- Friends of the Library will have their next meeting on Dec. 11 at 6 pm in the library.
- Next meeting: Tuesday, Nov. 13 at 7pm.

Meeting adjourned at 8:50 pm.

Respectfully submitted,

Mary Pat Maloney

Mary Pat Maloney, Board member

APPENDIX

Animal Policy

The Willington Public Library (WPL) recognizes that some patrons with disabilities may have service animals that are trained to assist or accommodate a person with a sensory, mental, or physical disability or to perform tasks for the benefit of a disabled individual. WPL recognizes legal rights under federal and state laws regarding use of service animals. WPL also considers the safety and health of all its patrons, the public, and library staff to be of utmost priority. No pets or animals, other than service animals (or service animals in training), are allowed in the Willington Public Library, with the exception of animals that are included in a program or event sponsored by the library or library staff. Owners of pets will be asked to remove them from the building.

Individuals with disabilities may bring their service animals into all areas of the library where members of the public are normally allowed to go. All service animals must be under the full custody and control of their handler at all times. All service animals must be on a leash or harness at all times unless the handler is unable to leash or harness the animal because of a disability or use of a leash or harness would interfere with the animal's safe, effective performance of work or tasks. If the service animal cannot be leashed or harnessed, it must be otherwise under the handler's control (e.g., voice control, signals, or other effective means). Owners of the service animal are solely responsible for the supervision and care of the service animal. Therefore, owners must keep the service animal directly with them at all times.

By the enactment of this policy, the Board of Directors of the Willington Public Library concurrently rescinds any prior policy or procedure within the Library that is either in conflict with or expansive of the matters addressed in this policy.

Adopted 10/2018