

Willington Public Library Board of Directors Meeting
Willington Public Library Conference Room
October 11, 2023

Call to Order by Karen Ann Caldwell at 7:23.

Present Karen Ann Caldwell, Kathy Ryan, Joy Wrona, (on phone), Elaine Newcomb, Co-directors Hope Gove. And Deb Linares.

There was no September meeting due to posting requirements. - There are notes of the discussion with no votes taken.

Craft, fair and bake sale.

- Vendor registration - Basket.
- Director's basket? Local businesses/act.?

Deb reports six Chromebooks (of 15 total) available for two weeks loan.

Insurance - We did not receive the requested information, so we can know occasions for which we may submit claims.

Letter to Board of Selectmen and Board of Finance to be sent requesting insurance coverage for claim re: water damage to retaining wall due to poor drainage, include our two estimates. Follow up with Board of Selectmen and Board of Finance.

October 25th, CIP Walkthrough. 5:30 to 6:30 with whole CIP committee. Karen Ann plus Co directors to attend. Attendees need 5 and 10 year plan.

Birch trees near retaining wall trimmed by Arbor Master for free. Three ash trees. (dead) need removal. Will get three quotes and check town responsibility (Board of Finance).

Minimum Wage Increases 1-1-24. (\$0.69/hour) little impact - one employee

Agenda concern - chair requests Directors Report by Wednesdays prior to Board meeting.

Treasurer's Report on track.

Book Sale - \$2,842.90. (2022 - \$2,565, 2021 - \$2,625)

Building committee - architects report (unfinished basement).

- First - meet with Board and local building official.
- 2. - square footage may require bathroom.
- 3. - length of corridor re: exit.

- Review issues at \$150/hour.

IT

- Novus – \$7,500. 12 Month contract
- Tab - \$2,750. No contract. Free monthly reports. 4 free hours. (1 for travel), then \$150. Site analysis being arranged.

CD's - First CD closed and money returned to previous accounts.

Berkshire

- Option 1, 40K + 10K at 4%.
- Option 2, roll over for 15 months at 3.93%.
- Option 3 new \$1000 new for nine months at 5%.
- (One time opportunity to add money)

Report from Elaine - American Eagle Credit Union

- \$5.00 membership fee.
- 6% for \$500 minimum.
- Details were sent to chair and directors.
- Question - who would be signator?

ARPA - refusing additional projects. (No gutters) Erica needs RFP.

Troy will assist with document preparation.

P.S. Chairman will check when new members would be seated.

Elaine - Motion to adjourn at 8:50. Seconded by Karen Ann. Unanimous.

Elaine Newcomb
Secretary

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