



The Path to Project Approval in Willington

Step 1

Exploratory Phase

Project Discussion

Stop in or speak with staff in the Land Use office about your project and what the likely application requirements will be. In many cases one or more approvals are required before a building permit can be obtained



Understanding What is allowed

- Find your zone
- Understand what's allowed in the zone (Size, location, coverage)

-What will be required on a plot plan

-Understand the Building Code Requirements

Step 2

Questions Prior to Application

Does the project meet Zoning Requirements? Setbacks, coverage, use, etc?

YES

NO

Is the project within an Inland Wetland Review Area?

YES

NO

Is this a Commercial Project?

YES

NO

Does this project require review and approval from Eastern Highland Health District?

YES

NO

Step 3

Applications

Consider application to Zoning Board of Appeals via online permitting website. (See Requirements)

Submit application to appropriate Agency via online permitting website. (See Requirements)

Submit application to Planning and Zoning Commission via online permitting website. (See Requirements)

Submit application to EHHD directly. Willington cannot approve until EHHD approval has been received.

PZC
Inland
Wetlands-
IWWC

Step 4

Decisions

APPROVED

DENIED

APPROVED

DENIED

APPROVED

DENIED

APPROVED

DENIED



Discuss options with Land Use Office staff and return to Step 3.

Step 5

Application Prep

Develop Application which must include:

- Accurate Site Plan (Survey may be req'd)
- Application Form (online)
- Fee (Pay online, or cash/ck payable to Town of Willington)
- EHHD approval (if needed)
- Building plans (if needed)



Other Regulatory Authorities

EHHD—Eastern Highland Health District

Step 6

Submit Application

Submit Applications at:
<https://willingtonct.viewpointcloud.com/>



Building permit (s) may be applied for and plans submitted

Building Code Review will also begin at this point.

Step 7

Review

Departments will Review— Verification that all requirements are met. Typical review time is 14 days.

APPROVED

DENIED

You may begin your project!

Please ensure that you comply with all conditions of your permit and request all inspections as necessary.

Corrections