





## Employment Experience

Start with your present or last job. Include any self-employment, summer and part time jobs, job related military service assignments and volunteer activities. If you need additional space, please continue on back:

Employer: \_\_\_\_\_ Dates employed: From: \_\_\_\_\_ To: \_\_\_\_\_  
Address \_\_\_\_\_ Salary: (Start) \_\_\_\_\_ (End) \_\_\_\_\_  
Job Title: \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_ May we contact your present Employer? \_\_\_\_\_  
Duties and Accomplishments: \_\_\_\_\_

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Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Dates employed: From: \_\_\_\_\_ To: \_\_\_\_\_  
Address \_\_\_\_\_ Salary: (Start) \_\_\_\_\_ (End) \_\_\_\_\_  
Job Title: \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Duties and Accomplishments: \_\_\_\_\_

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Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Dates employed: From: \_\_\_\_\_ To: \_\_\_\_\_  
Address \_\_\_\_\_ Salary: (Start) \_\_\_\_\_ (End) \_\_\_\_\_  
Job Title: \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Duties and Accomplishments: \_\_\_\_\_

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Reason for leaving: \_\_\_\_\_

**If you need additional space, please continue on a separate sheet of paper.**

List any professional, trade, business or civic activities and offices held: *You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status* \_\_\_\_\_

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Have you ever been dismissed, involuntarily terminated or forced to resign from employment? **y** **n**

If yes, please explain: \_\_\_\_\_

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State any additional information you feel may be helpful to us in considering your application: \_\_\_\_\_

\_\_\_\_\_

Please list any other qualifications or specialized skills you have obtained from employment or other experience: \_\_\_\_\_

\_\_\_\_\_

**References:**

_____ Name	_____ Address	_____ Phone Number
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_____ Name	_____ Address	_____ Phone Number
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_____ Name	_____ Address	_____ Phone Number
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If hired, what date would you be available to commence employment? \_\_\_\_\_

**Applicant's Statement:**

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I further understand that the use of this application form does not in any way obligate the Town of Willington.

I understand that should I be granted an interview, no representations that may be made at the interview are to be construed as creating any obligation, promise or contract on behalf of the Town of Willington. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with our without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. No supervisory, management or any other employee of the Town of Willington has the authority to make a commitment of guaranteed employment to me, and no document or publication of the Town of Willington shall interpret to make such a guarantee.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by the policies and procedures of the Town of Willington.

I understand that acceptance for employment shall depend on satisfactory replies from my references and other background checks. In the event a job is offered, I may be subject to a drug test and/or a medical examination that I must pass before I commence work.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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**FOR PERSONNEL DEPARTMENT USE ONLY:**

Arrange Interview:                      \_\_\_Y                      \_\_\_N

Remarks:

Employed:     \_\_\_Y                      \_\_\_N                      Date of Employment  
Job Title:                      Hourly Rate/Salary                      Dept:

By: \_\_\_\_\_