

TOWN OF WILLINGTON

*Board of Finance
Town Office Building
40 Old Farms Road
Willington, CT 06279*



ANNUAL REPORT

*For the Fiscal Year
July 1, 2015 – June 30, 2016*

Accepted by the Board of Finance March 23, 2017

Town of Willington

Annual Report and Audit of Town Records

July 1, 2015 thru June 30, 2016

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Town of Willington Board of Finance

To the Citizens of the Town of Willington,

The information contained in the annual report summarizes the activities for the fiscal year, July 1, 2015 to June 30, 2016. This document is prepared and published by the Board of Finance as required by the General Statutes of the State of Connecticut.

This report contains excerpts from the annual audit performed by an independent public accountant and the annual reports from the various elected and appointed officials, boards, commissions and committees. It also includes reference information current to the town such as names and terms of elected and appointed officials, and important phone numbers for town agencies.

Our board members at the beginning of the fiscal year:

Alan Ference, Chairman

John Patton, Vice-Chairman

Elizabeth Treiber, Secretary

Robert Wiecenski

James Bulick

Annemarie Poole, Regular member to the November 2015 election

Geoff Prusak, Alternate

Our board members at the end of the fiscal year:

Jim Bulick, Chairman

John Patton, Vice-Chairman

Elizabeth Treiber, Secretary

Robert Wiecenski

Barry Wallett - (elected at the November 2015 election)

Peter Tanaka - (elected at the November 2015 election)

Annemarie Poole, Alternate - (elected at the November 2015 election)

Geoff Prusak, Alternate - (elected at the November 2015 election)

Our basic duties are to

- 1) Assist the Capital Improvement Planning committee in the compilation and management of the Capital Budget,*
- 2) Work with the Town Departments, Elected Officials, Boards, and Commissions to develop and manage the annual budget, and*
- 3) Compile the Annual Report.*

We feel that our job is not simply to figure out how to pay for things, but to determine if costs are reasonable and customary, and driven by activity in the town or by factual information.

The Board of Finance wishes to express their sincere appreciation to all elected and appointed officials, members of town boards, town employees, and numerous volunteers for their dedicated service to Willington. The Board of Finance extends thanks to our Recording Secretary, Debra Lewis, for compiling the information and producing the report.

Board of Selectmen 2015-2016 Annual Report

Dear Willington Residents~

The Board of Selectmen would like to thank the townspeople, the Boards and Commissions and the Town employees for their dedication throughout the year.

Many people contribute their time and talents to ensure Willington remains a wonderful place to live, learn and play.

On August 4, 2015, a discussion was held in regards to appropriate \$100,000 from the General Fund Balance to 0503 Capital Projects for the purpose of hiring legal and environmental professionals to assist the Town of Willington to evaluate the State Police Firearms Training Facility relocation project in Willington, Connecticut. A petition was signed by 364 residents, forcing the matter to go to Referendum. A presentation was also held to discuss a 7 year lease/purchase agreement for new 2015 John Deere 410L Backhoe Loader for the Willington Public Works department as per the approved 2016-2017 CIP Plan.

On October 6, 2015, the townspeople accepted a \$33,000 grant to connect to the Nutmeg Network, 15-30; then voted to appropriate \$33,000 from the Capital Projects Fund – Nutmeg Network Grant #03-3070- for connection to the Nutmeg Network.

A public hearing was held on the presentation of an 8 year lease/purchase agreement for a new Darley 1500GPM Vision CAFS Pumper/Tanker for Willington Fire Department #1 on December 1, 2015.

The townspeople voted to appropriate \$79,000 from the Non-lapsing Education Fund for the purpose of covering unanticipated additional outside student placements on January 13, 2016. At the same meeting, the townspeople discussed and voted against voiding the Selectmen's approval of the name, building-numbering and lettering of "Senior Way" (a driveway located on Old Farms Road). The townspeople also voted against appointing a diverse committee to review and provide the Board of Selectmen with a new name or names and new building-numbering and lettering (which was brought to Town Meeting via petition).

On March 22, 2016 the townspeople appropriated \$45,000 from the Reserve Fund for the purpose of repairing Willington Fire Department #1 Squad -113 and adopted an ordinance to establish the term for the Office of Registrar of Voters to four years.

The townspeople voted to appropriate \$15,000 from the Capital Reserve Fund for the purpose of replacing the playscape at Hall Memorial School on June 28, 2016. \$11,259 was appropriated from the Capital Reserve Fund for the purpose of replacing the library exit doors, the basement exit doors and the garage doors at Center School and a public hearing was held to discuss a 7 year Lease / Purchase Agreement for a 2016 Fleet/Non-Retail Chevrolet Colorado 4WD Crew Cab 128.3" WT truck for Animal Control at that meeting.

The Selectmen's office is open Monday from 12:30 PM to 7:30 PM and Tuesday – Friday from 9:00 AM to 2:00 PM. The Selectmen's meetings are held on the 1st & 3rd Monday of each month (with the exception for holidays, which are then held on the following Tuesday) at 6:30 PM. If we can be of assistance please call 487-3100 or stop by the office.

2015-2016 Board of Selectmen:

Christina B. Mailhos

Kim Kowalyshyn

John Blessington

Report of the Assessor's Office

The Assessor is responsible for discovering, listing and valuing all the real estate and personal property located in the town. This is an annual cycle with a uniform assessment date of October 1st. The values represented below are the net assessments of all property within Willington for the 2015 Grand List as of April 13, 2016.

The 2015 Grand List was completed and filed on/by January 31, 2016.

The net taxable grand list figures are as follows:

Property Class	2015 Grand List	Percent of Change from 2014
REAL ESTATE	379,369,821	.04%
PERSONAL PROPERTY	18,790,741	.76%
MOTOR VEHICLE	43,737,870	18.53%
<hr/>		
TOTAL TAXABLE GRAND LIST	441,897,992	.62%

Grand List figures above include Board of Assessment Appeals assessment *reductions* totaling 479,480. Staff members of the Assessor's Office are available to answer any questions or concerns you may have.

Respectfully submitted,

Jody L. Heon

Jody L. Heon, CCMAI
Assessor



Town of Willington
Revenue Collection Department
40 Old Farms Rd
Willington, CT 06279
www.willingtonct.org
(860) 487-3111 phone ; (860) 487-3103 fax

2015 – 2016 FISCAL YEAR

The 2015/2016 Fiscal Year Adjusted Levy was \$12,083,547, of which \$12,033,040 was collected, or 99.58%. Total budget including Prior Tax, Interest & Lien Fees was \$12,007,586, of which \$12,147,889 was collected, or 101.17%. That equates to \$140,303 over budget. All of the 2012 Active Real Estate Grand List Taxes were paid this year, with only one delinquent real estate account from the 2013 Grant List and 22 delinquent real estate accounts from the 2014 Grand List.

At the end of the year, there was \$179,887.65 in the Suspense Levy. This list was given to a new collection agency, Credit Information Bureau Inc., to collect on effective June 1, 2016.

There have been many changes in the Revenue Office this fiscal year, though collection rate has been maintained and exceeded budget.

First, Carol Larson, who spent 14 years in the Revenue Office, retired on April 1, 2016. She worked diligently for the town and can now relax with her family and friends. Lisa Madden, who previously worked for the Town of Pomfret, and is a resident of Woodstock, was appointed to the new Revenue Collector as of April 11, 2016. Nancy Vogel has worked for the town since October 18, 2011 and is our Assistant Revenue Collector.

We are now working with both the Town Clerk's office and Assessor's office to get all new homeowners updated on a monthly basis. This allows us accuracy in our billing / collection. We also send out Welcome Letters to all new homeowners in Willington.

We signed up with a Government Database, LexisNexis, to help us find people with returned mail. The motor vehicle bill addresses are from the DMV, and many are incorrect. We hope that this will decrease the number of accounts being transferred to Suspense.

Building Permit clearances were started in May of 2016.

New reports and updates are now on the Revenue Collector's Webpage.

The public kiosk outside the Revenue Office that was used just to look up tax bills can now accept on line credit card payments (a fee is charged by the software company).

Delinquent statements are now sent on a monthly basis. In addition, delinquent real estate letters are sent to the mortgage company securing the loan (if applicable).

We did many security and housekeeping updates as well. A full listing can be found in the Selectman's minutes from June 27, 2016.

We look forward in working with you this upcoming year! Please feel free to contact us with any questions or concerns!

Respectfully submitted,

Lisa A. Madden

Revenue Collector

OFFICE OF THE TOWN CLERK

Donna J. Hardie, Town Clerk

40 Old Farms Road

Willington, CT. 06279

Office Hours: Monday 12:30 P.M. - 7:30 P.M.
 Tuesday - Friday 9:00 A.M. - 2:00 P.M.

During the 2015 -2016 fiscal year, the Town Clerk's Office has;

Recorded: 24 Birth Certificates
 42 Death Certificates
 30 Marriage Certificates
 8 Military Discharges
 7 Liquor Licenses
 8 Notary Certificates
Issued: 93 Sports Licenses
 608 Dog Licenses
 5 Kennel Licenses
 23 Marriage Licenses
 11 Burial Permits
 85 Vitals
Recorded & Indexed: 915 Legal Documents in the land records
 55 Survey Maps
 15 Trade Name Certificates
Notarized: 199 Documents

Administered the oath to: 23 Town Officials and Commission Members

The Town Clerk's Office is responsible recording the above documents, ordering supplies, publishing legal notices, and following procedures required by law to conduct all elections/referendums for the Town of Willington and officiates as secretary for the town at town meetings called by the Board of Selectmen.

During the 2015-2016 fiscal year, the Town of Willington held:

- 1 Municipal Election
- 1 Presidential Primary Dem/Rep
- 1 Annual Budget Referendum

	1	Referendum
	1	Annual District #19 Tri-town Budget Mtg
	1	Annual Town Meeting
	2	Public Hearings
	8	Special Town Meetings
Issued:	113	Absentee Ballots
Adopted:	2	Ordinance Adds & Changes

The Town Clerk's Office collected fees for services as required by General Statutes of Connecticut (7-34a). The monies collected and submitted to the Town Treasurer were:

Dog Fund	\$ 3,527.50
Copy Machine Fees	\$ 2,005.00
Portal Fees	\$ 1,531.00
Preservation LOCIP	\$ 1,884.00
Mers Fees	\$ 5,462.00
Town Conveyance Tax	\$ 31,259.87
Open Space	\$ 0.00
<u>General Fund</u>	<u>\$ 28,285.38</u>
TOTAL PAID TO TOWN	\$ 73,954.75

Non-reimbursement fees for town recordings. Fees no longer charged to the town due to the Town Clerk's Ordinance \$1,220.00

New PA 146 as of 7/2000	Town Preservation Fees	\$ 628.00
Land Protection Preservation PA05-228 as of 10/01/05		\$ 1,408.00

Monies collected by the Town Clerk and submitted to the State of Connecticut are:

St. Dog Surcharge	\$ 1,364.00
St. Marriage Surcharge	\$ 437.00
St. Preservation	\$ 1,256.00
St. Land Prot. LOCIP	\$23,510.00
MERS Recording Fees	\$16,835.00
DEP Sports Licenses	\$ 3,531.00
<u>St. Conveyance Tax</u>	<u>\$ 96,282.08</u>
TOTAL PAID TO STATE	\$140,215.08

Respectfully submitted,
Donna J. Hardie

Town of Willington - Treasurer

During the 2015-2016 fiscal year, the fund balance of the General Fund increased by \$219,404 to \$2,226,093.

This increase partially occurred as a result of the non-use of the planned utilization of fund balance of \$244,000 as approved in the original budget. Expenditures were lower than estimated in the final budget for most categories, especially Public Works as a result of the calmer than normal winter. Revenue growth was modest with an increase in property taxes, permits and investment income.

The town has appropriated \$260,000 of the fund balance for spending in the fiscal year 2017 budget.

Rating agencies continue to suggest a minimum fund balance equal to five percent of total general fund expenditures but recommend a fund balance of eight-ten percent of total general fund expenditures be maintained. The GFOA (Government Finance Officers Association) now recommends that the fund balance be no less than two months of General Fund Operating expenditures. On January 15, 2015, the Board of Finance passed a Fund Balance Policy recommending maintaining the unassigned fund balance to be no less than 8% but no larger than 12% of expenditures.

The following table demonstrates the Town's General Fund balance at both the minimum and recommended levels.

	8% Minimum Level	12% Maximum Level	GFOA Recommended 2 months
General Fund Balance 7/1/15	\$2,006,689	\$2,006,689	\$2,006,689
General Fund Balance 6/30/2016	\$2,226,093	\$2,226,093	\$2,226,093
% of Expenditures	\$1,349,799	\$2,024,699	\$2,812,082
Designated Amount	\$ 260,000	\$ 260,000	\$ 260,000
Available for Spending 6/30/16	\$ 616,294	\$(58,606)	\$(845,989)

The Town was once again honored with a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) of the United States and Canada. This award has been received by the Town's Finance Department since the 1999-2000 fiscal year.

Respectfully submitted,



Tish Ignatowicz, Treasurer

**ANNUAL REPORT
REGISTRARS OF VOTERS
Fiscal Year 2015-2016**

The Registrars of Voters' objective is to maintain accurate voter registration cards and computer records used to generate official lists for elections, primaries and referenda. Our duties also include: budget preparation, administering elections, primaries and referenda; training election officials; preparing the electronic voting equipment; conducting the annual canvass of voters to update voter records; generating reports of new voters and voters removed from the voter list; conducting mandated voter registration sessions at the Town Office Building and E. O. Smith High School; generating other reports as requested; attend annual conferences held by the Secretary of the State's office and the Registrar of Voters Association of Connecticut in order to keep current on impending and new legislation.

Three hundred and fifty four new voters were added and 311 names were removed from the Active Voter List; the fiscal year closed with 3194 active voters.

The Elections Department conducted the following voting events:

- November 3, 2015
Municipal Election: 27.8% voter turnout
- April 26, 2016
Democratic Presidential Preference Primary: 58.4% voter turnout
Republican Presidential Preference Primary: 53.8% voter turnout
- May 3, 2016
Town Government, K-8 School and Region #19 School
District Budget Referendum: 9.4% voter turnout
- August 18, 2015
Appropriation to Evaluate Proposed Firearms Training Facility Referendum: 33.21% voter turnout

We created an Elected Officials Brochure that we now include with letters to all newly registered voters in Willington. The brochure contains names and contact information for our local government departments as well as Federal and State elected officials.

In November we participated with the Secretary of the State's Office in the testing of a new Election Management System that was designed to streamline election preparation and especially end of night reporting. As a result of the test, enhancements were made and we look forward to using the software again for the 2016 Presidential Election.

We expended 85% of our \$31,596 fiscal year budget appropriation, leaving \$4,659 to be returned to the general fund. Our budget for fiscal year 2016-17 will see an increase due to new legislation that requires Registrars to attend classes and become certified.

Suzanne G. Chapman
Republican Registrar

Christine Psathas
Democratic Registrar

Historic District Commission

Dear Town of Willington,

The Historic District Commission meets the second Wednesday of the month on a bi-monthly calendar (all the even months). Currently on the Committee are Richard E. Mueller (alternate), Timothy Blauvelt (alternate), MaryBeth Caron, Robert Shabbot, Laurie Masciandaro and William Bailey. Geoffrey Eicker resigned since he is working in a different town. This year we met in February and April (no quorum). We met in August to review a Certificate of Appropriateness. We are currently looking into designating Moose Meadow Rd and Kucko Rd into scenic roads.

Our budget is driven by Certificates of Appropriateness, we must notify publicly of upcoming certificates.

This year we had one: advertisement in the Reminder, paid by the town.

I was voted chair in the August meeting, and Mary Beth Caron is currently the interim chair.

Best
Rosa Helena Chinchilla

INLAND WETLANDS AND WATERCOURSES

Fiscal Year 2015-2016

The purpose of the Inland Wetlands and Watercourses Commission is to protect the citizens of the Town of Willington by implementing provisions for the protection, preservation, maintenance and use of inland wetlands and watercourses by minimizing their disturbance and pollution, maintaining and improving water quality; preventing damage from erosion, turbidity or siltation; preventing loss of fish/wildlife and habitat; deterring and inhibiting the damage of flood and pollution; protecting the quality of wetlands and watercourses for their conservation, economic, aesthetic, recreational, other public and private uses and values; and protecting potable water supplies.

The Commission provides an orderly process to balance the need for economic growth and the use of land, with the need to protect the environment and ecology in order to guarantee the people of Willington and its future generations the safety of such natural resources for their benefit and enjoyment.

Regulatory authority for the Commission is found under the Town of Willington's Inland Wetlands and Watercourses Regulations (Section 1 through Section 20) as mandated by Connecticut General Statutes, Section 22a - 36 through 22a - 45.

The Commission held 11 meetings and numerous site walks, reviewed 20 applications and collected \$4,335, in revenue for the Town.

Members included:

Dave Schreiber, Co Chairman, Tessa Gutowski, Co Chairman, Mark Drobney, Patrick Lord and alternate Greg Blessing. Providing enforcement, technical and clerical support to the Commission was Susan Yorgensen, Margaret DuPilka, and Michelle Manas.

Respectfully submitted,
Tessa Gutowski, Co-Chairman
Dave Schreiber, Co-Chairman



Town of Willington

Public Works Department, 49 Hancock Road, Willington, CT 06279
(860) 684-9313 · FAX (860) 684-9313 www.willingtonct.org

The Willington Public Works Department is your primary maintenance department for the town. The maintenance that is done includes but is not limited to snowplowing, sanding, grading, pot hole repair, sweeping, brush cutting, tree removal, road kill removal, drainage, sign repair and replacement, shimming and chip sealing. In addition, the department provides services to the town owned properties including the Senior Center, Village Hill Bridge Park, Fenton Ruby Park, Hall School, Center School and River Road Park. We maintain the Public Library, Transfer Station, Dog Pound, Public Works, Town Office Building and Old Town Hall. The Department repairs and maintains all equipment and vehicles for Public Works and maintains the Animal Control vehicle. Public Works oversees the operations of the Senior Housing water system and septic system.

Our crew responded to fifteen (15) total winter storms of which two (2) were sanding only storms and thirteen (13) were plowing and sanding storms. We delivered 31 buckets of sand to town seniors.

Following are some of the improvements completed by the Department over the past year:

Sweeping of the roads started on April 15th and was completed on May 12th.

We purchased a 2015 John Deere 410h at a cost of \$124,825.00 and an M & B tractor for roadside mowing at a cost of \$96,332.00.

The crews paved the following roads:

Daleville School Road

Marsh Road

Mason Road

Red Oak Hill Road

Total miles – 2.65.

Turnpike Road was milled and paved from the Ashford town line to Moose Meadow Road which was 1.1 miles at a cost of \$199,000.00.

Total miles for all paving – 3.75.

The crew also did the following:

Tree and stump removal on Michalec Road, for a snow shelf they added 230 tons of material onto road base.

Hockla Farms Road has had an erosion problem for many years. The Department added stone trenches along the roadside, rip rap, stilling basins and they also added 260 tons of aggregate to the road base. The work that has been completed has taken care of the erosion problem.

Construction of a parking area on Mason Road for trail head access.

Brush removal along roadsides.

Demolition of the playground at Hall School.

Installed new catch basin tops on Red Oak Hill Road, Parker Road, Moose Meadow Road and Marsh Road, and repaired catch basins in those areas when needed.

Installed 700 feet of curbing on Lohse Road to alleviate roadside erosion.

Installed 800 feet of curbing in various locations due to plow damage.

The Public Works garage had some renovations at a cost of \$18,024.00. The work consisted of removal of plastic light panels and installation of new energy star windows, removal of plastic light panels on the roof and installation of metal panels and two energy efficient doors were also installed.

Transfer Station: Residents recycled 542 tons of single-stream. A total of 1,250 gallons of waste oil was sent out; the remainder of oil collected was used by Public Works to fuel our waste oil heater. There was 640 tons of bulky waste generated by our residents as well as 871 tons of trash.

The swap shed continues to do a good deal of business.

I would like to thank my crew (Lucien Bessette, Jeff Semmelrock, Jeff Hansen, Todd Hettlinger, Matt Karosi, Jayson Righenzi and Eileen Smith) for all of their hard work they provided this year.

Respectfully submitted,

Derek Dimmock
Director of Public Works

TOWN OF WILLINGTON, CONNECTICUT
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL - BUDGETARY BASIS
PUBLIC WORKS DEPARTMENT
FOR THE YEAR ENDED JUNE 30, 2016

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
PUBLIC WORKS DEPARTMENT				
PW Director	\$ 71,750	\$ 71,750	\$ 71,750	\$ -
PW Administrative Assistant	13,675	13,675	13,327	(348)
Crew Leader	58,191	58,191	59,656	1,465
Equipment Operator	55,924	55,924	56,153	229
Driver	50,578	50,578	53,392	2,814
Laborer Technician	49,442	49,442	42,428	(7,014)
Laborer Part-time	18,676	18,676	17,590	(1,086)
Mowing	6,500	6,190	6,120	(70)
Road Maintenance	10,000	11,793	9,483	(2,310)
PW Vehicle Maintenance	40,000	42,800	42,828	29
Equipment Rentals - General	5,000	-	-	-
WINCOG ICE Grant	250	128	-	(128)
Telephone/Communications	1,100	1,100	875	(225)
Pump Catch Basins	32,200	5,590	5,590	0
Blasting	-	-	-	-
Tree Removal Service	20,000	20,000	19,975	(25)
Oil Roller & Chipper	-	-	-	-
Drug Testing and CDL Physicals	600	247	249	2
Dry Fire Hydrants	1,000	2,386	2,604	218
Waste Water Soil Testing	2,772	2,772	-	(2,772)
Security System Service	250	250	250	-
Miscellaneous Supplies	2,000	2,335	2,312	(22)
Building Maintenance Supplies	8,000	8,000	8,175	175
PW Electricity	8,157	7,576	7,565	(11)
PW Electricity Lease Payments	1,945	1,945	1,928	(17)
PW Propane Heating	6,000	719	719	-
Diesel WFD#1	9,782	9,782	9,542	(240)
Diesel WHFD	3,261	3,261	3,128	(133)
Diesel PW	27,717	27,717	29,402	1,685
Gasoline WFD#1	3,500	3,500	1,734	(1,766)
Gasoline WHFD	1,800	1,800	716	(1,084)
Gasoline PW	600	600	570	(30)
PW Drinking Water	250	250	144	(106)
Training and Education	600	300	300	-
Parts & Supplies	2,000	1,934	1,970	36
Protective Clothing	6,000	6,605	7,010	405
Stone	-	-	25	25
Asphalt - General	3,000	6,071	6,681	610
Crack Seal	7,000	6,789	6,789	-
Aggregate	8,000	2,879	2,878	(1)
Street Signs	5,500	1,177	1,177	-
Office Supplies	2,000	2,000	2,160	160
Property & Equipment	-	-	-	-
Equipment Purchase	-	37,356	37,357	1
OSHA Requirements; Dues & Fees	300	101	81	(20)
Lease Payment Principal	86,103	84,006	85,221	1,215
Lease Payment Interest	8,696	9,408	7,138	(2,269)
Public Works	640,119	637,602	626,992	(10,610)

TOWN OF WILLINGTON, CONNECTICUT
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL - BUDGETARY BASIS
PUBLIC WORKS DEPARTMENT (Continued)
FOR THE YEAR ENDED JUNE 30, 2016

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
SNOW- PW Overtime	26,549	26,549	17,352	(9,197)
SNOW- Removal Contractors	59,715	59,715	20,948	(38,768)
SNOW- Equipment Maintenance	8,397	8,397	7,195	(1,202)
SNOW- Sand	38,112	34,687	18,121	(16,566)
SNOW- Salt	69,068	69,068	59,309	(9,759)
SNOW- Calcium Chloride	5,763	5,763	4,276	(1,487)
SNOW- Plow Equipment	3,000	6,425	6,425	-
Snow Removal	<u>210,604</u>	<u>210,604</u>	<u>133,625</u>	<u>(76,979)</u>
CHIP SEAL- Truck Rental	28,000	-	-	-
CHIP SEAL- Oil Roller & Chipper	100,000	100,000	100,000	-
CHIP SEAL- Stone	18,219	13,141	13,141	-
CHIP SEAL- Asphalt	140,000	170,295	171,839	1,543
CHIP SEAL- Crack Seal	6,000	6,000	6,000	-
Chip Seal Program	<u>292,219</u>	<u>289,436</u>	<u>290,980</u>	<u>1,543</u>
TOTAL PUBLIC WORKS DEPARTMENT	<u>\$ 1,142,942</u>	<u>\$ 1,137,642</u>	<u>\$ 1,051,597</u>	<u>\$ (86,045)</u>



**Town of Willington
Animal Control
Fiscal year 2015/2016 Annual Report**



The Animal Control Department has one Animal Control Officer who is on call 24/7 as well as one per diem officer who covers when the regular officer is unavailable (sick, injured, or on vacation) and they handle many different responsibilities. Part of those responsibilities include: impounding roaming/stray animals, advertising and locating their owners if possible, enforcing dog license and rabies vaccines laws, investigating and handling bite/attack complaints and having the animal quarantined or rabies tested per Connecticut statutes, as well as investigating cruelty/neglect complaints. This department also handles sick or injured wildlife to ensure public safety, picks up dogs/cats found injured or deceased in the roadway, assists State Police and Fire Departments when animals are involved at their scene either as victims or to secure the animals so responders may safely enter a residence or vehicle, and the most rewarding is to find loving homes for impounded animals which had been surrendered or abandoned.

A report is submitted to the State of Connecticut Department of Agriculture at the end of each month which provides them with the total number of impounds, redemptions, quarantines, euthanasia's, deceased domestic animals found in the roadway, and adoptions, as well as the number of infractions & arrests per month.

During the 2015/2016 fiscal year there were a total of 229 complaints by residents. These calls included barking dogs, roaming dogs whose owners were known and returned without impounding, nuisance dogs, aggression, sick/injured wildlife, etc. Most calls were able to be handled and resolved amicably and the statistics for the rest are listed below:

Animals impounded	Animals redeemed	Animals adopted	Animals quarantined at pound	Animals euthanized	Animals doa	State Police or FD assists
53	20	24	3	3	6	4

The Animal Control Officer attended and exceeded the State of Connecticut's required six (6) hours of continued education training. There was no cost to the town for any of these trainings this year.

The Animal Control Officer is available for any routine questions, concerns or complaints at 860-428-4422. For extreme emergencies, please call 911.

Respectfully submitted,

Tina M Binheimer, Animal Control Officer

PLANNING AND ZONING COMMISSION
FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016

The Planning and Zoning Commission's duties include: drafting and amending the zoning and subdivision regulations and the Towns Plan of Conservation and Development, reviewing municipal projects for compliance with the Towns Plan of Conservation and Development, hearing and deciding upon applications for subdivisions, re-subdivisions, site plans and special permits.

Members of the 2015-2016 Commission were:

George Andrew Marco, Chairman, Doug Roberts , Vice Chairman, John Sullivan, Secretary, Edward Miles Standish, Phil Nevers, Walter Parsell III , Ken Golden and Nicole Martin, Alternates.

Providing technical, enforcement and clerical support to the Commission was Susan Yorgensen, Margaret DuPilka, and Michelle Manas.

The Commission and its staff reviewed 127 applications including Subdivisions, Re-Subdivisions, Modifications of Subdivisions, Regulation Changes, Special Permits, modifications of Special Permits, Special Permit renewals, zone changes, zoning regulation amendments, new Home Occupation permits, Home Occupation renewals, new homes, additions and accessory buildings and 16 Commercial/Industrial permits. The Commission collected \$9,300.00 in revenue for the general fund.

The Planning and Zoning Commission held 19 meetings and various site walks.

The Commission is continuing its efforts to balance the growth in town and the need for economic development with our goal of safeguarding the health, safety, welfare and property values of the residents of Willington.

Respectfully submitted,
George Andrew Marco, Chairman

Zoning Board of Appeals

40 Old Farms Road

Willington, CT 06279

Telephone: (860) 487-3123 Fax: (860) 487-3117

2015 - 2016 Annual Report

One of the functions and purpose of the Zoning Board of Appeals is to hear, consider, decide and vary the application of the Zoning Regulations in harmony with their general purpose and intent. Variances are to provide relief for the citizens where possible from regulations, if enforced literally, would result in exceptional difficulty or unusual hardship to the property owner. Other duties include issuing special exceptions and hearing appeals from zoning enforcement decisions.

During 2015 – 2016, the Willington Zoning Board of Appeals heard and decided on 10 cases consisting of special exception applications and variances and the zoning agent has issued 2 waivers for Public Hearings on Special Exceptions. The Board collected \$1,500.00 in revenue on behalf of the Town.

The Board would like to thank Town Officials and colleagues for their assistance and support throughout the year.

Respectfully submitted

Mark Masinda, Chairman

WILLINGTON PARKS AND RECREATION DEPARTMENT ANNUAL REPORT FOR FISCAL YEAR 2015-2016

The Parks and Recreation Department has not requested an increase in our annual budget. The WPRC is continuing its fundraising efforts for various projects outside of our budget, as we have always done in the past, and we hope to provide more additions to our facilities beyond CIP and standard budget items.

The WPRC has continued to improve our offerings at the River Road Athletic Complex. A shed has been installed for storage and concessions. In addition, Mike Pinatti added on an awning and counter at the shed rollup serving door, while we are also using volunteers for wiring the space for light and power. It is our hope that the Little League and soccer programs will outfit the new shed for basic food services. A scoreboard was installed at the Little League field and was made ready for operation. Opening day at the RRAC was memorable this year with the addition of the new scoreboard and concession shed!

CIP has provided our full monetary request for outdoor fitness equipment at the RRAC. We are moving forward on ordering equipment and hiring a sub-contractor for installation. This project should be completed by the end of summer 2016.

Permits have been pulled and work has continued to finalize the irrigation system for the soccer and baseball fields.

A generous donation from the Mansfield Lions Club will be used to purchase a 3-bay swing set for RRAC as well. The swings will be installed by the end of fall 2016.

A permit was granted in June to hold a summer concert series on Wednesday evenings at RRAC. Concerts have been planned for July and August, 2016. The summer concert series is being funded in part by donations from local businesses.

With an increase in usage at the park, a handicapped accessible porta-potty and three large covered garbage cans have been installed on permanent concrete bases.

In June, we held a “Last Day of School Pond Party” at Hall’s Pond. This was a very well attended community event. Admission was free with a donation of a non-perishable food item to our Human Services Food Pantry. We hired a WSI certified swimming instructor and will be offering swimming lessons at Hall’s Pond in July and August for the first time in five years.

Our other fields and the waterfront are being provided continued maintenance, but no new projects have been established for these locations in the upcoming year.

The members of the Willington Parks and Recreation Commission meet once a month. A permanent item on our agenda is to review each of our facilities: RRAC, Town Office Field, Hall School Fields, Center School and the Waterfront. This helps to connect the members to the sites, and allows us to share the present condition of the sites, and possible changes and repairs in the facilities. We have a new Recreation Director this year. Maureen Parsell has come on board as our Director and is very active in our web presence and programs. Maureen's office has moved downstairs in the Town Office Building, in a shared space with the Human Services department. The two departments are a natural fit for working together on various projects, and there is already a positive change in how these departments can help each other in all aspects of their daily representation and connection to our community.

The commission members and our director will continue to work on improving our department, programs, and sites to provide the best environment possible for our townspeople.

MISSION STATEMENT

In an ongoing effort to provide the citizens of Willington with programs and facilities for everyone's recreational needs, the Willington Parks and Recreation Department will always commit its resources to expand and adapt to those needs.

The Willington Parks and Recreation Department in association with the Public Works Department, outside contractors, and the Board of Education, will maintain the playing fields at Hall School and Center School, the River Road Athletic Complex, and the Town Hall Offices.

By offering a diverse group of recreational programs with the equipment and facilities to safely and properly implement these programs, we hope to get our community to "come out and play". Good health, social interaction, and promoting learning of new physical and mental skills are available to everyone who wants to participate.

"The first wealth is health" (Ralph Waldo Emerson)

Respectfully Submitted - Joseph C. Colangelo - Chairman of Willington Parks and Recreation Commission

WILLINGTON CONSERVATION COMMISSION

Annual Report

Fiscal Year July 1, 2015 – June 30, 2016

The Conservation Commission is committed to improving the quality of life in Willington by being an advocate and source of information for the wise use of natural resources, by actively working to conserve open space, by maintaining various open spaces for passive recreation, by employing best forestry practices to maintain and improve the health and diversity of fauna and flora in the Town's conserved open spaces, and by providing opportunities and programs for citizens to appreciate, to enjoy and to learn from our natural environment.

FENTON-RUBY PARK AND DROBNEY SANCTUARY

- The Commission continued to carry out educational and maintenance activities in the Park. Educating the public about keeping dogs on leashes for purposes of public safety and wildlife protection is an ongoing effort.
- Maintaining and improving trails and signage including bridge and boardwalk construction is ongoing.
- Entries in the registration log on the Taylor Pond Trail and conversations with Park users (including many people from surrounding towns) indicate that the Park continues to be a well-used and appreciated facility the year round.
- A new picnic table and bench were installed in the picnic area. Concrete supports were donated by J.J.Mottes Co.
- A forester was engaged to develop a forest management plan for a forest-thinning cut on a section of the Park in order to improve wildlife habitat and forest health
- The Commission continued to work with the Ashford Conserv. Comm. to link Ashford and Willington trails by developing a trail from the Ruby Trail to Lustig Road.

ROYAL KNOWLTON PRESERVE AND DANIEL W. TALMADGE CONSERVATION TRACT

- The Public Works Dept. was engaged to construct a parking lot on Mason Rd. to serve the Talmadge and Knowlton trails.
- A trail register indicates a good number of people use and appreciate these trails.

OPEN SPACE AND NATURAL RESOURCE CONSERVATION AND PRESERVATION

The Commission:

- Continued to monitor land protected through easements or Town ownership for conservation purposes
- Continued to be active in its advisory capacity to Town officials, planning agencies and commissions regarding issues of conservation and protection of natural resources including recommendations for appropriate and effective distribution of sub-division open space set-asides
- Engaged Conn. Farmland Trust and the Natural Resources Conservation Service to produce a map of “Farmland Soils of Local Importance” to aid in seeking farmland preservation grants
- Provided representation on the taskforce charged with opposing the proposed firing range
- Continued to make recommendations to Town finance officials to begin setting aside funds to preserve open space that will help protect some of the resources and rural character that Willington is fortunate to possess

REGIONAL AFFILIATIONS

The Commission continues to communicate and cooperate with organizations such as the Willimantic River Alliance, the Green Valley Institute, Joshua’s Trust, Connecticut Forest and Park Assoc.(The Comm. held a walk on the Talmadge Tract for CFPA’s Trail Day), Windham County Conservation Consortium and the conservation commissions in surrounding towns, in order to promote regional conservation and preservation awareness and actions.

Prepared by Peter S. Andersen, Commission Chairman

WILLINGTON SENIORS, INC.

The Willington Seniors, Inc is organized to provide educational, social, recreational and other services to seniors (55 or over). We keep the Senior Center open Monday through Friday from nine AM to 3 PM, assist TVCCA in providing hot meals at the Senior Center, and activities such as Wii bowling, table games, picture puzzles, Tai Chi, Yoga, various exercise programs, card games.

We have Saturday morning breakfasts every other month open to all seniors, an annual barbecue, ice cream social, annual meeting and holiday banquets for members, we also assist in distribution of food as part of the "Food share" program.

The town has assisted in providing two 15 passenger vehicles-a van and handicap bus-which we maintain, and use for various daily trips to performances and other points of interest; we sponsor monthly trips to Wal Mart for shopping and the "Lunch Bunch" to various restaurants. All driving is done by qualified drivers on a voluntary basis. We are always in need of more volunteers to ease the burden on our drivers.

Our monthly meetings (third Wednesday of each month) we have educational seminars lasting an hour or two, or live entertainment. We welcome all seniors to our activities and your participation and fresh ideas and input would help us build a better Senior Center when our younger seniors are ready to enjoy their Senior Center.

Respectfully submitted,

Joe Piatek
Treasurer, Willington Seniors, Inc

Human Services Annual Report, FY 15-16

The Department of Human Services (formerly Youth, Family and Social Services) is made up of several human service areas rolled into one department. The Youth Services aspect receives information and input into youth programming by the Youth Services Advisory Board. Members in 15-16 were Kate Standish, Dan Pierce, Sheila Courchesne, Peter Tanaka, David Harding, Vice Chair Brittany Jensen, and Chair Ginger Halle.

The department runs many programs:

- Our Preschool Programs are run three days per week at the Willington Public Library and provide opportunities for learning and socialization for children under 5. In 2015-16 we had 8 children participating on average per week.
- The department also ran an April Camp Program during spring recess. We provided snacks, crafts, physical activity, and a week of fun, staffed with our three excellent camp counselors. In April 2016, we had 14 children who participated, which is the most we have had in over five years!
- We also provided funding (by way of the town funds) to Windham Regional Transit District, which provides rides for elderly and disabled residents to medical appointments; to NECASA, our regional substance abuse prevention organization for their work combating substance abuse; and to TVCCA, providers of Meals on Wheels for the elderly in Willington.
- The department ran a Back to School program in FY 15-16, which provided backpacks and shoes to 16 children from income constrained Willington families.

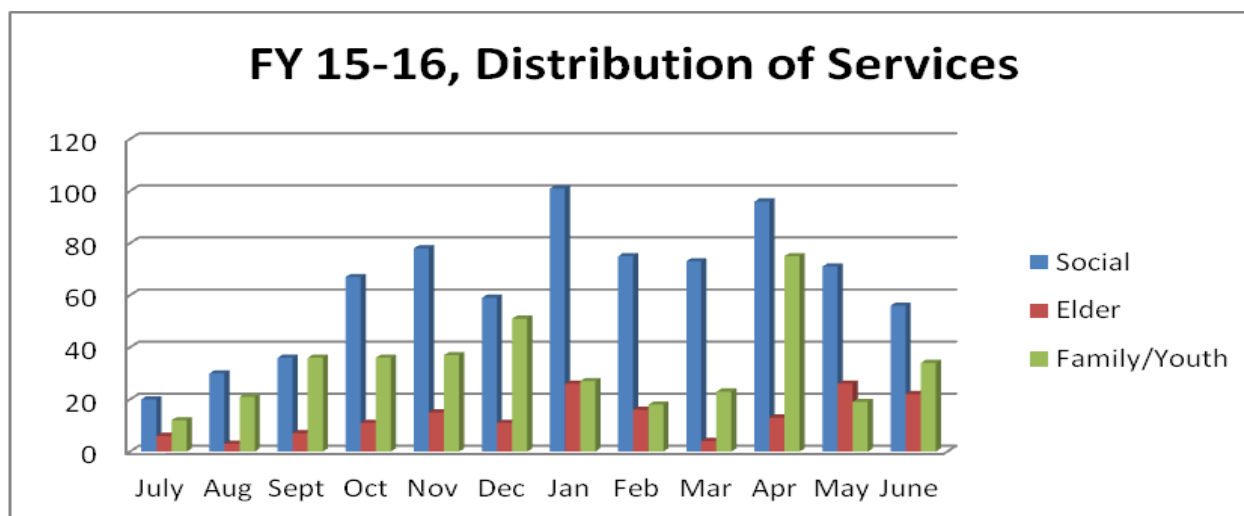
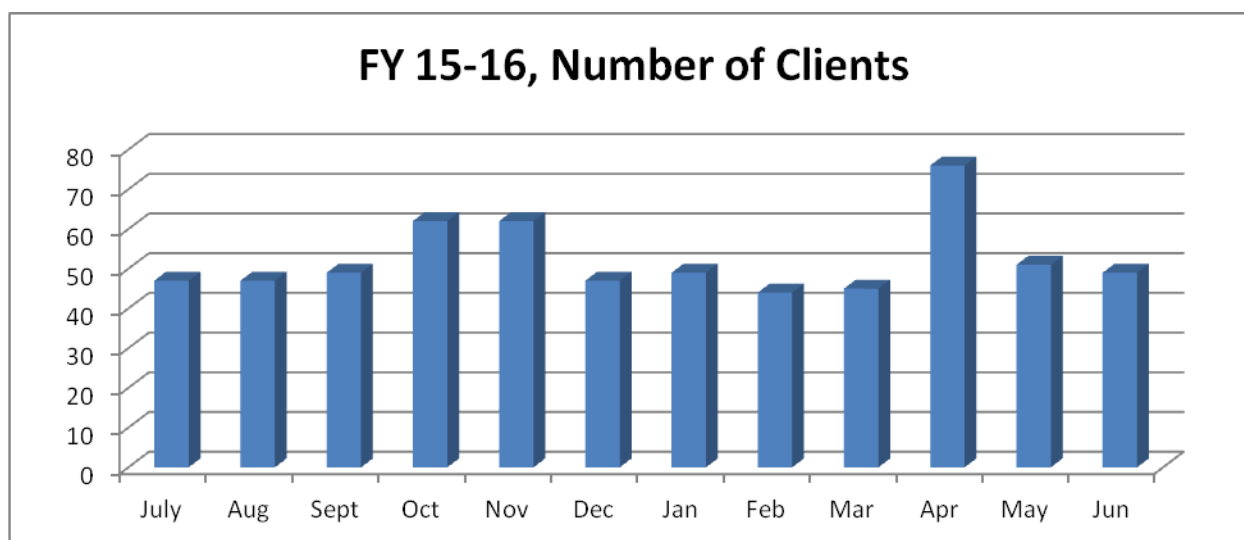
In addition to the above, the department provided 762 units of service to clients in FY 15-16. These services range from assisting with applications for state programs, to signing up for the food pantry, to utility shutoff prevention. The department provided a total of 160 units of elder services, which includes Medicare navigation, referrals for in-home care or Senior Housing, and Meals on Wheels information.

Other programs run by the department that are entirely donation funded include the Fuel Bank, which serviced 15 families, the Food Pantry which served an average of 18 families per month, the Willington Outreach Community Garden, which provided produce at the food pantry and to area seniors, and the Campership Program which assisted with paying for 23 weeks of camp for Willington families in need.

We are looking forward to another productive year of assisting residents in need while providing opportunities for individuals and families for growth and personal enrichment.

Respectfully Submitted,

Jennie A. Arpin, M.P.A
Director of Human Services



Town of Willington
Economic Development Commission
Annual Report 2015-2016

The Willington Economic Development Commission (“the Commission”) meets once a month, September through June.

Over the past year, the Commission has been responsive in assisting potential newcomers who may be looking at building / relocating to Willington. We continue to monitor and support the progress of on-going business development activities. Our focus is one of planned growth, while maintaining the town’s rural character as prescribed in the Plan of Conservation and Development.

The Commission maintains and periodically reviews its Mission Statement:

In close coordination with the Town of Willington’s Planning and Zoning Commission and other Town Boards and Commissions, the Economic Development Commission (EDC) seeks to promote development that provides goods and services, employment opportunities and tax revenues compatible with the community’s character and vision for the future. The EDC accomplishes this mission by striving to create an inviting business climate, assisting new businesses interested in locating to the Town of Willington, identifying partnerships and incentives available through federal, state, and local organizations that support existing and future businesses. And finally, and most importantly, supporting the efforts of local businesses to thrive.

Over the last year, the EDC is proud to have accomplished the following:

Business Directory

Since its launch, the Willington Business Directory has been a great form of advertisement for our town businesses, as well as an excellent tool for town residents. The Commission has made a solid commitment to the electronic version of the Business Directory, posted on the town website, and diligently works on keeping the information current and relevant. The second edition of the directory was sent to Willington businesses and residents in August.

Chamber of Commerce Membership

The Commission renewed its membership with the Windham Chamber of Commerce and distributes Chamber events and relevant information through its Facebook page.

Market Study

The Commission engaged Fairweather Consulting to perform a market study of the Town of Willington, known as the Business Zones Report. Mr. Peter Fairweather presented an overview of the findings to the Board of Selectman. Next steps involve a detailed review of the recommendations that will include discussions with the Board of Selectman and other commissions within the Town of Willington to collectively determine how we can positively impact existing businesses, as well as attract new businesses. We are excited to have the talent and expertise of Fairweather Consulting in our corner and we look forward to partnering with like-minded members of town government to achieve success around marketing efforts and possible zoning changes.

Website & Facebook

The Commission continues to look for ways to improve the website and periodically features town businesses, updated business directory information, and posts business-pertinent events such as the business networking meetings. A weekly “Business of the Week” is featured on the page, as are applicable postings through our membership in the Chamber of Commerce.

As a Commission, we continue to look for opportunities to offer assistance to the businesses in the Town of Willington, and we are excited to provide a friendly welcome to new and potential businesses. The Commission believes Willington is a good choice for residency and its membership takes every opportunity available to communicate that to existing and potential businesses.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "J. Silverstein".

Jackie D. Silverstein, Chairman & Secretary
Economic Development Commission

BARBARA GARDNER RIORDAN, JUDGE
DIANE D. DUBALDO, CHIEF CLERK
PATRICIA L. PHILLIPS, CLERK
PATRICE MAYCOCK-LUSA, ASST. CLERK



21 TOLLAND GREEN
TOLLAND, CT 06084
TELEPHONE (860) 871-3640
FAX (860) 871-3641

STATE OF CONNECTICUT
COURT OF PROBATE
DISTRICT OF TOLLAND-MANSFIELD
COVENTRY, MANSFIELD, TOLLAND, WILLINGTON

The Tolland-Mansfield Probate Court, located on the 2nd level of the Hicks Memorial Municipal Center on Tolland Green, serves the Towns of Coventry, Mansfield, Tolland and Willington. The Tolland-Mansfield court is also a participating member of the Northeast Regional Children's Probate Court and, with a few exceptions, hears all children's matters in the Willimantic office located at 979 Main Street.

The Probate Court has jurisdiction over decedents' estates, testamentary trusts, guardianships of minors' estates, conservatorships of the estate and person of incapacitated adults, voluntary conservatorships, guardianships of persons with intellectual disabilities, civil commitments of the mentally ill and changes of names for adults and minors. The Probate Court is also responsible for terminations of parental rights, removal of guardians of minors and emancipation of minors and adoptions.

The Probate Court carries out its duties by holding hearings on the various types of applications filed with the court and as a means of reviewing the work of fiduciaries appointed by the Court. State law mandates that all court filings be recorded and indexed, much the same as land records are maintained by town clerks. Although many of the court's proceedings and records are open to the public, certain types are mandated confidential by state law, such as, adoptions, most other children's matters, commitments, and guardianships of persons with intellectual disabilities with respect to proceeding or matters occurring after the year 2000.

The four towns support the Probate Court with office facilities, supplies and related expenses. The Towns also fund the microfilming and preservation of court records. Other support comes through fees that are paid by petitioners who file applications and by the fees assessed against decedents' estates. All fees are established by state law and paid to the Treasurer, State of Connecticut. These fees provide the funds to cover the judge's compensation, also set by statute, and other court expenses, such as staff salaries and minor, miscellaneous expenses.

The Probate Court Administrator, appointed by the Chief Justice of the State Supreme Court, oversees the efficient operation of probate courts statewide by providing computer equipment and technical support to all courts, continuing educational seminars for judges and clerks, a central finance system established in conjunction with the reorganization of the probate courts and overall general support to maintain all aspects of our state's probate court system.

TOWN OF WILLINGTON
OFFICE OF THE BUILDING OFFICIAL

Fiscal Year 2015-2016

The Building Department receives permit applications, reviews building plans, assist applicant through the building process and conducts inspections as required by the State of Connecticut.

The Building Department has a web page on the Town of Willington Web Site. The information is provided to help the applicant with the permit process, fees, construction plan requirements, and also the required inspection schedule.

In the 2015-2016 fiscal years, 330 permits were issued including one single family home and new construction of four two story building with six apartment and 32 commercial or industrial permits. The building department collected \$101,885.00 in revenue on behalf of the Town.

The Building Department staff would be more than happy to answer any of your questions regarding the permit process.

Public hours: Monday 12:30 p.m. – 7:30 p.m.

Tuesday – Friday 9:00 a.m. – 2:00 p.m.

Respectfully submitted,
James Rupert, Building Official

EASTERN HIGHLANDS HEALTH DISTRICT

Robert Miller, Director

The Towns of Bolton, Coventry, and Mansfield established the Eastern Highlands Health District on June 6, 1997 as a cooperative effort to pool their resources and create a regional full-time professional health department. Reducing costs and improving both the scope and quality of public health services in the community were the objectives of establishing the District. Seven more towns joined between 2000 and 2005: Andover, Ashford, Chaplin, Columbia, Scotland, Tolland and Willington. The Eastern Highlands Health District is committed to enhancing the quality of life in its communities through the prevention of illness, promotions of wellness and protection of our human environment. The pursuit of this mission is realized by assuring that other community agencies provide certain public health services within the region and by providing specific public health services directly. The services directly provided include a communicable disease control program, public health education, community assessment and public health planning, emergency preparedness and a comprehensive environmental health program. The main components of the environmental health program include on-site subsurface sewage disposal permitting, complaint investigation program, food establishment licensing and inspection, and environmental monitoring program.

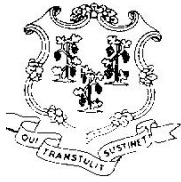
Accomplishments for FY 2015-2016

- Board of Directors adoption of an operating budget of \$823,212 for FY 16/17, which is a 4.0% increase from the previous fiscal year.
- In partnership with the local town planners, a \$100,000 grant from the American Planning Association funded the Plan4Health initiative. Key informant interviews and focus groups informed the development and launch of an online toolkit for local planning and zoning commissions. The toolkit targets local officials in small towns charged with control of local land use policies, seeking to support land use decisions that promote active living and healthy eating. The toolkit can be found at www.healthyeasternct.com.
- The Eastern Highlands Health District spearheaded DEMHS Region 4's contribution to the Connecticut Department of Public Health state-wide medical counter measures, full-scale exercise in April. By coordinating and hosting Region 4's clinic for mass dispensing of anti-biotics, the health district obtained valuable experience for staff and area volunteers, while testing our local and regional plans to stand up and operationalize a mass-dispensing clinic site in response to a notional community wide disease outbreak. Over 130 volunteers and 10 community partner agencies participated.
- Aligned with our strategic plan, an appropriation by the board of directors funded the reorganization of the main health district office. The project achieved its objective to optimize space, maximize efficiencies, and enhance the welcoming, professional atmosphere for both customers and staff.

- Salient projects and initiatives in support of specific member towns includes: tobacco free campus initiative (Mansfield); technical support for Tolland Facilities plan; Ashford Town Hall air quality evaluation; technical support for Coventry Farmers Market at Hale Homestead; and, ongoing support of lower Bolton lake sewer project (Bolton).
- Communicable disease control activities included review and follow up (as needed) of 1418 case reports; and, conducted 11 disease outbreak or individual case investigations.
- Main indicators for environmental health activity in Willington include: 65 site inspections for septic systems; 11 septic permits issued; 5 well permits issued; 13 complaints investigated; 36 environmental samples taken for lab analysis; 54 food establishment inspections and other health inspections; 33 B100a building permit reviews; and, 70 test pits and perc tests.

Plans for FY 2016-2017

- Complete implementation of web based permitting, licensing and inspection software
- Develop and conduct food safety classes
- Complete community health assessment
- Address the individual public health needs of member towns as they arise



TOWN OF WILLINGTON
OFFICE OF FIRE MARSHAL



Fire Marshal
Fiscal year 2015/2016 Annual Report

The Town of Willington Fire Marshal is Richard Palmer. Who is certified and recognize by the State Fire Marshal as having met all requirements of CGS 29-298 to be appointed by the local officials to act in the capacity of Fire Marshal. I had been in this position since 1996.

Along with me, I have two (2) Deputy Fire Marshals Fran Raiola and Charles Cosgrove. They also have met the requirements to serve in this capacity. All three of us must maintain in service training hours. Every three years you must maintain a minimum of 90 hours of in service training from fire codes, hazardous materials, fire investigations, and many more training topics relevant to being a Fire Marshal this pursuant to CGS 29-298, which we all are.

My Budget has only three items. First it's my salary, non-emergency hours are part-time, plus I'm on call 24/7. I have a stipend line to compensate my Deputies who are also on call 24/7. An expense line for offices supplies, purchase code manuals, attend outside training sessions, and mileage for routine business performed within the town as I use my personal vehicle.

A few things I do within the town is work closely with the Building Official in reviewing building plans for new or renovations projects to ensure compliance with the State Fire Codes. I also investigate the cause, origin, and circumstances of all fires, and explosions within the town. I conduct inspections to ensure that every occupancy pursuant to CGS chapter 541 are safe for the public to enter.

The Fire Marshal also inspects all underground storage tanks that had contain hazardous materials, issue blasting permits in accordance to all State and Federal regulations, and issue Open Burning Permits to town residences to ensure compliance with State clean air requirements.

During July 2015 through June 2016, there were 69 Open Burning permits issued along with 5 for the Town's Transfer station brush piles. I inspected 4 underground storage tank removals. I conducted 326 inspections in commercial properties, Day Care Centers, Schools, Residential

Care Facilities, Motels, and Apartments following CGS Chapter 541. I also had issued 2 Blasting permits.

During this period there were 222 responses for non-medical emergencies. There were 22 fires or odor investigations involving structures within the Town. Of these 2 had substantial damage totaling over \$70,000, with the remaining fires being minor in nature. There were 3 vehicle fires with greater than \$10,000 loss. Grass or brush fires 9 were reported. Outside fires or incidents total 21. The number of fire alarms from either commercial or residential occupancies saw 64 responses. The remaining responses involved auto accidents, outside rescues, good intent calls, and mutual aid requests.



TOWN OF WILLINGTON
OFFICE OF FIRE MARSHAL



Open Burning Official Town of Willington

Fiscal Year 2015/16 Annual Report

The Connecticut Department of Energy, Environmental Protection, Air Compliance Division allows Town Residents who reside on their property to apply for an Open Burning Permit. Non-residents and owners of commercial property can not apply for these permits.

Open Burning Permits can be requested Monday through Thursday, 9 am through 3pm, by calling the office at 860-429-7757. If you are leaving a voice mail message, please speak clear, leaving your name, address, and cell/home phone number so a return call can be made.

Permits are issued on Friday; pick up is after 10 am at 426 River Road, which is the Willington # 1 Fire Dept. There are instructions on the permit which must be followed. **There is NO COST for these permits.**

New for 2010, before you burn, you will need to find the burning index for that day, either by calling DEEP @ 860-424-3630, or go on-line to www.tollandcounty911.gov which would have the posted index. You can ONLY BURN when the index is Moderate or low.

If you conduct an Open Burn without a permit, and a complaint is received, under CGS 23-48 as amended by PA 01-150. You may be fined up to \$250.00, or imprisoned for not more than 6 months or both. So please plan accordingly in obtaining a permit before you want to burn.

Recreational, organizations, or religious fires DO NOT need a permit, as long as the diameter of this fire is within 4 ft. circumference. Please remember, that all of these fires must be out before retiring.

There were 69 permits issued during this period.



WILLINGTON FIRE DEPARTMENT INC.

426 RIVER ROAD P.O. BOX 161
Willington, Connecticut 06279
860.429.0288

Alexander J. Moore
Fire Chief

Ronald A. Gantick
President

The Willington Fire Department experienced a very busy but safe year. The call volume in our small town is predicted to be between 800-850 calls this year. Some of these calls are out of town as we participate in a mutual aid response system with other agencies in close proximity to us. The majority of the calls are medical related. The department has been able meet the demands of the service requests thanks to the 24/7 career staff coupled with the volunteer responders. It is a little-known fact that there is always two paid staff on duty at the North Station twenty-four hours a day. The on-duty staff is cross trained in EMS, fire suppression, and rescue operations. Generally, and based on call volume, this virtually guarantees a response to any emergency in the Town very quickly within a few short minutes. In working with the other department in Town this further guarantees a timely and efficient response when needed.

Volunteers are always needed to effectively administer the multiple tasks that a fire department faces daily. If you are interested in any facet of the organization or have some time to dedicate to our cause, please feel free to stop by the Station at any time.

The Willington Fire Department is dedicated to providing a cost effective, professional, and expeditious level of service to the residents of Willington. We painstakingly evaluate our expenditures and operational policies on a routine basis to ensure the taxpayers money is not being spent carelessly and to ensure that we are providing a highly trained workforce available when the need arises.

As always, I personally thank the members and the career staff of the department for their numerous hours of time they give to the organization both operationally and administratively as well as the residents that assist us throughout the year.

Should anyone have any questions or comments on the operations of the department or the emergency services in general in Willington please do not hesitate to call or email us at any time. We would appreciate any participation from the residents on how we can improve our operations to the Town.

Best Regards,

Alexander J. Moore

Alexander J. Moore

Fire Chief

Willington Fire Department Inc.



OUR VISION

To achieve the highest levels of community service and protection by delivering excellent customer service in all that we do.

OUR MISSION

To protect the people, property, and environment of Willington with courage, commitment, and compassion.

OUR CORE VALUES

To take responsibility, lead by example, be honest, help others, and have a passion to serve.



This past year has been busy, we have had a record number of new members and a record number of training hours. We currently have a roster of 40 active volunteers. We had 9 go through Firefighter 1 level training, two going through EMT and several CPR and EMR trained this year as well this combined with our regular training and refreshers has totaled up to well over 2000-man hour of training this is something over and above having several members respond to almost all calls for service we are very proud to say we are serving our community is such a capacity and doing it all for a modest cost to the taxpayers of just over \$113k per year



Message from the Chief,

I am honored to present this Annual Report on behalf of all the members of the Willington Hill Fire Department. The purpose of the report is to provide the accomplishments of Fire Rescue during the past year and to highlight the many services and activities that support our community. Within each division report, significant accomplishments and statistics will be covered to inform the public as to what we do. Responding to emergencies is our core mission and this past year saw our calls for service increase to near historic levels. Fire Rescue responded to just under 1000 calls this past year. Emergency Medical calls (EMS) accounted for approximately 70% of those responses.

Customer service is our number one goal, and no matter the interaction, all our members strive to give the best service possible. I want to thank the community for their support of our department. We are here to serve and welcome your feedback or comments. I also acknowledge the support we receive from Town and Town Staff. Our department is committed to improving our service delivery through a constant review and evaluation of our actions, programs, and activities. A process of self-evaluation challenges us to provide the highest level of service to our residents and guests.

Sincerely,

Chief

Thomas Snyder

WILLINGTON PUBLIC SCHOOLS

Willington, Connecticut

ANNUAL REPORT TO THE TOWN

Report of the Superintendent of Schools and The Board of Education for 2015-2016

As of October 2015 there were 434 students enrolled in Willington Public Schools in grades prekindergarten through eight. The operating budget for fiscal year 2015-2016 was \$7,833,125.

One of the major changes that occurred during the school year was that Deborah Sullivan, the principal of Hall Memorial School, resigned mid-year. An interim was hired to complete the school year. In June the Board of Education approved the hire of Kenneth Craig to be the new principal of HMS. Capital improvements included new playground equipment at HMS, and a new HVAC system for the gym at CES.

The district continues to benefit from our partnership with the University of Connecticut. As a professional development school for the University, we assist in the training of new teachers by facilitating future teachers as they develop their skills in a supportive environment. We have undergraduate students working as student teachers and graduate students working as interns under the tutelage of mentor teachers in both of our schools.

Our students continue to thrive in a variety of academic endeavors. Several students competed at the state level in science and math competitions. This is the second year of the Smarter Balanced Test which replaced the CMT. The district surpassed the state average on each performance index.

The Results: ELA – All Students

ELA – English Language Arts

Grade	Percent Scoring Level 3 and Above		Average Vertical Scale Score	
	2014-15	2015-16	2014-15	2015-16
3	49	51	2442	
4	39	53	2445	2470
5	71	50	2524	2500
6	45	65	2525	2558
7	61	57	2569	2558
8	59	70	2593	2597
All Grades			N/A	N/A

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The Results: Mathematics - All Students

Grade	Percent Scoring Level 3 and Above		Average Vertical Scale Score	
	2014-15	2015-16	2014-15	2015-16
3	61	53	2446	
4	47	42	2445	2483
5	45	32	2523	2478
6	23	51	2525	2553
7	46	43	2553	2556
8	59	64	2597	2603
All Grades			N/A	N/A

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October 1, 2015 enrollment

Grade	Pre-K	K	1st	2nd	3rd	4th	5th	6th	7th	8th
# of Students	20	44	41	38	54	51	34	47	53	52

Center School 248
Hall Memorial School 186 Total 434

Willington Public Library

7 Ruby Road, Willington, CT 06279

(860) 429-3854 FAX (860) 429-2136

www.willingtonpubliclibrary.org



ANNUAL REPORT 2015-2016

Current Willington Public Library Board Members: Jennifer Pallo, Chair; Elyse Sullivan, Vice Chair; Janice Boltseridge, Treasurer; Katherine Kalagher-Ryan, Co-Treasurer; Shari Cote, Secretary; and Kate Standish.

This fiscal year, we have begun to do some much needed weeding of our collection since we have been in the building for almost 10 years now. We currently have 18,571 titles in our adult section, 2,922 YA titles, and 21,983 juvenile titles. We own 4,139 DVDs/VHS and 1,766 audio materials. We are also subscribed to 79 different magazine titles. Through OverDrive, we have been able to provide 7,874 e-books to our patrons. Due to State Library Budget cuts, our library only borrowed 45 items from other libraries in Connecticut through Inter-Library Loan and we loaned 345 items out to other Connecticut libraries. Our total circulation for this fiscal year, which includes books, e-books, magazines, audiobooks, DVDs, VHS, music CDs, and museum passes, was 39,418. We had a little over 22,000 library visitors which included patrons from other towns, almost 11,000 reference transactions/questions, and more than 2,100 public Internet users. We offer twelve Internet accessible computers and two iPads, as well as wireless Internet. We also offer faxing, scanning, printing, copying, and a notary public, all for a fee.

The library offers many popular programs and groups which include the Adult Book Discussion Group, the Knitting and Crocheting Club, author visits, monthly family movies, seminars, live animals, celebration parties, outreach programs, story time with crafts, and our annual Summer Reading Program. The library's Community Room, Conference Room, Reading Room, and Children's Craft Area are used quite frequently by groups (both town and state level) for meetings as well as private parties and other events.

Volunteers are always welcome at the library and we encourage people to join our Friends group. They provide a vital source of assistance and revenue for the library and they help enhance the library's offerings of events, resources, and programs.

The library is staffed and open for 2,184 hours throughout the year. During these hours, volunteers donate over 1,300 hours of their time and we also benefit from an additional 400 hours or so by people completing their community service.

Be sure to visit our website, www.willingtonpubliclibrary.org and follow us on Facebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Brittany McDougal Jensen".

Brittany McDougal Jensen

Library Director

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Finance
Town of Willington, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Willington, Connecticut (the "Town"), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated December 13, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Glastonbury, Connecticut
December 13, 2016

The following pages represent excerpts from the Town's annual audit report. The Town of Willington's Comprehensive Annual Financial Report for the year ending Jun 30, 2016 is available in its entirety on the Town website at www.willingtonct.org

TOWN OF WILLINGTON, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016

	Budgeted Amounts			Variance With
	Original	Final	Actual	Final Budget Over (Under)
REVENUES				
Property taxes	\$ 12,007,586	\$ 12,007,586	\$ 12,147,592	\$ 140,006
Intergovernmental	4,161,866	4,161,866	4,150,882	(10,984)
Licenses, fees and permits	123,550	123,550	194,264	70,714
Investment income	10,000	10,000	20,085	10,085
Other	36,000	36,000	49,432	13,432
Total revenues	<u>16,339,002</u>	<u>16,339,002</u>	<u>16,562,255</u>	<u>223,253</u>
EXPENDITURES				
Current:				
General government	1,071,576	1,074,876	1,020,288	(54,588)
Public safety	523,681	523,711	517,858	(5,853)
Public works	1,385,234	1,379,934	1,262,882	(117,052)
Education	7,833,125	7,833,125	7,804,195	(28,930)
Regional School District No. 19	4,197,296	4,197,296	4,197,296	-
Other	544,683	541,353	485,466	(55,887)
Debt service:				
Principal payments	150,000	150,000	150,000	-
Interest and fiscal charges	67,219	67,219	67,219	-
Capital outlays	85,000	85,000	72,592	(12,408)
Total expenditures	<u>15,857,814</u>	<u>15,852,514</u>	<u>15,577,796</u>	<u>(274,718)</u>
Excess of revenues over expenditures	481,188	486,488	984,459	497,971
OTHER FINANCING SOURCES (USES)				
Appropriation of fund balance	224,000	324,000	-	(324,000)
Transfers out	(705,188)	(810,488)	(765,055)	45,433
Total other financing sources (uses)	<u>(481,188)</u>	<u>(486,488)</u>	<u>(765,055)</u>	<u>(278,567)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	219,404	<u>\$ 219,404</u>
Fund balance - beginning			<u>2,006,689</u>	
Fund balance - ending			<u>\$ 2,226,093</u>	

The accompanying notes are an integral part of these financial statements.

TOWN OF WILLINGTON, CONNECTICUT
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL -
BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
PROPERTY TAXES				
Taxes	\$ 11,977,586	\$ 11,977,586	\$ 12,094,362	\$ 116,776
Interest and lien fees	30,000	30,000	53,230	23,230
Total property taxes	12,007,586	12,007,586	12,147,592	140,006
INTERGOVERNMENTAL REVENUES				
Education:				
Education cost sharing grant	3,718,418	3,718,418	3,739,464	21,046
Transportation grant	54,751	54,751	45,413	(9,338)
Noneducation:				
Town aid road grant	257,809	257,809	258,353	544
State property reimbursement	47,722	47,722	21,183	(26,539)
Pequot funds	27,818	27,818	34,773	6,955
Municipal project grant	20,018	20,018	20,018	-
Judicial fines	14,000	14,000	15,485	1,485
Elderly and disabled property reimbursement	17,000	17,000	14,699	(2,301)
Veteran's exemption	800	800	554	(246)
Disability reimbursement	530	530	437	(93)
FEMA	3,000	3,000	503	(2,497)
Total intergovernmental revenues	4,161,866	4,161,866	4,150,882	(10,984)
LICENSES, FEES AND PERMITS				
Building, zoning fees and permits	60,000	60,000	105,124	45,124
Zoning board of appeals	500	500	1,036	536
Inland/wetland fees	3,500	3,500	3,299	(201)
Conveyance taxes	27,000	27,000	31,260	4,260
Permits	2,450	2,450	3,915	1,465
Town clerk fees	22,000	22,000	30,223	8,223
Transfer station fees	7,500	7,500	12,354	4,854
Reimbursement - recycling	400	400	2,002	1,602
Scrap metal sales	200	200	1,051	851
Sale of equipment	-	-	4,000	4,000
Total licenses, fees and permits	123,550	123,550	194,264	70,714
INVESTMENT INCOME	10,000	10,000	20,085	10,085

See Independent Auditor's Report.

TOWN OF WILLINGTON, CONNECTICUT
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL -
BUDGETARY BASIS - GENERAL FUND (Continued)
FOR THE YEAR ENDED JUNE 30, 2016

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
OTHER				
Telecommunications grant	\$ 11,000	\$ 11,000	\$ 11,692	\$ 692
Other	25,000	25,000	37,740	12,740
Total other	36,000	36,000	49,432	13,432
 Total revenues	 16,339,002	 16,339,002	 16,562,255	 223,253
OTHER FINANCING SOURCES				
Appropriation of fund balance	224,000	324,000	-	(324,000)
Total other financing sources	224,000	324,000	-	(324,000)
 Total revenues and other financing sources	 <u>\$ 16,563,002</u>	 <u>\$ 16,663,002</u>	 <u>\$ 16,562,255</u>	 <u>\$ (100,747)</u>

See Independent Auditor's Report.

TOWN OF WILLINGTON, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL -
BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016

	Budgeted Amounts			Variance With
	Original	Final	Actual	Final Budget
				Over (Under)
GENERAL GOVERNMENT				
Selectmen	\$ 134,415	\$ 134,915	\$ 134,668	\$ (247)
Probate court	3,320	3,320	3,319	(1)
Elections/registrars	31,596	31,596	28,875	(2,721)
Accounting services	201,140	200,140	189,845	(10,295)
Board of finance	4,743	4,743	2,925	(1,818)
Town treasurer	30,412	30,412	30,380	(32)
Auditor	33,500	34,500	34,500	-
Assessor	90,029	90,029	84,505	(5,524)
Board of assessment appeals	1,301	1,301	1,301	-
Revenue collector	79,256	79,256	77,849	(1,407)
Legal counsel	32,000	32,000	25,951	(6,049)
Town clerk	103,416	105,916	105,916	-
Conservation commission	1,500	1,500	1,437	(63)
Planning and zoning	106,260	106,260	101,858	(4,402)
Zoning board of appeals	4,482	4,482	4,361	(121)
Economic development commission	3,275	3,275	2,810	(465)
Inland/wetlands commission	2,000	2,000	1,994	(6)
Town office operations	144,285	144,285	139,769	(4,516)
Town hall operations	6,765	7,065	5,271	(1,794)
Senior Center operations	28,881	28,881	28,082	(799)
Consulting engineers	29,000	29,000	14,672	(14,328)
Total general government	1,071,576	1,074,876	1,020,288	(54,588)
PUBLIC SAFETY				
Ambulance	412,800	412,800	412,800	-
Fire marshal	23,341	23,341	22,466	(875)
Fire protection	19,740	19,740	19,190	(550)
Public safety and welfare	29,885	29,885	29,885	-
Emergency management director	6,200	6,200	3,000	(3,200)
Fire mains and hydrants	6,465	6,495	6,494	(1)
Building official	25,250	25,250	24,023	(1,227)
Total public safety	523,681	523,711	517,858	(5,853)
PUBLIC WORKS				
Public works department	1,142,942	1,137,642	1,051,597	(86,045)
Cemetery	2,000	2,000	2,000	-
Transfer station	240,292	240,292	209,285	(31,007)
Total public works	1,385,234	1,379,934	1,262,882	(117,052)

See Independent Auditor's Report.

TOWN OF WILLINGTON, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL -
BUDGETARY BASIS - GENERAL FUND (Continued)
FOR THE YEAR ENDED JUNE 30, 2016

	Budgeted Amounts			Variance With
	Original	Final	Actual	Final Budget Over (Under)
EDUCATION				
Elementary education	\$ 2,741,695	\$ 2,640,873	\$ 2,620,573	\$ (20,300)
Special education	1,414,689	1,587,382	1,601,342	13,960
Summer school	38,500	38,500	38,779	279
Fringe benefits	907,463	755,495	748,935	(6,560)
Pupil services	392,950	395,321	392,790	(2,531)
Staff and program development	128,388	128,388	123,261	(5,127)
Educational media	129,686	130,563	126,896	(3,667)
Board of Education	500,712	606,654	590,390	(16,264)
Principal's office	443,004	435,979	433,006	(2,973)
Plant operations	594,471	581,779	589,801	8,022
Transportation	541,567	532,191	538,422	6,231
Total education	<u>7,833,125</u>	<u>7,833,125</u>	<u>7,804,195</u>	<u>(28,930)</u>
REGIONAL SCHOOL DISTRICT NO. 19	<u>4,197,296</u>	<u>4,197,296</u>	<u>4,197,296</u>	<u>-</u>
OTHER				
Social security	82,783	82,783	74,665	(8,118)
Unemployment	1,000	1,000	-	(1,000)
Employee health insurance	322,153	318,823	277,268	(41,555)
Pension fund	60,894	60,894	57,205	(3,689)
Insurance	75,353	75,353	74,842	(511)
Other	2,500	2,500	1,486	(1,014)
Total other	<u>544,683</u>	<u>541,353</u>	<u>485,466</u>	<u>(55,887)</u>
DEBT SERVICE				
Principal payments	150,000	150,000	150,000	-
Interest and fiscal charges	<u>67,219</u>	<u>67,219</u>	<u>67,219</u>	<u>-</u>
Total debt service	<u>217,219</u>	<u>217,219</u>	<u>217,219</u>	<u>-</u>
CAPITAL OUTLAYS	<u>85,000</u>	<u>85,000</u>	<u>72,592</u>	<u>(12,408)</u>
Total expenditures	<u>15,857,814</u>	<u>15,852,514</u>	<u>15,577,796</u>	<u>(274,718)</u>

See Independent Auditor's Report.

TOWN OF WILLINGTON, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL -
BUDGETARY BASIS - GENERAL FUND (Continued)
FOR THE YEAR ENDED JUNE 30, 2016

	Budgeted Amounts			Variance With Final Budget Over (Under)
	Original	Final	Actual	
OTHER FINANCING SOURCES (USES)				
Transfers out:				
Reserve for compensated absences fund	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Dog fund	23,888	23,888	23,888	-
Fire department fund	233,155	233,155	233,155	-
Mary D. Edwards public library fund	184,786	184,786	184,786	-
Recreation commission fund	49,723	49,723	49,723	-
Willington youth, family and social services fund	45,552	45,552	45,552	-
Capital projects fund	-	105,300	59,867	(45,433)
Reserve for capital and nonrecurring fund	146,104	146,104	146,104	-
Housing Authority	1,980	1,980	1,980	-
Total other financing uses	705,188	810,488	765,055	(45,433)
Total expenditures and other financing uses	\$ 16,563,002	\$ 16,663,002	\$ 16,342,851	\$ (320,151)

See Independent Auditor's Report.

TOWN OF WILLINGTON CONNECTICUT



COMPREHENSIVE ANNUAL FINANCIAL REPORT

YEAR ENDED JUNE 30, 2016

See Separate File Titled
"Town of Willington 2016 Financial Statements"
Available online at www.Willingtonct.org

ELECTED OFFICIALS WHO SERVE YOU**July 1, 2015 – June 30, 2016**

	<u>Term Expires</u>
<u>Board of Selectmen</u>	
Christina B. Mailhos – 1 st Selectman	2017
Kim Kowalysbyn	2017
John Blessington	2017

<u>Board of Education</u>	
Ann C. Grosjean	2017
Leonardo Mercado	2017
Erika G. Wiczenski	2017
Herbert Arico	2019
Michelle Cunningham	2019
MaryBeth Walleth	2019
Steven Ortiz	2019

<u>Board of Finance</u>	
James Bulick	2019
Peter Tanaka	2021
Elizabeth K. Treiber	2019
Barry Walleth	2021
Robert J. Wiczenski	2017
John Patton	2017
AnneMarie Poole, Alternate	2017
Geoffrey Ward Prusak, Alternate	2017

<u>Board of Assessment Appeals</u>	
Edward C. Taiman Jr. - Chr	2019
Mary Bowen	2019
Thomas Smith	2017

<u>Planning and Zoning</u>	
Doug Roberts	2019
Walter E. Parsell III	2021
Edward Myles Standish	2017
Vacancy	
John A. Sullivan	2019
Vacancy	
George A. Marco	2017
Vacancy, Alternate	
Nicole Martin, Alternate	2018
Vacancy, Alternate	

	<u>Term Expires</u>
<u>Library Directors</u>	
Jennifer E. Pallo	2019
Katherine Dawn Kalagher-Ryan	2021
Shari L. Cote	2019
Janice Boltseridge	2017
Elyse M. Sullivan	2017
Kate Standish	2021

<u>Registrars of Voters</u>	
Suzanne Chapman (R)	2017
Christine A. Psathas (D)	2017

<u>Town Clerk</u>	
Donna J. Hardie	2018

<u>Treasurer</u>	
Patricia J. Ignatowicz	2019

<u>Judge of Probate</u>	
Barbara Gardner Riordan	2019

<u>Reg. #19 Board of Education</u>	
David O. Tharp	2017
Steven Ortiz	2019
Timothy Patrick Nolan Sr.	2017
Elizabeth Marina Peczuh	2019

APPOINTED OFFICIALS

July 1, 2015– June 30, 2016

Assessor

Jody Heon

Acting Municipal Revenue Collector

Lisa Madden

Building Inspector

James Rupert

Open Burning Officials

Richard Palmer

Dog Warden

Tina Binheimer

Emergency Mgt. Director

Stuart Cobb

Fire Marshal

Richard Palmer

Recreation Director

Maureen Parsell

Health Officer

Eastern Highlands Health Dist.

Sanitarian

Eastern Highlands Health Dist.

Zoning Agents

Susan Yorgensen

Vacancy - Assistant

Willington Youth, Family & Social Svcs.

Jennie Arpin, Director

COMMISSIONS & COMMITTEES

Inland Wetlands & Watercourses

Patrick Lord

David Schreiber - Co. Chr

Mark Drobney

Teresa Gutowski – Co.Chr

Evan Brand

Gregory Blessing, Alternate

Vacancy, Alternate

Solid Waste Advisory

Christina B. Mailhos

Tom Kelly

Peter Tanaka

Barry Wallet

Charles Struzynski

Vacancy, Alternate

Vacancy, Alternate

Justice of the Peace

Vacancy (R)

Cheryl H. Brown

Emily M. Kasacek

Edward C.Taiman Jr.

Peter M. Tanaka

Vacancy (D)

Daniel Donaghy

Janice B. Vissoe

Vacancy (D)

Mark A. Palmer

Christina B. Mailhos

John Patton

Deborah P. Potvin

Richard Jimmy Sanville

Vacancy

Zoning Board of Appeals

Richard J.Maloney Jr.

Mark Masinda - Chr

Annemarie Poole

William Bland

John Rup

John Prusak, Alternate

Vacancy, Alternate

Jerry Lopes, Alternate

COMMISSIONS AND COMMITTEES, Cont.

July 1, 2015– June 30, 2016

Cemetery Association

Vacancy, President
Jody Parizek, Vice President
Mark Masinda, Treasurer
Geoff Prusak, Secretary
Ernie Kucko, Sexton
Vacancy, Auditor
Donald Parizek, Superintendent/Trustee/Auditor
Geoff Prusak, Trustee
Emil R. Kalbac, Trustee

Conservation Commission

Peter S. Andersen - Chr
Carol M. Jordan - Treas
Mark Drobney
Robert Shabot
Marilyn Schreiber
Kathleen Pacholski
Kathleen Demers
Vacancy
Vacancy
Vacancy

Willington Senior Center

Edward D'Agata, President
Frank Luchon 1st V. Pres.
William Hodge 2nd V. Pres.
Jean LaFramboise, Secretary
Yvette Dionne, Asst. Sec.
Joseph Piarek, Treasurer
Betty Robertson – Asst. Treas

Housing Authority

Robert Campbell - Chr
Wilbur Gangaway - V. Chr
Claudia D'Agata
Laurel Millix
Donald R. Berg

Economic Dev. Commission

Vacancy
Tom Buccino
Vacancy
Jackie Silverstein
Jason Bracich
Vacancy– Alternate
Vacancy– Alternate

Historic District Commission

Rosa Helena Chinchilla-Chr
William Bailey
Mary Beth Caron
Laurie Masciandaro
Robert R. Shabot
Geoffrey Ecker, Alternate
Timothy Blauvelt, Alternate
Richard Mueller, Alternate

Town Historian – Vacancy

Historical Society

Robert Shabot - President
Paul Weigold - V. President
Catherine Lynch - Secretary
Sue Schur - Treasurer
Betty Robertson- Membership

Parks & Recreation Commission

Chelsea Bellefleur
Gregory Suchy
Joseph Colangelo, Chr
William Bilyak
Michael Pinatti
Ed Taiman
Vacancy