

TOWN OF WILLINGTON

*Board of Finance
Town Office Building
40 Old Farms Road
Willington, CT 06279*



ANNUAL REPORT

*For the Fiscal Year
July 1, 2011 – June 30, 2012*

TOWN OF WILLINGTON

Annual Report

And

Audit of Town Records

July 1, 2011 through June 30, 2012

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Town of Willington Board of Finance

To the Citizens of the Town of Willington,

The information contained in the annual report summarizes the activities for the fiscal year, July 1, 2011 to June 30, 2012. This document is prepared and published by the Board of Finance as required by the General Statutes of the State of Connecticut.

This report contains excerpts from the annual audit performed by an independent public accountant and the annual reports from the various elected and appointed officials, boards, commissions and committees. It also includes reference information current to the town such as a town map, names and terms of elected and appointed officials, and important phone numbers for town agencies.

The Board of Finance wishes to express their sincere appreciation to all elected and appointed officials, members of town boards, town employees, and numerous volunteers for their dedicated service to Willington. The Board of Finance extends thanks to our secretary, Debra Lewis, for compiling the information and producing the report.

Ken Schoppmann, Chairman

Anne Marie Brown, Vice-Chair

Alan Ference, Secretary

Elizabeth Marco

Peter Latincsics

Robert J. Wiczenski

AnneMarie Poole, Alternate

Elizabeth K. Treiber, Alternate

Town of Willington

Board of Selectmen 40 Old Farms Road Willington, Connecticut 06279 (860) 487-3100 (860) 487-3103

To the Residents of Willington ~

The Board of Selectmen would like to thank the townspeople, the Boards and Commissions and the Town employees for their dedication throughout the year.

Many people contribute their time and talents to ensure Willington remains a wonderful place to live, learn and play.

On July 7, 2011, the Townspeople authorized the appropriation of \$40,000 from Capital Projects Fund-LoCIP Potter School road for the purpose of installation of a culvert liner on Potter School Road which was reimbursed by the State of Connecticut Local Capital Improvement Program.

Also on July 7, 2011, the Townspeople voted to authorize the appropriation of \$145,000 from Capital Projects, Fund LoCIP Phase I Turnpike Road for the purpose of drainage improvements to Turnpike Road which was reimbursed by the State of Connecticut Local Capital Improvement.

On November 15, 2011; the Townspeople voted to authorize \$50,000 from the General Fund Balance to Line Item 0503, Capital Projects for drainage improvements and needed repairs to Burma Road.

On April 24, 2012, the Townspeople voted to authorize the appropriation of \$100,000 from STEAP Grant Project #201116001 and \$7,500 from the Historical Preservation Technical Assistant Grant (HPTAG) for renovations and restoration of the Old Town Hall as well as an appropriation of \$10,000 from Capital Projects – LOCIP funds for the Fuel Island Replacement which was reimbursed by the State of Connecticut Local Capital Improvement Program.

On May 15, 2012, a public hearing was held to present a detailed energy audit and report for the Town owned buildings at a potential cost of over \$10,000.

On June 5, 2012, the Townspeople voted to authorize the appropriation of \$12,480 from the General Fund 2012-2013 approved budget – 0311 Public Works to participate in the Intertown Capital Equipment Purchasing Incentive (ICE) Program referenced in Section 75 of Public Act 11-57.

Also on June 5, 2013, the Townspeople, on the recommendation of the Board of Finance, authorized the appropriation of \$2,000 from the Park and Recreation Capital and Nonrecurring Fund for a Natural Resources Inventory and ten-year Forestry and Wildlife Habitat Management Plan for the town's Royal Knowlton Preserve and Daniel W. Talmadge Conservation Tract.

The Selectmen's office is open Monday from 12:30 PM to 7:30 PM and Tuesday – Friday from 9:00 AM to 2:00 PM. The Selectmen's meetings are held on the 1st & 3rd Monday of each month (with the exception for holidays, which are then held on the following Tuesday) at 6:30 PM. If we can be of assistance please call 487-3100 or stop by the office.

2011-2012 Board of Selectmen

Christina B. Mailhos

Richard M. Littell

John Blessington



**TOWN OF WILLINGTON
OFFICE OF THE ASSESSOR**

REPORT OF THE ASSESSOR'S OFFICE

The Assessor is responsible for discovering, listing and valuing all the real estate and personal property located in the town. This is an annual cycle with a uniform assessment date of October 1st. We are currently working on a revaluation of all property within Willington for the 2013 Grand List.

The 2012 Grand List was completed and filed on January 31, 2013.

These figures are being reported prior to the completion of the duties of the Board of Assessment Appeals.

The net taxable grand list figures are as follows:

	<i>2012 Grand List</i>	<i>Percent of change from 2011</i>
REAL ESTATE	424,818,800	0.22%
PERSONAL PROPERTY	14,101,319	2.45%
MOTOR VEHICLE	40,847,630	-1.39%
TOTAL TAXABLE GRAND LIST	479,767,749	0.14%

The staff in the Assessor's Office is available to answer any questions or concerns you may have.

Respectfully submitted,

Mary E. Huda

Mary E. Huda, CCMA II
Assessor

WILLINGTON REVENUE COLLECTION DEPARTMENT

40 Old Farms Road

Willington CT 06279

Phone-(860)487-3111 Fax-(860)487-3103

Email-collector@willingtonct.org

Public hours: Monday 12:30 p.m.—7:30 p.m.

Tuesday through Friday 9:00 a.m.—2:00 p.m.

OFFICE STAFF: Carol Larson CCMC, Revenue Collector
Nancy Vogel, Assistant Collector

The 2011/2012 fiscal year current adjusted 2010 levy was \$11,228,732.71 of which we collected \$ 11,150,608.94 or 99.30%.

We held a tax sale in an effort to obtain payment from delinquent taxpayers. It was successful and those parcels are now in a current state.

We are working with our taxpayers to help them in these hard times, and the Collectors Office is available to answer any questions or concerns they may have.

Assistant Collector, Nancy Vogel is in the process of taking classes in order to become a Certified Connecticut Municipal Collector.

Respectfully submitted,



Revenue Collector

Town of Willington
 Schedule of property taxes levied, collected and outstanding June 30, 2012

Grand List Year	Uncollected Taxes 1-Jul-2011	Current Year Levy	Lawful Additions	Corrections (-) Deletions	Suspense transfers (-)	Adjusted Taxes Collectible	Collections		Uncollected Taxes 30-Jun-2012	
							Taxes	Fees		
2010		11,253,644.33	9,390.17	34,301.79	9,701.13	11,219,031.58	11,150,608.94	32,486.72	12,199.92	68,422.64
2009	92,323.16		2,348.83	761.05	6,455.47	87,455.47	63,800.18	14,355.55	1,531.86	23,655.29
2008	5,999.54		603.97	358.82	3,909.49	2,335.20	(1,857.48)	3,027.51	274.57	4,192.68
2007	7,373.94		459.24	-	1,435.83	6,396.35	3,923.67	2,790.72	32.00	2,472.68
2006	5,900.63		413.25	-	-	6,313.88	3,928.20	2,696.85	30.00	2,385.68
2005	5,884.96		265.75	-	-	6,150.71	3,784.45	3,477.85	26.00	2,366.26
2004	5,871.16		-	-	-	5,871.16	3,510.44	3,791.27	82.49	2,360.72
2003	4,657.75		31.21	-	-	4,688.96	2,396.72	717.24	46.00	2,292.24
2002	2,141.00		37.73	-	-	2,178.73	37.73	58.86	2.00	2,141.00
2001	-		28.01	-	-	28.01	28.01	46.22	37.67	-
2000	-		-	-	-	-	-	-	-	-
1999	-		10.08	-	-	10.08	10.08	2.92	-	-
1998	-		26.75	-	-	26.75	26.75	58.58	2.33	-
1997	-		27.09	-	-	27.09	27.09	64.20	-	-
1996	-		28.46	-	-	28.46	28.46	72.57	-	-
	<u>130,152.14</u>	<u>11,253,644.33</u>	<u>13,669.54</u>	<u>35,421.66</u>	<u>21,501.92</u>	<u>11,340,542.43</u>	<u>11,230,253.24</u>	<u>63,647.06</u>	<u>14,264.84</u>	<u>110,289.19</u>

FY 11/12 active and suspense collections transfers
 June 30, 2012

OFFICE OF THE TOWN CLERK

Donna J. Hardie, Town Clerk

40 Old Farms Road

Willington, CT. 06279

Office Hours: Monday - 12:30 P.M. - 7:30 P.M.
Tuesday – Friday - 9:00 A.M. - 2:00 P.M.

During the 2011 -2012 fiscal year, the Town Clerk’s Office has;

- Recorded: 30 Birth Certificates
- 40 Death Certificates
- 43 Marriage Certificates
- 6 Military Discharges
- 6 Liquor Licenses
- 19 Notary Certificates
- Issued: 276 Sports Licenses
- 659 Dog Licenses
- 5 Kennel Licenses
- 17 Marriage Licenses

- Recorded & Indexed: 1011 Legal Documents in the land records
- 28 Survey Maps
- 10 Trade Name Certificates
- Notarized: 162 Documents
- Administered the oath to: 23 Town Officials and Commission Members
- 111 New Voters

The Town Clerk’s Office is responsible recording the above documents, ordering supplies, publishing legal notices, and following procedures required by law to conduct all elections/referendums for the Town of Willington and officiates as secretary for the town at town meetings called by the Board of Selectmen.

During the 2011-2012 Fiscal Year, the Town of Willington held:

- 1 Municipal Election
- 1 Republican Party Presidential Primary
- 1 Referendum - Annual Budget
- 1 Annual District #19 Tri-town Budget Mtg
- 1 Annual Town Meeting
- 0 Public Hearings
- 3 Special Town Meetings

- 19 Absentee Ballots
- 0 Overseas Ballots
- 0 Military Blank Ballots
- 0 Ordinance Adds or Changes

The Town Clerk's Office collected fees for services as required by General Statutes of Connecticut (7-34a). The monies collected and submitted to the Town Treasurer:

Dog Fund	\$ 4,139.00
Copy Machine Fees	\$ 3,865.25
Preservation LOCIP	\$ 2,694.00
Town Conveyance Tax	\$ 60,257.64
Open Space	\$ 5,318.75
General Fund	\$ 28,266.00
TOTAL PAID TO TOWN	\$104,540.64

Non-reimbursement fees for town recordings. Fees no longer charged to the town due to the

Town Clerk's Ordinance	\$1,167.00
PA 146 as of 7/2000 Town Preservation Fees	\$ 898.00
Grant Received by the State Library Preservation Program	\$4,000.00

Preserved Old Books 1904-1968 of Town Electors

Military Certificates of Promotions 1797-1820-1826

Signed by Governor Trumbull

Project is in process. Actual cost	\$4,040.00
Land Protection Preservation PA05-228 as of 10/1/05	\$ 898.00

Monies collected by the Town Clerk and submitted to the State of Connecticut:

St. Dog Surcharge	\$ 1,532.00
St. Marriage Surcharge	\$ 323.00
St. Preservation	\$ 1,796.00
St Land Prot LOCIP	\$ 32,328.00
DEP Sports Licenses	\$ 5,494.00
St. Conveyance Tax	\$ 179,836.41
TOTAL PAID TO STATE	\$ 221,309.41

Respectfully submitted,
 Donna J. Hardie
 Willington Town Clerk

**Town of Willington
Treasurer**

During the 2011-2012 fiscal year, the fund balance of the General Fund increased by \$424,662 to \$2,138,285. This increase occurred as a result of the non use of the planned utilization of fund balance of \$263,600 as approved in the original budget.

Expenditures were lower than estimated in the final budget for education, public works and general government. Revenue growth was modest with an increase in property taxes and reimbursement from FEMA for Storms Irene and Alfred.

The town has appropriated \$304,000 of the fund balance for spending in the fiscal year 2013 budget.

Rating agencies continue to suggest a minimum fund balance equal to five percent of total general fund expenditures but recommend a fund balance of 8-10% of total general fund expenditures be maintained. The GFOA (Government Finance Officers Association) now recommends that the fund balance be no less than two months of General Fund Operating expenditures.

The following table demonstrates the Town's General Fund balance at both the minimum and recommended levels.

	5% Minimum Level	8% Recommended Level	GFOA Recommended 2 months
General Fund Balance	\$2,138,285	\$2,138,285	\$2,138,285
% of Expenditures	\$ 798,120	\$1,276,992	\$ 2,660,400
Designated Amount	\$ 304,000	\$ 304,000	\$ 304,000
Available for Spending 6/30/12	\$1,036,165	\$ 557,293	\$(- 826,115)

The Town was once again honored with a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) of the United States and Canada. This award has been received by the Town's Finance Department since the 1999-2000 fiscal year.

Respectfully submitted,



Tish Ignatowicz
Treasurer

**ANNUAL REPORT
REGISTRARS OF VOTERS
Fiscal Year 2011-2012**

The Registrars of Voters are mandated to maintain the files of voter registration cards and computer records used to generate official lists for elections, primaries and referenda. Our duties also include: administering such elections, primaries and referenda; training election officials; preparing the electronic voting equipment; conducting the annual canvass of voters to update voter records; generating reports of new voters and voters removed from the voter list; conducting mandated voter registration sessions, at the Town Office Building as well as at E. O. Smith High School; and generating other reports as requested.

During fiscal year 2011-2012, 97 new voters were added to the Active Voter List in Willington, 125 names were removed from the Active List, and 45 names were moved from the Active List to the Inactive List as a result of the 2012 Canvass. The fiscal year closed June 30, 2012 with 3358 Active voters.

The Elections Department conducted the following voting events during the 2011-2012 fiscal year:

- The Municipal Election November 8, 2011 with 35.8% voter turnout.
- A Republican Presidential Primary April 24, 2012 with 16% voter turnout.
- The Region 19, Town Government, and Town K-8 School Budgets Referendum took place on May 8, 2012 with 8.8% voter turnout.

Respectfully submitted,

Nancy Vogel
Democratic Registrar

Gail Kapinos
Republican Registrar

INLAND WETLANDS AND WATERCOURSES

Fiscal Year 2011-2012

The purpose of the Inland Wetlands and Watercourses Commission is to protect the citizens of the Town of Willington by implementing provisions for the protection, preservation, maintenance and use of inland wetlands and watercourses by minimizing their disturbance and pollution, maintaining and improving water quality; preventing damage from erosion, turbidity or siltation; preventing loss of fish/wildlife and habitat; deterring and inhibiting the damage of flood and pollution; protecting the quality of wetlands and watercourses for their conservation, economic, aesthetic, recreational, other public and private uses and values; and protecting potable water supplies.

The Commission provides an orderly process to balance the need for economic growth and the use of land, with the need to protect the environment and ecology in order to guarantee the people of Willington and its future generations the safety of such natural resources for their benefit and enjoyment.

Regulatory authority for the Commission is found under the Town of Willington's Inland Wetlands and Watercourses Regulations (Section 1 through Section 20) as mandated by Connecticut General Statutes, Section 22a - 36 through 22a - 45.

The Commission held 25 meetings and site walks, reviewed 24 applications and collected \$10,627.60 in revenue for the Town.

Members included: Ken Metzler, Co Chairman, Dave Schreiber, Co Chairman, Tessa Gutowski, Evan Brand, Mark Drobney and alternate Greg Blessing. Providing enforcement, technical and clerical support to the Commission was Susan Yorgensen, Margaret DuPilka, and Michelle Manas.

Respectfully submitted,
Ken Metzler, Co-Chairman
Dave Schreiber, Co-Chairman



Town of Willington

Public Works Department, 42 Hancock Road, Willington, CT 06279 (860) 684-9313

The Willington Public Works Department is your primary maintenance department for the town. Maintenance includes snowplowing, sanding, grading, sweeping, brush cutting, tree removal, road kill removal, drainage, sign repair and replacement, and chip sealing. The department also provides landscaping services to town owned properties such as the ball fields at Hall School, Center School, River Road Park, the Town Green, the Senior Citizen Center, Village Hill Bridge Park and Fenton Ruby Park. We also care for the Public Library, Transfer Station, Dog Pound, Public Works, Town Hall and Old Town Hall.

Our major projects this past fiscal year (July 1, 2011 to June 30, 2012) included: Potter School installation of a culvert liner, Turnpike Road Phase 1 drainage from Ashford town line to Fermier Road, replacement of 2 catch basins on Laurel Drive, Turnpike Road Ext Box culvert and culvert liner, Burma Road drainage. Chip seal route this year were Depot, Baxter, Fisher Hill, Luchon, Sharps Mill, Adamec, Glass Factory School, Kollar, Trask, 6.55 miles and the cost was \$97,113.39. Shimming was \$34,136.30.

For those of you who don't know, below is a rough idea of what the Public Works Department did during the following months:

July 2011 - Consisted of sweeping of roads, road side mowing, grading, replacement of the overhead door at the Swap Shed (Willington Mall) and roof replacement on Transfer Station office, federal truck inspections on all the public works trucks, site lines, pot hole detail, Special Town Meeting for the appropriation of funds for Potter School installation of the culvert liner and Turnpike Road Phase 1 drainage improvements, cleaning up which amounted to 3 truckloads of debris dumped in the forest, cleaning debris out of drainage trenches dumped on Blair and Polster Roads.

August 2011 - Finished sweeping of roads, cleaning of culverts, replacement of wooden guardrails, road side mowing, replacement of 2 catch basins on Laurel Drive, Turnpike Road Ext. culvert lining job, Potter School pipe lining job, grading of roads, major brush cutting on chip seal route, pot holes, site lines, moving of summer camp items from Hall School back to the Town Office Building, working with Park and Recreation Dept. on Hall Pond bee problem, eviction, clean-up the dog pound area for State inspection, removal of rubber base board trim on first floor of Town Office Building so area could be painted and retiled, removal of floor tile at the Town Office Building downstairs meeting room, dismantled recreation area at Center School for a new playscape area to be installed, shimming of chip seal route, preparation of Hurricane Irene fueling generators, checking out chainsaw, supplies and equipment, sign supplies and relocating equipment around town, meetings at the Emergency Operations Center. When storm Irene hit Willington it was downgraded to a Tropical storm which still left the town with roads

closed and 97% of the town had no power. We opened the storm resource center at Hall School, received the new 2012 Dump truck for Public Works, FEMA paperwork in hopes of some reimbursement, moving swing set from residents yard (who donated it to the Senior Center) and installed it at the Senior Center.

September 2011 - Startup of Turnpike Road box culvert job, storm clean up, crack sealing and chip sealing, spreading of mulch at Center school's new playscape area, water problems at the Town Office Building, cleaning water ways blocked by debris, "honey do items", school bus stop sign, tree damages, clean-up of the Town Green for the flea market, finished shimming of roads for chip seal, cleaning up chip seal route of trees, brush and other debris from Irene in preparation of chip sealing, removing raft and ropes at Hall Pond and closing up for the season, pre-bid meeting on Burma Road job, moving boulders on Mirtl and Clint Eldredge Road back where they belong, flat mowing the Transfer Station, opening bids of snow plowing contractors and Burma Road job. Sale of the Public Works 1998 Ford Dump truck, removal of one tree at Center School playground damaged by Irene, received a shipment of benches for River Road Park, road side mowing, transfer station compactor repair, preparation work for pipe installation at Potter School, repaired siding at Senior Center, truck maintenance, replacing road signs.

October 2011 - Removal of gas tank from the Public Works garage, sweeping chip seal route, burn at Transfer Station, Michalec Road tree and stump removal, installing pipe liner with fish ladders on Potter School Road, cleaned up the Town Green for the annual car show, cleaning up debris dumped in forest, picking up dead animals, removing furniture at Town Office Building downstairs meeting room so the room could be painted and the floor retiled, fixing signs at River Road park, tracking down tractor trailer trucks and the driver who did damage to Polster Road bridge so we could bill his insurance company. road side mowing, asphalt patching of catch basin and sink holes, resident complaints some ours some not ours, cleaning culverts, Transfer Station issues, getting equipment, sub-contractors and materials ready for winter, putting away summer equipment and bringing out winter equipment.

First snow storm of the season "Storm Alfred" October 29th, 2011, fueling generators at the Senior Center and Hall School, Emergency Operations Center set up again, shelter at Hall School, set up the Transfer Station burn with DEEP, unloading supplies to the shelter with the Fire Department that was brought in from the National Guard, lending town of Stafford stop signs, all traffic signals were out do to no power.

November 7 - Towns came to our rescue, Canterbury, East Lyme, Hebron, Lebanon, Groton, Stonington, and Coventry, not to mention our local sub-contractors and Fire Departments that would run the roads at night to see where power had been restored and report back to the Emergency Operations Center where our First Selectmen Christina, had moved her home office too and CL&P. *Thank you to the women and men in this town that fed this crew so they would keep showing up to help us put this town back together.* Cleaning up a trailer load of debris dumped at Burma Park, unloading skids of water delivered by the National Guard, voting signs placed and taken down, opening up Public Works pit on Route 320 for brush, wood chips and debris brought in by our crews,

dealing with the insurance company on repairs to Town equipment that had gotten damaged during the storm, saying “thank you” and “good-bye” to the largest Public Works crew this town has ever seen, Town meeting to appropriate money for drainage improvements and repairs to Burma Road, closing up the Old Town Hall for the winter, CL&P sending in Tennant tree service for 5 days with 2 men and a boom truck to work with Public Works crew on hangers, taking boxes of paperwork from Town Office Building to the Transfer Station,, moving of the propane tank and installation of the waste oil tank at Public Works garage.

December - Replacing 8 catch basins that were stolen on Moose Meadow, FEMA paperwork, guardrails placed on Turnpike Road Ext, *job completed!* Repairs to Polster bridge guardrails, looking at jobs with Christina and Karl, repairs to the locks on Old Town Hall, snow plowing and sanding, issues with the bus lot flooding, bids for ball fields, grading roads, Burma Road improvements underway, brush cutting, bus accident on Mirtl Road, ice jams on Turnpike road, replaced signs, took expired food from the food pantry at Town Office Building to Transfer Station, delivered sand buckets to seniors, repaired guardrail on Loshe road, replaced broken post and guide wire on Potter School road, replaced flags on the Town Green, cleaned up down trees on Moose Meadow after a down burst, rerouting buses, working with Knights Construction and Country Landscaping to remove large trees from embankment and river on Daleville Road, filling area which was eroded, placed temporary posts until guardrails could be installed, removal of trees blocking culverts on Liska and Hockla Farms, closed off Daleville Road for winter and installed “No Winter Service” signs, installed “No unauthorized Motor vehicles” sign on Burma Road.

January - Changing light bulbs at the Library, cleaning up large chunks of wood on sides of the roads from Storm Irene, hauled and spread wood chips on Burma Road on water run offs and area closed off to vehicles, graded and placed process aggregate on the road, still cleaning up brush from Alfred, still trees coming down after any kind of wind as they are so stress out from storms, opening storm drains for rain and January thaw! Snow plowing and sanding, prep work at P.W. for propane pad, setting of waste block, cleaning up trash dumped on Spak Road, re- posting Town property notices that was being vandalized by ATV’s.

February - Installed wooden post on cross culvert on Burma Road project, finished grading Loshe road Ext, Mason Road, joint effort with Willington DOT on Mihaliak brush cutting, worked on waste oil pad at Public Works, pot holes, Old Town Hall pre bid walk thru, snow plowing and sanding, started discussing on Center School parking lot, meeting with DOT for better signage on Route 320 both sides of bridge, trees on wires, truck maintenance, installing doggy bins at River Road Park, branded “Public Works” on 78 new traffic cones delivered to Public Works that were lost during Alfred and Irene, placed new 1000 gallon above ground waste oil tank at Public Works, cleaning catch basins tops, filling sandboxes at town properties.

March - First started with rain and freezing rain, snow plowing and sanding, items dumped on Village Hill, brush cutting on Mihaliak, Doratzak, cleaning up Loshe and

Polster, take care of 2 small family pets from a fire at Walden Apts, removed Town sign on green for repairs, start of CL&P & Asplundh major maintenance program, Hall School spruce up; meeting with Dave Harding, Teri Gareau and Greg Peck, at bus lot uncovering catch basin tops and first look inside, clean up after Fire Dept. used dry hydrant on Mirtl, picking up fertilizer for Park & Recreation delivering to different fields, spread fertilizer, replaced signs on Clover Springs, River Road Park hang nets and basketball padding, spring clean-up at Town Office Building, pre bid meeting on well for River Road Park, delivered baseball clay and topsoil to ball fields for Park & Recreation play set repairs at River Road Park, removed hazardous trees on Kucko, fixed wash out at Hall School ball field, brush cutting Burma and Loshe, cleaning out major culvert on Loshe Road including removal of tree blocking culvert, called in Hipsky with their excavator, cleaned up broken guardrail after new was installed, eviction, picking up wood chunks on Loshe, Kollar and Fisher Hill, test holes at Center School for new parking lot.

April - Working with Asplundh on Town roads, cleaning snow plows, calcium tanks, and putting away equipment for the season, start of sweeping, Daleville Bridge inspection with Karl (Town Engineer) and certified Diver, picking up the FEMA traffic control trailer (Regional trailer received with a FEMA grant), delivered clay to Town Office Building and Center School for Park and Rec, getting cones ready for Willington Hill Fire Department to pick up for the annual Easter egg hunt, working on site lines and cleaning catch basin tops for sweeping, replacing signs, installation of railings at Transfer Station, replacing catch basin top that was stolen on Turnpike Road Ext., Flagging class for Public Work crews, spring cleaning at Town Office Building, brakes letting go on Sweeper (as we were sweeping on Old Farms), replacing of boom mower on Holder with new one, Spring clean-up at Library, cleaning up trash at Burma Park and River Road Park, voting signs, setting up Old Town Hall for meetings, replacing stop signs on Luchon.

May - Hauling and spreading wood chips to Halls Pond and Town Office Building, worked with Railroad Company on Depot road (cutting out broken rails and replacing), still sweeping, flooding on Hockla Farms road, digging out drainage ditch on Pinney Hill road, weed whacking of culverts, site lines, road side mowing, working at pit making room for materials from roads, mowing, weed whacking and cleaning up at Public Works, dog pound, MidNEROC and Transfer Station, landscaping around flag pole at Library with material from pit, repairing broken benches, installing new signs at River Road Park, extended salt shed at Public Works with waste block so we could receive the balance of salt under the State contract, grading of roads, getting equipment and supplies ready for Willington Day, cleaning Halls Pond ropes and raft for delivery to pond, pushing up piles of millings delivered to Public Works pit from the State.

June - Hauled wood chips and 3/8" stone from Public Works pit to Halls Pond to spread & grade, road side mowing, flat mowing of Transfer Station, cleaning of catch basins, sweeping, grading of roads, branding items in FEMA trailer which was going out to Coventry, looking for bats at Old Town Hall, cleaning up the Transfer Station, hauling in wood chips and 3/8" stone, retrieving catch basin tops out of the catch basins, delivered

raft, chair, ropes to Halls Pond and set up, fixed benches and re-graded parking lots that was vandalized by ATV's.

I was told once it's all in the scheduling!!!

Our crew responded to thirteen call outs for snow storms and sanding events by plowing and sanding roadways and Town owned parking lots. We delivered buckets of sand to 34 Town Seniors. We would like to thank Katheryn Demers of Mansfield for the donation of the buckets.

At the Transfer Station residents recycled 585.52 tons. We sent out 1500 gallons of waste oil (the remainder of oil collected was used by Public Works to fuel our waste oil heater). Residents generated 681.44 tons of bulky waste and 991.69 tons of trash. Our swap shed, aka the Willington Mall, continues to do a brisk business during Transfer Station hours. Please consider what you toss into the bulky bin, if it is salvageable; please consider putting it into the Swap Shop for other residents to use. One person's trash is another's treasure and this helps to keep our cost down and helps others. On the other hand, please do not leave items that are unsuitable. Please see the attendant before leaving items that may be questionable. We encourage all residents to use this resource and always remember that the return policy can't be beat. As you may have noticed, our Transfer Station is being brought into the 21st century. We have gone single stream recycling paper, cardboard, glass and cans and have a compactor that takes all so you no longer have to separate it. We have set up an electronics bin which will recycle TV's, computers, light bulbs and other electronics. New stickers have been issued as residents show up at the Transfer Station.

Thanks to my crew; Lucien Bessette, Jeff Semmelrock, Brian French, Dave Nash, Jeff Hansen and Robin McBreairty for all their hard work above and beyond the call of duty.

It's funny how many times we hear about people knowing our jobs better than we do, but it's the gratification of going home at night knowing we did the best we could do with the tools we are given to do it with.

Respectfully submitted,

Lynn Nicholls
Director, Public Works



**PLANNING AND ZONING COMMISSION
FISCAL YEAR JULY 1, 2011 - JUNE 30, 2012**

The Planning and Zoning Commission's duties include: drafting and amending the zoning and subdivision regulations and the Towns Plan of Conservation and Development, hearing and deciding upon applications for subdivisions, re-subdivisions, site plans and special permits.

Members of the 2010-2011 Commission were: Matthew O. Ellis, Chairman, George Andrew Marco, Vice Chairman, Tom Murphy, Secretary, Phil Nevers, Walter Parsell III, Edward Miles Standish, John Sullivan and James Poole, Alternate.

Providing technical, enforcement and clerical support to the Commission was Susan Yorgensen, Margaret DuPilka, and Michelle Manas.

The Commission and its staff reviewed one hundred and seventy one applications including Subdivisions, Re-Subdivisions, Modifications of Subdivisions, Regulation Changes, Special Permits, modifications of Special Permits, Special Permit renewals, zone changes, zoning regulation amendments, new Home Occupation permits, Home Occupation renewals, new homes, additions and accessory buildings. The Commission collected \$18,039.00 in revenue for the general fund.

The Planning and Zoning Commission held 42 meetings including special meetings and site walks.

The Commission is continuing its efforts to balance the growth in town and the need for economic development with our goal of safeguarding the health, safety, welfare and property values of the residents of Willington.

Respectfully submitted,
Matthew O. Ellis, Chairman

Town of Willington
Zoning Board of Appeals
40 Old Farms Road
Willington, CT 06279
Telephone: (860) 487-3123
Fax: (860) 487-3117

2011 - 2012 Annual Report

One of the functions and purpose of the Zoning Board of Appeals is to hear, consider, decide and vary the application of the Zoning Regulations in harmony with their general purpose and intent. Variances are to provide relief for the citizens where possible from regulations, if enforced literally, would result in exceptional difficulty or unusual hardship to the property owner. Other duties include issuing special exceptions and hearing appeals from zoning enforcement decisions.

During 2011 – 2012, the Willington Zoning Board of Appeals heard and decided on 17 cases consisting of special exception applications and variances. The Board collected \$3,500.00 in revenue on behalf of the Town.

The Board would like to thank Town Officials and colleagues for their assistance and support throughout the year.

Respectfully submitted

Mark Masinda, Chairman

WILLINGTON PARKS AND RECREATION DEPARTMENT ANNUAL REPORT FOR FISCAL YEAR 2011-2012

The Parks and Recreation Department has requested a slight increase in our annual budget to help with the additional maintenance required at the four fields we care for. The maintenance which includes standard items like mowing, field preparation, cleanup and fertilization was once shared by other departments, but has now become the sole responsibility of the Parks and Recreation Department. The new installations at the River Road facility offer more recreational options to our townspeople, and due to this the park sees an increase in traffic. That is a positive impact, but an impact that extends the amount and type of maintenance required. It is our hope as board members that park patrons enjoy the facilities at River Road, but also become stewards of the property and care for it by keeping the park clean and safe.

The baseball field at Hall School has seen some wear on the outfield area due to soccer play and basic recreation. This field area has been over seeded and had topsoil added to it in an effort to fill in the grass. The Center School and Town Office fields remain in good shape and are receiving an increase in field maintenance to preserve their “playability”. All four fields are equally important, but the field at River Road certainly sees the most traffic. This summer we have power at River Road, and hope to have a well soon for irrigation and parking lot lighting on the new utility pole. The pavilion has had conduits put in place to bring some power to the space. This will allow for new programs to be held at the pavilion which may include a variety of summer concerts. Our hope is to keep offering programs that will create more interest in the parks, help build a stronger community, and certainly offer something for every person in town to enjoy.

Teri Gareau, our director, is working with recreation directors in adjoining towns to combine programs that we have not been able to maintain within our town only. These include bus trips to concerts, NY City, and baseball games. By combining several towns, the trips have more attendees and are therefore more successful economically. Teri has also maintained the kayak and snowshoe programs she has added recently due to her efforts and increased interest by our townspeople. Teri has other ideas and programs in the pipeline that will bring even more diverse recreational programs to the parks. The purpose is to keep our parks, especially River Road, useful year round. We recently installed park benches at River Road with plaques in memory of Willington citizens that have added to all of our lives, and who can be thoughtfully remembered anytime we take a moment to relax on a bench and read their names.

The commission members and our director will continue to work on improving our department, programs, and sites to provide the best environment possible for our townspeople.

MISSION STATEMENT

In an ongoing effort to provide the citizens of Willington with programs and facilities for everyone's recreational needs, the Willington Parks and Recreation Department will always commit its resources to expand and adapt to those needs.

The Willington Parks and Recreation Department in association with the Public Works Department, outside contractors, and the Board of Education, will maintain the playing fields at Hall School and Center School, the River Road Athletic Complex, and the Town Hall Offices.

By offering a diverse group of recreational programs with the equipment and facilities to safely and properly implement these programs, we hope to get our community to "come out and play". Good health, social interaction, and promoting learning of new physical and mental skills are available to everyone who wants to participate.

"The first wealth is health" (Ralph Waldo Emerson)

Respectfully Submitted,

Joseph C. Colangelo, Chairman
Willington Parks and Recreation Commission

WILLINGTON CONSERVATION COMMISSION

Annual Report

Fiscal Year July 1, 2011 – June 30, 2012

The Conservation Commission is committed to improving the quality of life in Willington by being an advocate and source of information for the wise use of natural resources, by actively working to conserve open space and by providing citizens with opportunities to appreciate, to enjoy and to learn from our natural environment.

FENTON-RUBY PARK AND DROBNEY SANCTUARY

- The Commission continued to plan and carry out educational and maintenance activities in the Park. Wood duck nesting boxes in the beaver pond and Taylor Pond are maintained by a local citizen. A local farmer maintains the hay fields with regular cutting. Educating the public about keeping dogs on leashes for purposes of public safety and wildlife protection is an ongoing effort.
- Maintaining and improving trails and signage including bridge and boardwalk construction is an ongoing activity. Boy Scouts from Troop 82 Willington contributed their services to these activities.
- Entries in the registration log on the Taylor Pond Trail and conversations with Park users (including many people from surrounding towns) indicate that the Park continues to be a well-used and appreciated facility.
- Rebuilding Burma Road by the Town was extremely important in helping to prevent erosion and sedimentation that affect the vernal pools, water courses and the two Park ponds.

REGIONAL AFFILIATIONS

The Commission continues to communicate and cooperate with organizations such as the Willimantic River Alliance, the Green Valley Institute, The Nature Conservancy, Joshua's Trust, the Naubesatuck Watershed Council, Connecticut Forest and Park Association, Windham County Conservation Consortium and conservation commissions in surrounding towns, Ashford and Mansfield in particular, in order to promote regional conservation and preservation awareness and actions.

OPEN SPACE PRESERVATION AND CONSERVATION

The Commission:

- Continued to monitor land protected through easements or Town ownership for conservation purposes

- Continued to be active in its advisory capacity to Town officials, planning agencies and commissions regarding issues of conservation and protection of natural resources
- Continued to make recommendations to Town finance officials to begin setting aside funds to preserve open space that will help protect some of the resources and rural character that Willington is fortunate to possess
- Finalized the granting of easements to Connecticut Forest and Park Association and the State of Connecticut on the Knowlton property, now known as the Royal Knowlton Preserve, on Mason Road. At a dedication ceremony for the Preserve, members of the Knowlton family were recognized by being presented with the Commission's Raymond K. Daley Conservation Award.
- Engaged a forestry consultant to inventory the resources on the Knowlton Preserve and the Talmadge Tract and to develop a 10-year forest stewardship plan for both properties

OTHER ACTIVITIES

The Commission:

- Worked with the Bd. of Selectmen to support the Willimantic River Alliance, The Last Green Valley, Inc. and Ct DEEP in getting the Willimantic and Quinebaug Rivers designated as a National Recreation Trail under the National Trails System Act of 1968
- Developed a stewardship plan for Peck's Mill Landing as part of the National Recreation Trail designation

Prepared by Peter S. Andersen, Commission Chairman

Willington Board of Assessment Appeals Annual Report 2012

As per state statute, the Willington Board of Assessment Appeals met in March and October, 2011, to consider both real estate and motor vehicle appeals relating to the assessed values of the taxpayers' property. There were approximately half a dozen appeals that were considered at each hearing where the taxpayer(s) showed up and presented their case.

Persons seeking a reduced assessment of their motor vehicle were required to bring it to the Town Office Building so that members could personally view the vehicles. The Board heard all appeals and successfully resolved them without further appeal to the Superior Court.

Ed Taiman, Chair

WILLINGTON SENIORS, INC
STATEMENT OF SERVICE
REVENUES AND EXPENDITURES
JULY 1, 2011 TO JUNE 30, 2012

The purpose and responsibility of Willington Seniors, Inc is to bring the seniors of Willington age 55 or older together to provide and promote beneficial social, educational, recreational, cultural and health programs.

Willington Seniors Inc is a non-profit 501(c)(3) charitable organization and provides many programs including but not limited to Yoga, TaiChi, cards, congregate noontime meals, exercise classes, knitting, bingo, crafts, and WII games Seniors also sponsor bus and van trips to various social, recreational, cultural events and shopping trips, periodic breakfasts and suppers.

We continue to expand our membership as more eligible seniors become aware of our existence and activities. We welcome all seniors.

Respectfully,

Joseph Piatek
Treasurer



Town of Willington
Economic Development Commission
Annual Report 2011-2012

The Commission meets once a month, September through June.

Over the past year, the Commission has been available to assist a few potential commercial developers in building/relocating to Willington. Although our assistance hasn't been needed we continue to monitor the progress of those businesses through reading minutes and attending meetings. Our focus is one of planned growth, while maintaining the town's rural character as prescribed in the Plan of Conservation and Development (PoCD).

Our biggest accomplishment this past year is the completion and distribution of the Business Directory. Although this has been a very long and time consuming project we believe that Willington businesses will benefit from this directory.

The Commission has also revamped our website and added a new feature, "**Business of the Month**" in which we post a picture of the business and include a small write-up about them.

The Commission held a Business Networking Meeting on Marketing Your Business. We believe that those who attended benefitted from what they learned. It is our hope to offer at least two Business Networking Meetings a year to nurture our existing businesses and to help them get to know each other.

We as a commission continue to reach out to new businesses and offer assistance in their application process.

We realize that difficult times are still affecting our economy, families and local businesses. We try to take every opportunity to advocate for the businesses of Willington to get them through these difficult times.

Respectfully Submitted:

Kim Kowalyshyn
2013 Chairman

TOLLAND-MANSFIELD PROBATE COURT

Coventry, Mansfield, Tolland & Willington

21 Tolland Green

Tolland, CT 06084

Tel # (860) 871-3640 Fax # (860) 871-3641

*Claire C. Twerdy, Judge
Diane D. DuBaldo, Chief, Clerk*

*Patricia L. Phillips, Clerk
Cynthia L. DiCioccio, Asst. Clerk*

The Tolland-Mansfield Probate Court, located on the 2nd level of the Hicks Memorial Municipal Center on Tolland Green, serves the Towns of Coventry, Mansfield, Tolland and Willington. With the consolidation of the Tolland and Mansfield Probate Courts that took effect January 5th, 2011, the new court constitutes a four town probate district. The Tolland-Mansfield court is also a participating member of the Northeast Regional Children's Probate Court and, with a few exceptions, hears all children's matters in the Willimantic office located at 90 South Park Street.

The Probate Court has jurisdiction over decedents' estates, testamentary trusts, guardianships of minors' estates, conservatorships of the estate and person of incapacitated adults, voluntary conservatorships, guardianships of persons with mental retardation, civil commitments of the mentally ill and changes of names for adults and minors. The Probate Court is also responsible for terminations of parental rights, removal of guardians of minors, emancipation of minors and adoptions. In addition, the court accepts applications for passports.

The Probate Court carries out its duties by holding hearings on the various types of applications filed with the court and as a means of reviewing the work of fiduciaries appointed by the Court. State law mandates that all court filings be recorded and indexed, much the same as land records are maintained by town clerks. Although many of the court's proceedings and records are open to the public, certain types are mandated confidential by state law, such as, adoptions, most other children's matters, commitments, and guardianships of persons with intellectual disabilities with respect to proceeding or matters occurring after the year 2000.

The four towns support the Probate Court with office facilities, supplies and related expenses. The Towns also fund the microfilming and preservation of court records. Other support comes through fees that are paid by petitioners who file applications and by the fees assessed against decedents' estates. All fees are established by state law and paid to the Treasurer, State of Connecticut. These fees provide the funds to cover the judge's compensation, also set by statute, and other court expenses, such as staff salaries and minor miscellaneous expenses.

The Probate Court Administrator, appointed by the Chief Justice of the State Supreme Court, oversees the efficient operation of probate courts statewide by providing computer equipment and technical support to all courts, continuing educational seminars for judges and clerks, a central finance system established in conjunction with the reorganization of the probate courts and overall general support to maintain all aspects of our state's probate court system.

TOWN OF WILLINGTON
OFFICE OF THE BUILDING OFFICIAL

Fiscal Year 2011-2012

The Building Department receives permit applications, reviews building plans, assist applicant through the building process and conducts inspections as required by the State of Connecticut.

The Building Department has a web page on the Town of Willington Web Site. The information is provided to help the applicant with the permit process, fees, construction plan requirements, and also the required inspection schedule.

http://www.willingtonct.org/Public_Documents/WillingtonCT_BuildingOfficial/index

In the 2011-2012 fiscal years, 336 permits were issued including three new homes and 41 commercial or industrial permits. The building department collected \$41,621.00 in revenue on behalf of the Town.

The Building Department staff would be more than happy to answer any of your questions regarding the permit process.

Public hours: Monday 12:30 p.m. – 7:30 p.m.
 Tuesday – Wednesday 9:00 a.m. – 2:00 p.m.
 Thursday 9:00 a.m. – 11:00a.m.
 Friday 9:00 a.m. – 2:00 p.m.

Respectfully submitted,

James Rupert, Building Official

EASTERN HIGHLANDS HEALTH DISTRICT
2011/2012 Annual Report for Willington
Robert Miller, Director

The Towns of Bolton, Coventry, and Mansfield established the Eastern Highlands Health District on June 6, 1997 as a cooperative effort to pool their resources and create a regional full-time professional health department. Reducing costs and improving both the scope and quality of public health services in the community were the objectives of establishing the District. Seven more towns joined between 2000 and 2005: Andover, Ashford, Chaplin, Columbia, Scotland, Tolland and Willington. The mission of the Eastern Highlands Health District is to prevent illness and promote wellness in the communities it serves. The pursuit of this mission is realized by assuring that other community agencies provide certain public health services within the region and by providing specific public health services directly. The services directly provided include a communicable disease control program, public health education, community assessment and public health planning, emergency preparedness and a comprehensive environmental health program. The main components of the environmental health program include on-site subsurface sewage disposal permitting, complaint investigation program, food establishment licensing and inspection, and environmental monitoring program.

Accomplishments Highlights for FY 2011-2012

- Board of Directors adoption of an operating budget of \$714,375 for FY 12/13, which is a >1% reduction from the previous fiscal year.
- Milestones in public health emergency preparedness activities for this year include support of towns storm Irene and Alfred response and recovery efforts; Successful completion of our Mass Dispensing Area Technical Assessment Review; and support of Region 4 Project Public Health Ready application.
- Health promotion milestones for this fiscal year include a \$419,500 grant to build local capacity to implement policy, systems and environmental changes that promote healthy behaviors; and, expansion of the employee wellness program “Be Well” to Town of Tolland employees.
- Provided technical support to the Town of Coventry with the North Coventry Fire Department building project.
- Provided technical and field support to the Town of Bolton for the Bolton Lake Sewer project.
- Communicable disease control activities included review of and follow up (as needed) with 1,240 case reports; conducting 28 disease outbreak or individual case investigations.

- The main indicators for environmental health district activity in Willington include: 98 site inspections for septic systems; 21 septic permits issued; 18 well permits issued; 15 complaints investigated; 42 environmental samples taken for lab analysis; 36 food establishment inspections and other health inspections; 54 B100a building permit reviews; and, 87 test pits and perc tests.

-

Plans for FY 2012-2013

- Engage in agency long-term strategic planning process.
- Continue to update and exercise local emergency response plans. Develop a funding strategy for long-term program continuation in anticipation of federal funding reductions.
- Continue to pursue other funding sources to maintain existing scope of quality services and possibly expand health promotion programs.
- Expand Be Well employee wellness program to other employers in the community.
- Address the individual public health needs of member towns as they arise.





TOWN OF WILLINGTON
OFFICE OF FIRE MARSHAL



Open Burning Official Town of Willington
Fiscal Year 2010/11 Annual Report

The Connecticut Department of Energy, Environmental Protection, Air Compliance Division allows Town Residents who reside on their property to apply for an Open Burning Permit. Non-residents and owners of commercial property can not apply for these permits.

Open Burning Permits can be requested Monday through Thursday, 9 am through 3pm, by calling the office at 860-429-7757. If you are leaving a voice mail message, please speak clear, leaving your name, address, and cell/home phone number so a return call can be made.

Permits are issued on Friday; pick up is after 10 am at 426 River Road, which is the Willington # 1 Fire Dept. There are instructions on the permit which must be followed. **There is NO COST for these permits.**

New for 2010, before you burn, you will need to find the burning index for that day, either by calling DEEP @ 860-424-3630, or go on-line to www.tollandcounty911.gov which would have the posted index. You can ONLY BURN when the index is Moderate or low.

If you conduct an Open Burn without a permit, and a complaint is received, under CGS 23-48 as amended by PA 01-150. You maybe fined up to \$250.00, or imprisoned for not more than 6 months or both. So please plan accordingly in obtaining a permit before you want to burn.

Recreational, organizations, or religious fires DO NOT need a permit, as long as the diameter of this fire is within 4 ft. circumference. Please remember, that all of these fires must be out before retiring.



WILLINGTON FIRE DEPARTMENT INC.

426 RIVER ROAD P.O. BOX 161
Willington, Connecticut 06279
860.429.028

Tyler F. Millix
Fire Chief

Ronald A. Gantick
President

The Willington Fire Department experienced a very busy but safe year. The call volume in our small town remains steady at around 850-900 calls per year. Some of these calls are out of town as we participate in a mutual aid response system with other agencies in close proximity to us. The majority of the calls are medical related. The department has been able meet the demands of the service requests thanks to the 24/7 career staff coupled with the volunteer responders. It is a little known fact that there is always two paid staff on duty at the North Station twenty four hours a day. The on duty staff is cross trained in EMS, fire suppression, and rescue operations. Generally, and based on call volume, this virtually guarantees a response to any emergency in the Town very quickly within a few short minutes. In working with the other department in Town this further guarantees a timely and efficient response when needed.

Volunteers are always needed to effectively administer the multiple tasks that a fire department faces on a daily basis. If you are interested in any facet of the organization or have some time to dedicate to our cause please feel free to stop by the Station at any time.

The Willington Fire Department is dedicated to providing a cost effective, professional, and expeditious level of service to the residents of Willington. We painstakingly evaluate our expenditures and operational policies on a routine basis to ensure the taxpayers money is not being spent carelessly and to ensure that we are providing a highly trained workforce available when the need arises.

As always, I personally thank the members and the career staff of the department for their numerous hours of time they give to the organization both operationally and administratively as well as the residents that assist us throughout the year.

Should anyone have any questions or comments on the operations of the department or the emergency services in general in Willington please do not hesitate to call or email us at any time. We would appreciate any participation from the residents on how we can improve our operations to the Town.

Best regards,

Tyler F. Millix

Tyler F. Millix, Fire Chief
Willington Fire Department Inc.

Willington Hill Fire Department Inc.

P.O. Box 98 • 24 Old Farms Road

Willington, CT 06279



Willington Hill Fire Department 2012 Annual Report

NO REPORT SUBMITTED



TOWN OF WILLINGTON
OFFICE OF FIRE MARSHAL



Fire Marshal

Fiscal year 2011/2012 Annual Report

The Fire Marshal Office has many different responsibilities. Ensuring that occupancies meet the minimum Connecticut Fire Safety Code standards through annual Life Safety Inspection, issuing blasting permits by following all State and Federal requirements, inspecting underground storage tank removals, reviewing all new commercial construction, or renovation projects, finally investigates all fires and explosions for cause and origin.

Submit all reports to meet State and Federal requirements.

The Town had a total of 33 fire related incidents, with 19 fires within residential or multi-housing buildings.

During the 2011/2012 year there were 324 inspections. Those occupancies are Day care Centers, schools, offices, mercantile/public assemblies' and finally, the apartment complexes. There were many follow up inspections to see that compliance with the code has occurred.

The State mandates continual training under CGS 29-298 which requires that every three(3) years a minimum of ninety(90) hours of training to maintain State certification. The Fire Marshal and two (2) Deputy Fire Marshals have completed those hours.

The Fire Marshal is also The Town's Burning Official along with the two(2) deputies.

The Fire Marshal can be reach at 860-429-7757 for any questions or assistance.

Town of Willington Annual Report C.E.R.T. (Community Emergency Response Team)



This year we here in Willington experienced our fair share of weather related emergencies. After having the extra challenges of taking care of the people of Willington in their personal crisis after two major events it became evident that it would make sense to have a group of people trained to set up and run a shelter. C.E.R.T. seemed to be the perfect solution to the problem at hand.

C.E.R.T. is a FEMA supported program that trains local people to prepare and respond to help others in the community when a natural disaster happens. This would include hurricane, tornado, earthquake, and other disasters. They train in preparedness, evacuation, first-aid, triage, shelter management, search and rescue, and much more.

In April of 2012 eighteen Willington residents started their training in C.E.R.T. This is a twenty-four hour training program. This was achieved over a four week program. After the initial training there are opportunities to further your training in areas that are interest them. There are many different needs on the team. Some people are fit to support the team clerically, where some are more interested in supporting out in the elements or with animals.

There is a place for adults all ages and interests in our town.

WILLINGTON PUBLIC SCHOOLS
Willington, Connecticut

ANNUAL REPORT TO THE TOWN

**Report of the Superintendent of Schools and
The Board of Education for 2011-2012**

As of October 2011 there were 495 students enrolled in Willington Public Schools in grades Pre-K through eight. The operating budget for fiscal year 2011-2012 was 7,610,286.

Some of the accomplishments of the 2011-2012 school year included the completion of the curriculum. We also hired Phil Stevens as the new Principal at Center School. Phil Stevens returned after a few years as vice principal in Tolland. He is eager to take the helm and has a lot of energy and enthusiasm for his new position.

Capital projects that were completed in 2011-2012 include a new parking lot at Center School.

The weather had a major impact on us in 2011-2012. The year started with hurricane Irene which delayed the opening of school for several days. We also had to deal with winter storm Alfred which left us without power for almost a week. School was closed and used as an emergency shelter. The February vacation was omitted from the school calendar to allow for make-up days.

The district continues to benefit from our partnership with the University of Connecticut. As a professional development school for the University we assist in the training of new teachers by facilitating future teachers as they develop their skills in a supportive environment. We have undergraduate students working as student teachers and graduate students working as interns under the tutelage of mentor teachers in both of our schools.

Our students continue to thrive in a variety of academic endeavors. Several students competed at the state level in science and math competitions and a few of our students represented Connecticut at the National History Day competition in Washington DC. While we have made many gains, there is still much work to be done.

<i>Willington Public Schools 2012 CMT Data</i>				
<i>Percent At or Above Goal</i>				
		<i>Mathematics</i>	<i>Reading</i>	<i>Writing</i>
		<i>% At/Above Goal</i>	<i>% At/Above Goal</i>	<i>% At/Above Goal</i>
	<i>Grade</i>			
<i>Willington</i>	<i>3</i>	<i>76.5</i>	<i>68.6</i>	<i>56.4</i>
<i>State</i>	<i>3</i>	<i>66.8</i>	<i>59.2</i>	<i>62.7</i>
<i>Willington</i>	<i>4</i>	<i>54.3</i>	<i>59.6</i>	<i>58</i>
<i>State</i>	<i>4</i>	<i>68.2</i>	<i>64.1</i>	<i>65.3</i>
<i>Willington</i>	<i>5</i>	<i>87.8</i>	<i>76.5</i>	<i>74.5</i>
<i>State</i>	<i>5</i>	<i>71.8</i>	<i>67.7</i>	<i>68.1</i>
<i>Willington</i>	<i>6</i>	<i>69.5</i>	<i>67.2</i>	<i>60.6</i>
<i>State</i>	<i>6</i>	<i>69.5</i>	<i>74.2</i>	<i>67.4</i>
<i>Willington</i>	<i>7</i>	<i>86.4</i>	<i>93</i>	<i>87.1</i>
<i>State</i>	<i>7</i>	<i>68.3</i>	<i>79.9</i>	<i>65.6</i>
<i>Willington</i>	<i>8</i>	<i>85.1</i>	<i>77.1</i>	<i>69.2</i>
<i>State</i>	<i>8</i>	<i>67.4</i>	<i>76.8</i>	<i>68.4</i>

October 1, 2011 enrollment										
Grade	Pre-K	K	1st	2nd	3rd	4th	5th	6th	7th	8th
# of Students	20	47	35	45	59	53	52	67	63	54

Center School 206
Hall Memorial School 289 Total 495

2010 / 2011 Board of Education Members

Mark Makuch, Chairman	Mark Jones
Laurie Semprebon, Vice-Chair	Barry Wallett
Leo Mercado, Secretary	Erika Wiczenski
Herbert Arico	

2011/2012 Board of Education Members

Erika Wiczenski, Chairman	Herbert Arico
Leo Mercado, Vice-Chairman	Michelle Doucette Cunningham
Barry Wallett, Secretary	Heather Estey
Mark Jones	

Willington Public Library
7 Ruby Road
Willington, CT 06279
860-429-3854
860-429-2136 fax



ANNUAL REPORT

2011-2012

This fiscal year we added 2,598 adult books, 257 young adult books, 1630 juvenile books, 36 books-on-tape, and 353 DVD's. We borrowed 245 items from other libraries in CT and we loaned out 668 items to CT libraries.

Our summer reading program is very popular as well as adult book discussions, children's nutmeg book discussions, teen book discussion, author visits, knitting and crocheting club, monthly movies, seminars, live animals, celebration parties, outreach programs, and story times with crafts.

Volunteers are always welcome. Please join the Friends group. They provide a vital source of assistance and revenue for the library, and they help enhance the library's offerings of events, resources, and programs.

The library offers museum passes (funded by the Friends of the WPL) which may be borrowed, and there is a book at the circulation desk listing free places to visit. We had a total of 30,420 library visitors including out of town users, a total of 2,302 public Internet users, and a total of 20,540 reference transactions. We offer twelve accessible computers as well as wireless Internet. We loan out books, audio books, DVD's, VHS's, magazines and music CD's. We also offer notary for a fee.

The library is open with staff for 2,184 hours yearly. During this time volunteers donate 1,288 hours and we also benefit with an additional of 430-500 hours of community service.

Check out our webpage, willingtonpubliclibrary.org and follow us on Facebook and Twitter.

Sincerely,
Roberta S. Passardi
Director

To Residents of the Town of Willington:

The following pages represent excerpts from the Town's annual audit report. The Town of Willington's Comprehensive Annual Financial Report for the year ended June 30, 2012 is available in its entirety on the Town website at www.willingtonct.org.

TOWN OF WILLINGTON, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2012

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
REVENUES				
Property taxes	\$ 11,178,587	\$ 11,178,587	\$ 11,325,330	\$ 146,743
Intergovernmental	3,955,537	3,955,537	4,266,084	310,547
Licenses, fees and permits	111,200	111,200	168,278	57,078
Investment income	15,000	15,000	6,836	(8,164)
Other revenues	40,000	40,000	44,956	4,956
Total revenues	<u>15,300,324</u>	<u>15,300,324</u>	<u>15,811,484</u>	<u>511,160</u>
EXPENDITURES				
Current:				
General government	912,190	932,695	916,643	(16,052)
Public safety	370,515	364,725	360,029	(4,696)
Public works	1,118,979	1,114,660	1,093,974	(20,686)
Education	7,610,286	7,610,286	7,435,730	(174,556)
Regional School District No. 19	4,341,454	4,341,454	4,341,454	-
Miscellaneous	457,403	442,507	431,427	(11,080)
Debt service:				
Principal payments	150,000	150,000	150,000	-
Interest and fiscal charges	91,500	91,500	91,500	-
Capital outlays	49,000	46,000	45,968	(32)
Total expenditures	<u>15,101,327</u>	<u>15,093,827</u>	<u>14,866,725</u>	<u>(227,102)</u>
Excess of revenues over expenditures	198,997	206,497	944,759	738,262
OTHER FINANCING SOURCES (USES)				
Designation of fund balance	263,600	313,600	-	(313,600)
Transfers out	(462,597)	(520,097)	(520,097)	-
Total other financing uses	<u>(198,997)</u>	<u>(206,497)</u>	<u>(520,097)</u>	<u>(313,600)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	424,662	<u>\$ 424,662</u>
Fund balance - beginning			<u>1,713,623</u>	
Fund balance - ending			<u>\$ 2,138,285</u>	

TOWN OF WILLINGTON, CONNECTICUT

SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL -
 BUDGETARY BASIS - GENERAL FUND (Continued)
 FOR THE YEAR ENDED JUNE 30, 2012

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
PROPERTY TAXES				
Taxes	\$ 11,143,587	\$ 11,143,587	\$ 11,260,643	\$ 117,056
Interest and lien fees	35,000	35,000	64,687	29,687
Total property taxes	11,178,587	11,178,587	11,325,330	146,743
INTERGOVERNMENTAL REVENUES				
Education:				
Education cost sharing	3,676,637	3,676,637	3,693,687	17,050
Transportation	46,561	46,561	43,794	(2,767)
Miscellaneous	-	-	38,215	38,215
Noneducation:				
State property reimbursement	46,040	46,040	46,059	19
Elderly and disabled property tax homeowner	16,000	16,000	20,031	4,031
Disability reimbursement	600	600	637	37
Municipal revenue sharing	-	-	73,650	73,650
Pequot funds	26,634	26,634	29,185	2,551
Additional veteran's exemption	976	976	988	12
Taxes on vessels (boat grant)	-	-	-	-
Judicial fines	8,500	8,500	11,320	2,820
FEMA planning grant	3,000	3,000	-	(3,000)
FEMA Storm Irene	-	-	42,069	42,069
FEMA Storm Alfred	-	-	136,444	136,444
Town aid roads	130,589	130,589	130,005	(584)
Total intergovernmental revenues	3,955,537	3,955,537	4,266,084	310,547
LICENSES, FEES AND PERMITS				
Building, zoning fees and permits	48,500	48,500	55,509	7,009
Zoning board of appeals	750	750	2,337	1,587
Inland/wetland fees	5,000	5,000	9,642	4,642
Conveyance tax	23,000	23,000	60,258	37,258
Permits - bingo, pistol, etc.	1,750	1,750	3,135	1,385
Town clerk fees	26,800	26,800	30,960	4,160
Transfer station fees	5,000	5,000	5,942	942
Reimbursement - recycling	400	400	495	95
Total licenses, fees and permits	111,200	111,200	168,278	57,078
INVESTMENT EARNINGS				
	15,000	15,000	6,836	(8,164)

TOWN OF WILLINGTON, CONNECTICUT

SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL -
BUDGETARY BASIS - GENERAL FUND (Concluded)
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
MISCELLANEOUS				
Telecommunications grant	\$ 15,000	\$ 15,000	\$ 15,516	\$ 516
Other	25,000	25,000	29,440	4,440
Total miscellaneous	<u>40,000</u>	<u>40,000</u>	<u>44,956</u>	<u>4,956</u>
Total revenues	<u>15,300,324</u>	<u>15,300,324</u>	<u>15,811,484</u>	<u>511,160</u>
OTHER FINANCING SOURCES				
Designation of fund balance	<u>263,600</u>	<u>313,600</u>	<u>-</u>	<u>(313,600)</u>
Total other financing sources	<u>263,600</u>	<u>313,600</u>	<u>-</u>	<u>(313,600)</u>
Total revenues and other financing sources	<u>\$ 15,563,924</u>	<u>\$ 15,613,924</u>	<u>\$ 15,811,484</u>	<u>\$ 197,560</u>

TOWN OF WILLINGTON, CONNECTICUT

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL -

BUDGETARY BASIS - GENERAL FUND (Continued)

FOR THE YEAR ENDED JUNE 30, 2012

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
GENERAL GOVERNMENT				
Selectmen	\$ 99,405	\$ 102,505	\$ 102,505	\$ -
Probate court	2,092	2,092	2,092	-
Elections/registrars	25,454	25,454	21,683	(3,771)
Accounting services	189,250	189,250	189,061	(189)
Board of finance	3,713	3,713	3,022	(691)
Town treasurer	28,391	28,391	28,371	(20)
Auditor	35,000	35,000	34,000	(1,000)
Assessor	81,757	81,757	81,720	(37)
Board of assessment appeals	1,273	1,273	1,273	-
Revenue collector	77,015	73,315	73,314	(1)
Legal counsel	36,500	41,470	41,470	-
Town clerk	95,792	96,615	96,615	-
Conservation commission	1,800	1,800	1,227	(573)
Planning and zoning	94,743	94,743	94,397	(346)
Zoning board of appeals	4,170	4,631	4,630	(1)
Economic development commission	900	900	852	(48)
Inland/wetlands commission	2,250	1,789	1,390	(399)
Town office operations	82,315	82,315	76,163	(6,152)
Town hall operations	6,800	6,800	6,707	(93)
Senior Center operations	24,820	24,820	22,090	(2,730)
Consulting engineers	18,750	34,062	34,061	(1)
Total general government	<u>912,190</u>	<u>932,695</u>	<u>916,643</u>	<u>(16,052)</u>
PUBLIC SAFETY				
Ambulance grant	255,000	255,000	255,000	-
Fire marshal	21,823	21,823	21,623	(200)
Fire protection	28,834	28,834	28,834	-
Public safety & welfare	27,574	27,823	27,822	(1)
Emergency management director	7,000	7,000	3,600	(3,400)
Fire main and hydrant	6,024	6,085	6,085	-
Building official	24,260	18,160	17,065	(1,095)
Total public safety	<u>370,515</u>	<u>364,725</u>	<u>360,029</u>	<u>(4,696)</u>
PUBLIC WORKS				
Public works department	861,900	861,900	860,999	(901)
Cemetery	2,000	2,000	2,000	-
Transfer station	255,079	250,760	230,975	(19,785)
Total public works	<u>1,118,979</u>	<u>1,114,660</u>	<u>1,093,974</u>	<u>(20,686)</u>

TOWN OF WILLINGTON, CONNECTICUT

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL -

BUDGETARY BASIS - GENERAL FUND (Continued)

FOR THE YEAR ENDED JUNE 30, 2012

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
EDUCATION				
Elementary education	\$ 2,573,171	\$ 2,573,171	\$ 2,656,395	\$ 83,224
Special education	1,518,281	1,518,281	1,392,951	(125,330)
Summer school	35,915	35,915	35,956	41
Fringe benefits	935,610	935,610	812,165	(123,445)
Pupil services	369,394	369,394	370,042	648
Staff and program development	116,591	116,591	110,997	(5,594)
Educational media	104,297	104,297	103,373	(924)
Board of Education	485,580	485,580	460,959	(24,621)
Principal's office	435,979	435,979	423,630	(12,349)
Plant operations	547,931	547,931	580,386	32,455
Transportation	487,537	487,537	488,876	1,339
Total education	<u>7,610,286</u>	<u>7,610,286</u>	<u>7,435,730</u>	<u>(174,556)</u>
REGIONAL SCHOOL DISTRICT NO. 19	<u>4,341,454</u>	<u>4,341,454</u>	<u>4,341,454</u>	<u>-</u>
MISCELLANEOUS				
Social security	77,663	77,663	71,768	(5,895)
Unemployment	500	251	11	(240)
Employee health insurance	237,385	233,385	230,488	(2,897)
Pension fund	48,150	48,150	46,177	(1,973)
Insurance	91,205	78,558	78,557	(1)
Contingency fund	-	-	-	-
Miscellaneous	2,500	4,500	4,426	(74)
Total miscellaneous	<u>457,403</u>	<u>442,507</u>	<u>431,427</u>	<u>(11,080)</u>
DEBT SERVICE				
Principal payments	150,000	150,000	150,000	-
Interest and fiscal charges	91,500	91,500	91,500	-
Total debt service	<u>241,500</u>	<u>241,500</u>	<u>241,500</u>	<u>-</u>
CAPITAL OUTLAYS	<u>49,000</u>	<u>46,000</u>	<u>45,968</u>	<u>(32)</u>
Total expenditures	<u>15,101,327</u>	<u>15,093,827</u>	<u>14,866,725</u>	<u>(227,102)</u>

TOWN OF WILLINGTON, CONNECTICUT

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL -

BUDGETARY BASIS - GENERAL FUND *(Concluded)*

FOR THE YEAR ENDED JUNE 30, 2012

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
OTHER FINANCING USES				
Transfers out:				
Reserve for compensated absences	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
Dog Fund	18,030	18,030	18,030	-
Fire Department Fund	219,000	219,000	219,000	-
Mary D. Edwards Public Library	122,531	122,531	122,531	-
Recreation Commission Fund	39,498	39,498	39,498	-
Willington Youth, Family and Social Services Fund	42,538	42,538	42,538	-
Capital projects	-	57,500	57,500	-
Reserve for capital and nonrecurring	11,000	11,000	11,000	-
Total other financing uses	<u>462,597</u>	<u>520,097</u>	<u>520,097</u>	<u>-</u>
Total expenditures and other financing uses	<u>\$ 15,563,924</u>	<u>\$ 15,613,924</u>	<u>\$ 15,386,822</u>	<u>\$ (227,102)</u>

ELECTED OFFICIALS WHO SERVE YOU

July 1, 2011 – June 30, 2012

	<u>Term Expires</u>
<u>Board of Selectmen</u>	
Christina B. Mailhos – 1 st Selectman	2013
Richard M. Littell	2013
John Blessington	2013

	<u>Term Expires</u>
<u>Board of Education</u>	
Heather Dancosse	2013
Leonardo Mercado	2013
Erika G. Wiecenski	2013
Herbert Arico	2015
Michelle Cunningham	2015
Barry John Walleit	2015
Mark D. Jones	2015

	<u>Term Expires</u>
<u>Board of Finance</u>	
Elizabeth A. Marco	2013
Peter J. Latincsics	2015
Ken Schoppmann-Chair	2017
Alan John Ference	2015
Robert J. Wiecenski	2017
Anne Marie Brown	2013
AnneMarie Poole, Alternate	2013
Elizabeth K. Treiber, Alternate	2013

	<u>Term Expires</u>
<u>Board of Assessment Appeals</u>	
Edward C. Taiman Jr. - Chair	2015
Mary Bowen	2015
Carol C. Parizek	2013

	<u>Term Expires</u>
<u>Planning and Zoning</u>	
Thomas J. Murphy	2013
Walter E. Parsell III	2015
Edward Myles Standish	2017
Phillip Nevers	2013
John A. Sullivan	2013
Matthew O. Ellis - Chair	2015
George A. Marco	2017
James H. Poole, Alternate	2014
Doug Roberts, Alternate	2015
Vacancy, Alternate	

	<u>Term Expires</u>
<u>Library Directors</u>	
Dorothy M. Drobney	2013
Katherine Dawn Kalagher-Ryan	2015
Suzanne Chapman	2013
Janice Boltseridge	2017
Elyse M. Sullivan	2017
Nancy L. Bailey - Chair	2015

	<u>Term Expires</u>
<u>Registrars of Voters</u>	
Gail S. Kapinos	2013
Nancy L. Vogel	2013

	<u>Term Expires</u>
<u>Town Clerk</u>	
Donna J. Hardie	2014

	<u>Term Expires</u>
<u>Treasurer</u>	
Patricia J. Ignatowicz	2015

	<u>Term Expires</u>
<u>Judge of Probate</u>	
Claire C. Twerdy	2015

	<u>Term Expires</u>
<u>Reg. #19 Board of Education</u>	
Hebert C. Arico	2013
Robert E. Jellen	2015
Timothy Patrick Nolan Sr.	2013
Elizabeth Marina Peczuh	2015

APPOINTED OFFICIALS

July 1, 2011– June 30, 2012

Assessor

Mary Huda

Municipal Revenue Collector

Carol Larson

Building Inspector

James Rupert

Open Burning Officials

Richard Palmer

Dog Warden

Tina Binheimer

Emergency Mgt. Director

Stuart Cobb

Fire Marshal

Richard Palmer

Recreation Director

Theresa Gareau

Health Officer

Eastern Highlands Health Dist.

Sanitarian

Eastern Highlands Health Dist.

Zoning Agents

Susan Yorgensen

Vacancy - Assistant

Willington Youth, Family & Social Svcs.

Tara Martin, Director

COMMISSIONS & COMMITTEES

Inland Wetlands & Watercourses

Ken Metzler - Chair

David Schreiber - V. Chair

Mark Drobney

Teresa Gutowski

Evan Brand

Gregory Blessing, Alternate

Heather Dionne, Alternate

Solid Waste Advisory

Vacancy

Vacancy

Vacancy

Barry Wallet

Peter Thomsen

Ann Cilfone, Alternate

Vacancy, Alternate

Justice of the Peace

Vacancy

Cheryl H. Brown

Marion E. Dooling

Ralph R. Parizek

Emily M. Kasacek

Edward C. Taiman Jr.

Wayne H. Knight

John Patton

Deborah P. Potvin

Robert G. Ryder

Janice B. Vissoe

Arthur A. Forst, Jr.

Kathleen A. Pacholski

Richard Jimmy Sanville

Zoning Board of Appeals

Richard J. Maloney Jr.

Mark Masinda - Chair

Annemarie Poole

Brian Semprebom

John Rup

John Prusak, Alternate

William Bland, Alternate

Jerry Lopes, Alternate

Cemetery Association

Joseph Voboril, President
Ralph Parizek, Vice President
John Patton, Treasurer
Geoff Prusak, Secretary
Ernie Kucko, Sexton
Anne Sylvia, Auditor
Tyler Millix, Auditor
Donald Parizek, Superintendent/Trustee
Geoff Prusak, Trustee
Emil R. Kalbac, Trustee

Conservation Commission

Peter S. Andersen - Chair
Carol M. Jordan - Treasurer
Mark Drobney
Robert Shabot
Marilyn Schreiber
Paul Pribula
Kathleen Demers
Evan Brand, Alternate
Lisa Centola, Alternate
Robert Bloom, Alternate

Willington Senior Center

Wilbur Gangaway , President
Wilfred Gauthier, 1st V. Pres.
Frank Luchon 2nd V. Pres.
Jean LaFramboise, Secretary
Yvette Dionne, Asst. Sec.
Joseph Piarek, Treasurer
Betty Robertson, Asst.Treas

Housing Authority

Robert Campbell - Chair
Wilbur Gangaway - V. Chair
Claudia D'Agata
Laurel Millix
Donald R. Berg

Economic Dev. Commission

Kim Kowalyshyn
Tom Buccino
Thomas Treiber
Jackie Silverstein
Vacancy– Alternate
Vacancy– Alternate

Historic District Commission

Rosa Helena Chinchilla - Chair
William Bailey
Mary Beth Caron
Laurie Masciandaro
Robert R. Shabot
Marc A. Jeffreys, Alternate
Timothy Blauvelt, Alternate

Town Historian – Joe Froehlich

Historical Society

Robert Shabot - President
Paul Weigold - V. President
Catherine Lynch - Secretary
Sue Schur - Treasurer

Parks & Recreation Commission

Josh Walsh
Gregory Suchy
Joseph Colangelo, Chair
William Bilyak
Michael Pinatti
Michael Kozyra
Alan Ference