

CAPITAL IMPROVEMENT PROGRAM

Town of Willington, Connecticut

2022/2023 through 2026/2027



**Prepared by
The Town of Willington
Capital Improvement Planning Committee**

Introduction

In fiscal year 2011-2012 the Board of Selectmen voted to establish a CIP Committee of nine representatives with staggered terms. The Board of Selectmen appoints the first seven seats. The First Selectman fills the eighth seat. The ninth seat is filled by the Board of Finance Chairman, or his delegate.

As of January 1, 2012 the committee consists of:

- 1) Christina Mailhos, Chairman (term expires November 30, 2022)
- 2) Stuart Cobb (term expires November 30, 2022)
- 3) Karen Ann Caldwell (term expires December 1, 2023)
- 4) Cari Donaldson (term expires December 1, 2023)
- 5) Stef Summers (term expires December 1, 2023)
- 6) Melissa McKinnon (term expires December 1, 2024)
- 7) Seat Vacant (term expires December 1, 2024)
- 8) Erika Wicinski (First Selectman)
- 9) Mike Makuch (Board of Finance, Chairman)
- 10) Donna Latincsics (Business Manager Ex-officio non-voting member)

Kelsey Allard was the paid recording secretary for the CIP committee as no permanent secretary was appointed.

Continuing the process begun in 1991, the Willington Capital Improvement Planning (CIP) Committee presents this report with the recommended capital improvement program for fiscal years 2023- 2027. Specific projects are recommended for this time period. This report should be used as a set of specific budgetary recommendations for FY 2023 and as a plan for future years.

Purpose

The basic function of the CIP Committee is to provide the Town of Willington with an orderly process for planning and budgeting for capital needs. The plan is intended to prioritize current and future needs to fit within the anticipated level of financial resources available. The goal is to maintain all capital assets including buildings and infrastructure and to meet future demands, thus avoiding deterioration leading to costly maintenance requirements, threatening interruption of town services and decline of the community or stagnation of community growth.

The Capital Improvement Program (CIP) is a recommended schedule of public, physical improvements, including the planning and engineering thereof, for the Town of Willington over a five year period. The overall schedule is based upon a series of priorities which take into consideration the Town's current and anticipated financial capacity as well as the needs, desire and improvements requested from various departments, agencies, boards and commissions. The CIP is updated annually at which time the schedule of projects are revised as appropriate. This plan should be developed in concert with the comprehensive long-range goals of the Town of Willington as noted in the Plan of Conservation and Development.

Methodology

Using the Capital Improvement Program Request form and Appendix A and B, the Committee requested from all departments, boards and commissions an update of anticipated projects, costs and timetables.

All departments, boards or commissions of the Town supported in any portion by town funds, prepared detailed estimates of capital expenditure(s) to be made. Revenue other than local tax revenue expected to be received to offset the cost of the proposed capital expenditure was also listed.

The committee reviewed all projects and provided timetables, funding sources and departmental priorities. Finally, the Committee reviewed all data with an understanding of the fiscal capability of the Town and developed recommendations for the coming year and plans for future years. This would give townspeople a definitive plan of capital projects and would give the Board of Finance an understanding of the impact on upcoming budgets for their budgetary work. It would also allow the Committee to monitor LOCIP, Capital Reserves and local taxation to match projects for the most optimal configuration.

Summary of Project Requests, FY 2023 - 2027

The committee's recommendation is to fund projects totaling \$32,751,705 (7,630,395 with local funds and \$25,121,310 off budget) for over the five-year plan. Table 1 summarizes the projects funded.

One of the primary goals of the committee is to sustainably increase the net capital expenditures of the general budget while maintaining the capital plan of the Town. However, this year the BOF decreased the net capital expenditures by \$35,535, from \$645,035 to \$609,500.

Typically, the largest part of the capital expenditures budget is repayment of long-term debt. Payment for the library bond will continue until FY2027 and is currently the only Town bond remaining. In FY22-23 the town will pay \$177,000 toward this bond. The Town has increasingly relied on long-term leasing for equipment. For the next fiscal year, the Town will pay \$85,169 in lease costs from the general fund for public works equipment (2020 roadside mower, 2022 dump truck, 2022 F350 pickup truck, 2018 Dump and wood chipper, and 2022 F450) and \$4,400 for a vehicle for the Animal Control Officer and \$17,008 for self-contained breathing apparatus for WFD #1 that was leased in 2018.

We have long known that there will need to be a large school project (either renovation of both schools, renovation of one school or building a new school) and have had a plan to finance this with a 30-year bond (along with some other large road and fire department projects) in later years of the plan. We have now come to a juncture where this project will likely happen in the next 2-3 years, and the decision was made to begin to factor in an estimated bond payment based off a conservative estimate of \$18,000,000. A bond payment for an amount of this magnitude is estimated to be \$1,400,000 in the first year (year 3 of our plan). Seeing the impact this will have in the later years of the plan was motivation to fund as many projects as possible in the first 2 years of the plan.

Fortunately, ARPA funding of 1,735,454 has become available and was able to be used to fund several items that were either previously on the plan or would have been this year. These include: 800 MHz Radios for the Fire Departments in the amount of \$245K, SCBA air packs for WHFD in the amount of \$137K, a generator for Public Works in the amount of \$69K. Under consideration for funding by ARPA are improvements to the River Road Athletic Complex (walking track drainage, lights and a possible work-out pavilion) and this would alleviate finding alternate funding sources (in an amount that is yet to be determined) in future years of the plan.

PUBLIC WORKS: The CIP plan includes the lease/purchase of one new dump truck that will be partially funded by a trade-in, partially with a down-payment of \$100,000 from the Capital Reserve Fund and partially with a year 1 lease payment of \$20,896, also through the Capital Reserve Fund. A 2023 Excavator is also planned as a \$79,000 expense from Capital Reserve. Limited funding is proposed to continue the drainage project on the lower end of Village Hill Road in the amount of \$60,000. \$35,000 for the engineering for Phase 1 of the Schofield Road project is also included. Another \$20,000 has been included for the purchase of pavement management software. The salt shed project has been funded from STEAP funding from the State of Connecticut. Ongoing planned vehicle replacement will continue in future years along with various paving, drainage and maintenance projects.

FIRE DEPARTMENTS:

Willington Fire Department #1: Lease payments continue (with this year being the last year) for the 2015 fire truck (\$84,424 per year) using the Emergency Equipment Reserve Fund. The lease on the self-contained breathing apparatus (\$17,008 per year) continues until 2023-2024. The purchase of a new primary ambulance was approved for FY22-23 with a lease payment of \$48,638 in all years of the plan. The engineering for the firehouse addition project (\$80,000) was included, as was a \$30,000 repair to the driveway aprons. Future requests included in the plan include bonding for the \$2,900,000 firehouse addition project.

Willington Hill Fire Department: Included in Year 1 of the plan is to replace their 1st response vehicle with a lease payment of \$12,160, and bay floor and parking lot replacement in the amount of \$35,000 in Year 2. In addition, a refurbishment of the 1991 Engine Tank is in the plan for \$25,000 in Year 1. Design and engineering for a new fire station for WHFD is included in years 2&3 for a total of \$110,000.

The replacement of expired SCBA cylinders that was planned for next year was already covered by the ARPA Funds and has been taken off the plan.

A joint request that was made by both fire departments to purchase 800 MHz radios that was planned for next year was already covered by the ARPA Funds and has been taken off the plan.

TOWN: The funding to complete the mandated re-evaluation is included in this current year for \$30,000. In future years of the plan, a facilities study for municipal buildings is planned (\$20,000 in Year 2), replacing the common room floors at the Town Office Building and a security system upgrade.

SCHOOLS: Because the School Building Committee is still evaluating option regarding the building of a new school vs. renovation of one or both existing schools and the costs are still unknown, we planned for a bonding project to start in Year 2 of the plan in the amount of \$18,000,000 as a proxy number. Funded in this current year is \$100,000 for the School Building Committee consultant and sidewalk repairs at both schools (\$12,000 at Center School, \$41,000 at Hall School).

A total of \$200,000 has been set aside for the hiring of a consultant to assist the School District Building Committee. \$100,000 in 2021-2022 and \$100,000 in 2022-2023. It is expected that, post referendum, the Town will be eligible for a State of Connecticut School Construction grant reimbursement towards the expense of the consultant.

PARKS & RECREATION: The only projects included in the plan (Workout Pavilion and Lights around the walking path at River Road Athletic Complex) are under consideration for ARPA funding.

RECOMMENDATIONS FOR FY 2023-2027

Projects to Fund for FY 2022-2023:

The following CIP committee recommendations are specific for the next fiscal year ending June 30, 2023 and should serve as the proposed capital budget to be adopted. The majority of these expenses are debt service and are included in the General Government budget (for example, Public Works vehicle lease payments are included in the Public Works operating budget.) Also included here is the annual transfer to the Capital Reserve Fund, which varies each year depending on what projects need to be funded in subsequent years.

The only projects that will be funded through the general fund this year are Village Hill Drainage (Phase 2) project for \$60,000 and the purchase of Pavement Management Software for \$20,000. Both projects are included in the Selectmen's budget (line 930).

There are two vehicle purchases for the Fire Departments in this year's plan, both to be purchased through leases with the first lease payments coming out of Fund #17. There is also the purchase of a new Dump Truck for Public Works to be funded through a down-payment of \$100K and a first lease payment of \$25,000, both coming from the Capital Reserve Fund.

FY 2022-2023 - Impacting General Fund

Project Description	FY22-23 Budget Impact	Note - Budget Line Source
DEBT SERVICE / 2022 PW F-450 Small Dump - lease payment thru 2029	10,948	Operating Budget Line Item - #311
DEBT SERVICE / 2022 PW PICKUP Ford F350 - lease payment thru 2029	7,522	Operating Budget Line Item - #311
DEBT SERVICE / 2022 PW DUMP - lease payment thru 2029	32,010	Operating Budget Line Item - #311
DEBT SERVICE / 2020 PW Roadside Mower - lease payment thru 2027	18,349	Operating Budget Line Item - #311
DEBT SERVICE / 2006 Bond for Library - lease payment thru 2027	177,000	Operating Budget Line Item - #900
DEBT SERVICE / 2018 WFD1 SCBA - lease payment thru 2024	17,008	Operating Budget Line Item - #900
DEBT SERVICE / 2018 PW DUMP & Chipper - lease payment thru 2024	16,340	Operating Budget Line Item - #311
DEBT SERVICE / 2017 Animal Control Pickup - lease payment thru 2023	4,400	Operating Budget Line Item - #900
2023 Village Hill Drainage Phase II (basins)	60,000	Operating Budget Line Item - #930
2023 Pavement Mgmt Software	20,000	Operating Budget Line Item - #930
Transfer to Capital Reserve Fund	245,923	Operating Budget Line Item - #540
TOTAL	609,500	

FY 2022-2023 – Off Budget Expenditures

Project Description		Note - Budget Line Source
*NEW DEBT SERVICE / 2023 WFD#1 Primary Ambulance - lease payment thru 2030	48,638	Fund #17 (EMS Fund)
*NEW DEBT SERVICE / 2023 WHFD 1st Response Vehicle - lease payment thru 2030	12,160	Fund #17 (EMS Fund)
DEBT SERVICE / 2015 WFD#1 Spartan Vehicle Lease - lease payment thru 2023	84,424	Fund #17 (EMS Fund)
WFD#1 Fire Station Addition/Engineering	80,000	Fund #17 (EMS Fund)
WFD#1 Repair driveway aprons	30,000	Fund #17 (EMS Fund)
WHFD Refurbish 1991 Engine Tank	25,000	Fund #17 (EMS Fund)
*NEW 2023 PW DUMP down payment of \$100K & first lease payment	120,896	Fund #04 (Capital Reserve)
SBC Committee Consultants	100,000	Fund #04 (Capital Reserve)
2023 PW Excavator Purchase	79,000	Fund #04 (Capital Reserve)
2023 HMS Sidewalk Replacement	41,000	Fund #04 (Capital Reserve)
Assessor Revaluation	30,000	Fund #04 (Capital Reserve)
2023 CES Sidewalk repairs & Leveling	12,000	Fund #04 (Capital Reserve)
2023 Schofield Road Drainage Phase I	35,000	Fund #02 (LOCIP)
WHFD Replace 1 st Response Vehicle	75,000	LEASE
WFD1 Replace Ambulance	300,000	LEASE
PW Replace 2007 International	125,000	LEASE
AC Band Room	20,000	ARPA
RRAC Work Out Pavillion	20,000	ARPA
TOTAL	1,238,118	

OUT YEARS FISCAL YEARS 2023 - 2027: Planned General Fund spending is \$801,346 in Year 2, \$2,333,183 in Years 3-5. The dramatic increase in years 3-5 is due to the 30-year bond payments beginning for the large school construction project, the road improvement projects and fire house addition. There are several projects in the plan that have not been funded as it is anticipated that most of those projects will be included in whatever renovation occurs. Please see Table 1.

CAPITAL IMPROVEMENT PROGRAM

APPROVAL PROCEDURE

1. Town of Willington Boards, Commissions, Agencies, Departments

- Responsible for preparing the CIP requests and forwarding them to the CIP committee by the November deadline of each year. The November deadline will be determined on a yearly basis by the CIP committee.
- Each Board, Commission, Agency or Department shall have representation available to meet with the CIP committee, at their request, to discuss, explain and justify each request.

2. CIP Committee Duties (Is a committee coordinating the capital requests of the town)

- Elects a committee chair.
- Follows municipal rules and regulations to be in compliance with such
- Submits to department heads – list of inventory and condition assessment survey for their review, along with request form and instructions
- Reviews all policies and criteria (especial with new elected officials or committee members)
- Reviews prior projects for completeness, elimination or continuation
- Review new requests for: 1) meeting criteria, 2) prioritizing, 3) assigning funding
- Holds meeting to help in completing or clarifying requests (if necessary).
- Adopts new CIP plan containing 5 year capital program to be approved in principle with the first year capital budget to be legally adopted
- Submits plan to BOS for their approval
- Revises CIP and sends to Referendum for adoption
- Meets monthly to monitor status of projects and conduct site visits as needed.

3. Board of Selectmen Duties

- Reviews recommendations of CIP and return for revision(s) if necessary.
- Submits recommended CIP and Capital Budget to Board of Finance and Planning and Zoning Commission in time for yearly budget preparation, in compliance with CT General Statutes 8-23 and 8-24.
- Shall revise the CIP to comply with the Board of Finance fiscal policies established in relation to the CIP.

4. Board of Finance Duties

- Approves fiscal policies and plans for the management and implementation of the CIP.
- BOF/TM approves appropriations for off budget projects.

5. Planning and Zoning Commission Duties

- Reviews the recommended CIP for compliance to CT General Statute 8-23.

6. Town Meeting

- At Town Meeting, the recommended CIP for the next fiscal year and the overall concept of the revised five (5) year plan shall be voted on.
- The Capital Budget and any appropriation for capital projects or expenditures and the authorization to issue the debt for such item must be voted on at a Town Meeting.

APPENDIX A

INSTRUCTIONS FOR PROJECT REQUEST FORM

PROJECT TITLE

List the Title of proposed project

DATE SUBMITTED

Date project is first submitted to CIP Committee

SUBMITTING DEPARTMENT

Name of your department, agency, board, or commission

SUBMITTED BY

Name of person to contact for additional details and questions

PROJECT # and ACCOUNT

These numbers will be assigned by CIP Committee

BRIEFLY DESCRIBE PROJECT

1. Give a brief description of the project
2. State if it is a new purchase or replacing an existing facility, equipment, land
3. List life expectancy
4. Include studies and/or reference material if available. Attach additional sheets if necessary.

BRIEFLY JUSTIFY PROJECT

Explain why this project is needed at this time.

IMPACT ON OPERATING BUDGET

Explain if it will create an increase or decrease in operating expenses and why.

TOTAL COST ESTIMATES

List **Total Project Cost**, outlining if the project will overlap fiscal years or be needed in multiple fiscal years, and other costs of the project such as planning, engineering, inspection, site acquisition. List other indirect costs of the project, personnel, annual maintenance costs, materials, furniture etc

TOTAL REVENUE ESTIMATES

List total project Revenues and source.

PROJECT RANK

Rank the importance of each project, using 1 as the highest priorities:

1. Committed: Projects the Town has already committed to undertake.
2. Urgent: Projects that address safety, health, code violations, or deficiencies in services provided.
3. Priority: Projects that are needed to replace unsatisfactory conditions or services.
4. Needed: Projects that are planned but can be delayed until funds are available.
5. Desirable: Projects that would be ideal if sufficient funds are available.

APPENDIX B**Qualification Criteria:**

For the purpose of this report, “capital improvements” are major projects undertaken by the Town that are generally one or more of the following categories:

- All projects requiring debt obligation of borrowing.
- Any acquisition or lease of land.
- Purchase of major equipment and vehicles valued in excess of \$10,000 with life expectancy of three years or more.
- Construction of new building facilities including engineering, design and other pre-construction costs with an estimate cost in excess of \$10,000.
- Major building improvements that are not routine expenses and that substantially enhance the value of a structure with an estimated cost in excess of \$10,000.
- Major equipment or furnishing required to furnish new building or other projects with an estimated cost in excess of \$10,000.
- Major studies requiring the employment of outside professional consultants in excess of \$10,000.
- Projects costing greater than \$5,000 but less than \$10,000 with useful life of greater than 3 years that increase the asset value may be purchased from Capital Expenditure account 0930.

Evaluation Criteria:

Do the answers to these questions support doing this project?

Rank 0-3 (0-not very much, 1-somewhat, 2-is supportive, 3-very supportive)

Legal Issues

- Is this project needed to meet federal or state mandates such as code violations?

Social Issues

- Does this project promote economic vitality, encourage jobs or business development?
- Is there public support for this project?
- What is the departmental support for this project?
- Who will benefit from this project (percentage of population served)?
- Will this project benefit a special needs segment of the population?
- Will this project meet the needs of the community for the next 10-20 years?
- Are there community health or safety factors associated with this project?

Financial Issues

- Is the proposed funding reasonable for this project (benefit-to-cost ratio)?
- Are there State or Federal funds available for this project?
- What are the future operational and maintenance costs associated with this project?
- Will this project reduce current operational or maintenance costs?

Project Issues

- Is the timing or phasing of this project critical to availability or other projects?
- Are there alternatives to this project, other options available?
- How much disruption or inconvenience will be caused by this project?
- Has adequate planning been done regarding scope of work and cost estimates?
- What are the implications of deferring the project?
- Do any of these criteria carry extra weight?

		5 year Budget Projections							
		Fund 02		Fund 04		Fund 17		Fund 06	
		LOCIP		G. Reserve		Emer Equip		Parks & Rec	Total
Actual	July 1, 2021	85,417		702,600		253,016		9,491	\$ 1,050,523
est.	Expenditures	15,000	<i>h</i>	177,846	<i>hh</i>	117,900	<i>hhh</i>	3,500	\$ 314,246
est.	Additions	57,596		91,700		145,000		-	\$ 294,296
est.	Interest			276		100		3	\$ 379
est.	July 1, 2022	128,013		616,730		280,216		5,994	\$ 1,030,952
est.	Expenditures	35,000	<i>i</i>	382,896	<i>ii</i>	280,222	<i>iii</i>		\$ 698,118
est.	Additions	57,596		245,923		145,000			\$ 448,519
est.	Interest			100		100		3	\$ 203
est.	July 1, 2023	150,609		479,857		145,094		5,997	\$ 781,556
est.	Expenditures	175,000	<i>j</i>	27,000	<i>jj</i>	70,798	<i>jjj</i>		\$ 272,798
est.	Additions	57,596		261,489		145,000			\$ 464,085
est.	Interest			100		100		3	\$ 203
est.	July 1, 2024	33,205		714,446		219,396		6,000	\$ 973,046
est.	Expenditures	65,000	<i>k</i>	50,000	<i>kk</i>	160,798	<i>kkk</i>		\$ 275,798
est.	Additions	57,596		-		145,000			\$ 202,596
est.	Interest			100		100		3	\$ 203
est.	July 1, 2025	25,801		664,546		203,698		6,003	\$ 900,047
est.	Expenditures	-		-		100,798	<i>lll</i>		\$ 100,798
est.	Additions	57,596		288,341		145,000			\$ 490,937
est.	Interest			100		100		3	\$ 203
est.	July 1, 2026	83,397		952,987		248,000		6,006	\$ 1,290,389
est.	Expenditures	-		-		60,798	<i>mmm</i>		\$ 60,798
est.	Additions	57,596		316,340		145,000			\$ 518,936
est.	Interest			100		100		3	\$ 203
est.	July 1, 2027	140,993		1,269,427		332,301.89		6,009	\$ 1,748,730
		Fund 02 LoCIP		Fund 04 General Reserve		Fund 17 Emergency Equipment			
	15,000	Schofield Rd Drainage		100,000	Building Consultants		84,424	WFD1 2015 Spartan (lease)	
	30,639	TOB Basement Concrete ARPA		(55,360)	Sch Const grant reim		18,476	WFD1 SCBA 10 cylinders	
	33,900	TOB Audio Visual Equip ARPA		101,000	Talmadge Property		15,000	WFD1 and WHFD Fit Test	
	15,000	FY 2021-22 (<i>h</i>)		(62,500)	Grant Reimbursement		117,900	FY 21-22 (<i>hhh</i>)	
				39,346	Pickleball Court				
				177,846	FY 2021-22 (<i>hh</i>)				
				20,896	Y1 Lease pymt dump truck				
				100,000	SBC		84,424	WFD1 2015 Spartan FINAL	
				100,000	PW Dump truck + 125K LE		12,160	WHFD 1st RESPONSE (lease)	
				79,000	Excavator		48,638	AMB 2023 (lease)	
				30,000	Assessor Reval		80,000	WFD1 Engineering	
				12,000	CES Sidewalk repair		30,000	WFD1 Driveway apron repair	
	35,000	Schofield Rd Drainage		41,000	HMS Sidewalk repair		25,000	WHFD Refubish 1991 ET	
	35,000	FY 2022-23 (<i>i</i>)		382,896	FY 2022-23 (<i>ii</i>)		280,222	FY 22-23 (<i>iii</i>)	
	35,000	Storm Water Treatment					48,638	AMB 2023 (lease)	
	60,000	Bus lot paving					12,160	WHFD 1st RESPONSE (lease)	
	80,000	WHFD parking lot repair		27,000	Assessor Reval		10,000	WHFD Survey 25 Old Farms	
	175,000	FY 2023-24 (<i>j</i>)		27,000	FY 2023-24 (<i>jj</i>)		70,798	FY 23-24 (<i>jjj</i>)	
							48,638	AMB 2023 (lease)	
							12,160	WHFD 1st RESPONSE (lease)	
	65,000	RRAC Walking track lighting		50,000	Village Hill Drainage		100,000	WHFD D&E New Firehouse	
	65,000	FY 2024-25 (<i>k</i>)		50,000	FY 2024-25 (<i>kk</i>)		160,798	FY 24-25 (<i>kkk</i>)	
							48,638	AMB 2023 (lease)	
							12,160	WHFD 1st RESPONSE (lease)	
							40,000	WFD1 Hydraulic Rescue Eq	
							100,798	FY 25-26 (<i>lll</i>)	
							48,638	AMB 2023 (lease)	
							12,160	WHFD 1st RESPONSE (lease)	
							60,798	FY 26-27 (<i>mmm</i>)	

TABLE 1

	B	C	D	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	
1				MOST CURRENT 5 YEAR TOTAL			FY2022-23				FY2023-24				FY2024-25				FY2025-26				FY2026-27			
2	Department		Project Title	5 yr Est Cost	Gen Fund	Other Funds	Total FY22-23	Local Funds	Off Budget	Fund Source	Total FY23-24	Local Funds	Off Budget	Fund Source	Total FY24-25	Local Funds	Off Budget	Fund Source	Total FY24-25	Local Funds	Off Budget	Fund Source	Total FY25-26	Local Funds	Off Budget	
3		CAPITAL RESERVE	Cap Reserve	1,112,093	1,112,093	0	245,923	245,923		504	261,489	261,489		504	0			504	288,341	288,341		504	316,340	316,340		
4	LIBRARY	Facility	2006 Bond for Library 2027 - 3.95%	825,000	825,000	0	177,000	177,000		900	171,000	171,000		900	165,000	165,000		900	159,000	159,000		900	153,000	153,000		
5	Note interest and bond issuance costs			245,000	245,000	0									245,000	245,000		900								
6	ANIMAL CONTROL	Equipment - Truck	2017 Animal Control Pickup 2023 - 2.99%	4,400	4,400	0	4,400	4,400		900	0				0				0				0			
7	PUBLIC WORKS	Equipment - Machine	2018 PW DUMP & Chipper 2024 - 2.74%	49,020	49,020	0	16,340	16,340		311	16,340	16,340		311	16,340	16,340		311	0			0				
8	PUBLIC WORKS	Equipment -Truck	2022 PW F-450 Small Dump (LE 7 yrs 1.65%)	54,740	54,740	0	10,948	10,948		311	10,948	10,948		311	10,948	10,948		311	10,948	10,948		311	10,948	10,948		
9	PUBLIC WORKS	Equipment - Truck	2022 PW DUMP (LE 7 yrs 1.65%)	160,050	160,050	0	32,010	32,010		311	32,010	32,010		311	32,010	32,010		311	32,010	32,010		311	32,010	32,010		
10	PUBLIC WORKS	Equipment - Truck	2022 PW PICKUP Ford F350 (LE 7 yrs 1.65%)	37,610	37,610	0	7,522	7,522		311	7,522	7,522		311	7,522	7,522		311	7,522	7,522		311	7,522	7,522		
11	PUBLIC WORKS	Equipment - Machine	2020 PW Roadside Mower 2027 - 2.56%	91,744	91,744	0	18,349	18,349		311	18,349	18,349		311	18,349	18,349		311	18,348	18,348		311	18,349	18,349		
12	PUBLIC WORKS	Equipment - Truck	2023 PW DUMP (trade in) lease payment	104,480	83,584	20,896	20,896		20,896	04	20,896	20,896		311	20,896	20,896		311	20,896	20,896		311	20,896	20,896		
13	PUBLIC WORKS	Equipment - Truck	2023 PW DUMP (trade in) purchase	125,000	0	125,000	125,000		125,000	LE																
14	PUBLIC WORKS	Equipment - Truck	2023 PW DUMP (trade in) purchase	100,000	0	100,000	100,000		100,000	04	0				0				0				0			
15	PUBLIC WORKS	Equipment - Machine	2023 PW Excavator Purchase	79,000	0	79,000	79,000		79,000	04	0				0				0				0			
16	PUBLIC WORKS	Project	2023 Pavement Mgmt Software	20,000	20,000	0	20,000	20,000		930	0				0				0				0			
17	PUBLIC WORKS	Project	2023 Village Hill Drainage Phase II (basins)	160,000	110,000	50,000	60,000	60,000		930	50,000	50,000		930	50,000		50,000	04	0				0			
18	PUBLIC WORKS	Project	2023 Liska Road Culverts Replacement (use 183-590 for eng)	1,134,000	234,000	900,000	0				900,000		900,000	BAN	80,000	80,000		BO	78,000	78,000		BO	76,000	76,000		
19	PUBLIC WORKS	Project	2023 Schofield Road Drainage Phase I	490,000	95,000	395,000	35,000		35,000	02	360,000		360,000	BAN	33,000	33,000		BO	32,000	32,000		BO	30,000	30,000		
20	PUBLIC WORKS	Facility	2023 Generator for PW 3.21.22 ARPA-6 voted to fund 69K	0	0	0	0				0				0				0				0			
21	PUBLIC WORKS	Equipment - Truck	2024 PW DUMP (LE 7yrs 4%) replace 2015	353,354	108,354	245,000	0				0				281,118	36,118	245,000	311/LE	36,118	36,118		311	36,118	36,118		
22	PUBLIC WORKS	Equipment - Machine	2024 Street Sweeper	100,000	100,000	0	0				100,000	100,000		930	0				0				0			
23	PUBLIC WORKS	Facility	PW Configuration Part 1 Salt Shed	500,000	0	500,000	0				500,000		500,000	STEAP	0				0				0			
24	PUBLIC WORKS	Facility	PW Install Storm Water Treatment Chamber	35,000	0	35,000	0				35,000		35,000	02	0				0				0			
25	PUBLIC WORKS	Project	2024 PW Bus Lot Paving	60,000	0	60,000	0				60,000		60,000	02	0				0				0			
26	EMS WFD#1	Equipment - Other	2018 WFD1 SCBA 2024 - 2.74%	34,016	34,016	0	17,008	17,008		900	17,008	17,008		900	0				0				0			
27	EMS WFD#1	Equipment - Truck	2015 WFD#1 Spartan 2023 - 2.11%	84,424	0	84,424	84,424		84,424	17	0				0				0				0			
28	EMS JOINT	Equipment - Other	2023 WFD#1 800 MHz Radios 3.21.22 ARPA-16 voted to fund 235K	0	0	0	0				0				0				0				0			
29	EMS WHFD	Equipment - Other	2023 WHFD SCBA air packs 3.21.22 ARPA-5 voted to fund 137K	0	0	0	0				0				0				0				0			
30	EMS WFD#1	Facility	2023 WFD#1 Fire Station Addition/Engineering (\$2.9m est.)	3,248,000	0	3,248,000	80,000	80,000		17	2,900,000		2,900,000	BAN	268,000	268,000		BO	260,000	260,000		BO	252,000	252,000		
31	EMS WFD#1	Facility	2023 WFD#1 Repair driveway aprons	30,000	0	30,000	30,000		30,000	17	0				0				0				0			
32	EMS WHFD	Equipment - Truck	2023 WHFD Replace 1st Response Vehicle Lease pymt	60,800	0	60,800	12,160		12,160	17	12,160		12,160	17	12,160		12,160	17	12,160		12,160	17	12,160		12,160	
33	EMS WHFD	Equipment - Truck	2023 WHFD Replace 1st Response Vehicle Purchase	75,000	0	75,000	75,000		75,000	LE																
34	EMS WHFD	Equipment - Truck	WHFD Refurbish 1991 Engine Tank	25,000	0	25,000	25,000		25,000	17	0				0				0				0			
35	EMS WFD#1	Equipment - Other	WFD#1 Replace 2015 F550 Ambulance Lease pymt	243,190	0	243,190	48,638	48,638		17	48,638		48,638	17	48,638		48,638	17	48,638		48,638	17	48,638		48,638	
36	EMS WFD#1	Equipment - Other	WFD#1 Replace 2015 F550 Ambulance Purchase	300,000	0	300,000	300,000		300,000	LE	0															
37	EMS WFD#1	Equipment - Other																								

TABLE 1

	B	C	D	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA
1				MOST CURRENT 5 YEAR TOTAL			FY2022-23				FY2023-24				FY2024-25				FY2025-26				FY2026-27		
2	Department		Project Title	5 yr Est Cost	Gen Fund	Other Funds	Total FY22-23	Local Funds	Off Budget	Fund Source	Total FY23-24	Local Funds	Off Budget	Fund Source	Total FY24-25	Local Funds	Off Budget	Fund Source	Total FY25-26	Local Funds	Off Budget	Fund Source	Total FY26-27	Local Funds	Off Budget
72	SBC	School Construction	SBC construction project estimate net of SCG-details TBD	22,170,000	4,170,000	18,000,000					18,000,000		18,000,000	BAN	1,400,000	1,400,000		BO	1,390,000	1,390,000		BO	1,380,000	1,380,000	
73	SELECTMEN	Project	Assessor Revaluation	57,000	0	57,000	30,000		30,000	04	27,000		27,000	04	0				0	0			0		
74	SELECTMEN	Facility	Facilities Study for Muni Buildings	20,000	20,000	0	0				20,000		20,000	930	0				0	0			0		
75	SELECTMEN	Facility	Common Room Floors > to 23-24	10,000	10,000	0	0				10,000		10,000	930	0				0	0			0		
76	SELECTMEN	Facility	TOB/PW Building Security > 23-24	30,784	30,784	0	0				30,784		30,784	930	0				0	0			0		
77	RECREATION	Facility	RRAC Workout Pavillion possible ARPA	20,000	0	20,000	20,000		20,000	ARPA	0				0				0	0			0		
78	RECREATION	Facility	RRAC Lights around Walking Track	65,000	0	65,000									65,000		65,000	02							
79	CONSERVATION	None	NONE	0	0	0	0				0				0				0	0			0		
80	SENIOR CENTER	None	NONE	0	0	0	0				0				0				0	0			0		
81			TOTAL	32,751,705	7,630,395	25,121,310	1,847,618	609,500	1,238,118		23,734,144	801,346	22,932,798		2,853,981	2,333,183	520,798		2,433,981	2,333,183	100,798		2,393,981	2,333,183	60,798
82			Line Item 930 Capital Expenditure				(80,000)	(80,000)			(245,784)	(245,784)			0	0			0	0			0	0	
83			Line Item 900 Series & 311 Debt Repayment				(283,577)	(283,577)			(294,073)	(294,073)			(2,333,183)	(2,333,183)			(2,044,842)	(2,044,842)			(2,016,843)	(2,016,843)	
84	TYPE OF FUNDS	NOTES	move to Open Space Fund 15								0				0										
85	Operating Funds	Included in budget	move to the Reserve Fund 04				(245,923)	(245,923)			(261,489)	(261,489)			0	0			(288,341)	(288,341)			(316,340)	(316,340)	
86	Bond & Lease Payments	Included in budget	move to the Emergency Reserve Fund 17												0										
87	State Grant (Auto)	Use restrictions	General Fund Expense				(609,500)				(801,346)	0			(2,333,183)				(2,333,183)				(2,333,183)		
88	Fund Transfer In	Included in budget	Fund 02 Locip				(35,000)	(35,000)			(175,000)	(175,000)			(65,000)	(65,000)									
89	Local for Capital Projects	Can carry over each year	Fund 04 General Reserve				(382,896)	(382,896)			(27,000)	(27,000)			(50,000)	(50,000)			0	0			0	0	
90	Local for Park & Rec Use	From donations, hay bid rev	Fund 03 Capital Projects												0										
91	Local for EMS use	From Amb. Billing	Fund 17 Emergency Equipment Reserve				(280,222)	(280,222)			(70,798)	(70,798)			(160,798)	(160,798)			(100,798)	(100,798)			(60,798)	(60,798)	
92	Local for land purchase	From builders in lieu Open S	Fund 15 Open Space Fund												0										
93	State Grant (Competitive)	For specific projects	Fund 19 ARPA				(40,000)	(40,000)			0	0			0	0									
94	Federal Grant	ARPA Commission Approves	STEAP								(500,000)	(500,000)			0										
95			Other Funding Expense				(738,118)	500,000			(772,798)	22,160,000			(275,798)	245,000			(100,798)	0			(60,798)	0	
96			Borrowing - Bond / Note / Lease				(375,000)	(375,000)	LE		(22,160,000)	(22,160,000)	BAN		(245,000)	(245,000)	LE		0				0		
97			Borrowing - Bond / Note / Lease				(125,000)	(125,000)	LE		0	SBC / WFD#1 Addition / Roads											0		

	B	C	D	AB
1				
2	Department		Project Title	Fund Source
3	CAPITAL RESERVE		Cap Reserve	504
4	LIBRARY	Facility	2006 Bond for Library 2027 - 3.95%	900
5	Note interest and bond issuance costs			
6	ANIMAL CONTROL	Equipment - Truck	2017 Animal Control Pickup 2023 - 2.99%	
7	PUBLIC WORKS	Equipment - Machine	2018 PW DUMP & Chipper 2024 - 2.74%	
8	PUBLIC WORKS	Equipment - Truck	2022 PW F-450 Small Dump (LE 7 yrs 1.65%)	311
9	PUBLIC WORKS	Equipment - Truck	2022 PW DUMP (LE 7 yrs 1.65%)	311
10	PUBLIC WORKS	Equipment - Truck	2022 PW PICKUP Ford F350 (LE 7 yrs 1.65%)	311
11	PUBLIC WORKS	Equipment - Machine	2020 PW Roadside Mower 2027 - 2.56%	311
12	PUBLIC WORKS	Equipment - Truck	2023 PW DUMP (trade in) lease payment	311
13	PUBLIC WORKS	Equipment - Truck	2023 PW DUMP (trade in) purchase	
14	PUBLIC WORKS	Equipment - Truck	2023 PW DUMP (trade in) purchase	
15	PUBLIC WORKS	Equipment - Machine	2023 PW Excavator Purchase	
16	PUBLIC WORKS	Project	2023 Pavement Mgmt Software	
17	PUBLIC WORKS	Project	2023 Village Hill Drainage Phase II (basins)	
18	PUBLIC WORKS	Project	2023 Liska Road Culverts Replacement (use 183-590 for eng)	BO
19	PUBLIC WORKS	Project	2023 Schofield Road Drainage Phase I	BO
20	PUBLIC WORKS	Facility	2023 Generator for PW 3.21.22 ARPA-6 voted to fund 69K	
21	PUBLIC WORKS	Equipment - Truck	2024 PW DUMP (LE 7yrs 4%) replace 2015	311
22	PUBLIC WORKS	Equipment - Machine	2024 Street Sweeper	
23	PUBLIC WORKS	Facility	PW Configuration Part 1 Salt Shed	
24	PUBLIC WORKS	Facility	PW Install Storm Water Treatment Chamber	
25	PUBLIC WORKS	Project	2024 PW Bus Lot Paving	
26	EMS WFD#1	Equipment - Other	2018 WFD1 SCBA 2024 - 2.74%	
27	EMS WFD#1	Equipment - Truck	2015 WFD#1 Spartan 2023 - 2.11%	
28	EMS JOINT	Equipment - Other	2023 WFD#1 800 MHz Radios 3.21.22 ARPA-16 voted to fund 235K	
29	EMS WHFD	Equipment - Other	2023 WHFD SCBA air packs 3.21.22 ARPA-5 voted to fund 137K	
30	EMS WFD#1	Facility	2023 WFD#1 Fire Station Addition/Engineering (\$2.9m est.)	BO
31	EMS WFD#1	Facility	2023 WFD#1 Repair driveway aprons	
32	EMS WHFD	Equipment - Truck	2023 WHFD Replace 1st Response Vehicle Lease pymt	17
33	EMS WHFD	Equipment - Truck	2023 WHFD Replace 1st Response Vehicle Purchase	
34	EMS WHFD	Equipment - Truck	WHFD Refurbish 1991 Engine Tank	
35	EMS WFD#1	Equipment - Other	WFD#1 Replace 2015 F550 Ambulance Lease pymt	17
36	EMS WFD#1	Equipment - Other	WFD#1 Replace 2015 F550 Ambulance Purchase	
37	EMS WFD#1	Equipment - Other	WFD#1 Replace Hydraulic Rescue Equipment	
38	EMS WHFD	Facility	WHFD Bay Floor Replacement	
39	EMS WHFD	Facility	WHFD Design & Engineering New Firehouse	
40	EMS WHFD	Facility	WHFD Parking Lot Repair (was Replacement)	
41	EMS WHFD	Facility	WHFD Surveying & Architechture 25 Old Farms Rd	
42	BOE	CES - Facility	2023 CES Sidewalk repairs & Leveling (urgent)	
43	BOE	HMS - Facility	2023 HMS Sidewalk Replacement (urgent)	
44	BOE	HMS - Facility	2023 HMS AC Band Room (urgent) possible ARPA	
45	BOE	CES - Facility	CES Gym Air Conditioning Upgrade was 26K in 24-25	
46	BOE	CES - Facility	CES AC Upper Wing was 110K in 25-26	
47	BOE	CES - Facility	CES Canopies Over School Entrances 3 was 45K in 26-27	
48	BOE	CES - Facility	CES Sinks/Cabinets/Plumbing (6) was 24K in 23-24	
49	BOE	CES - Facility	CES Clock / PA System/Security Strobe was 35K in 23-24	
50	BOE	CES - Facility	CES Exhaust Fans (12) was 40K in 24-25	
51	BOE	CES - Facility	CES Heating Project: Upper Wing was 40K in 24-25	
52	BOE	CES - Facility	CES Paving Upper Lot was 46K in 26-27	
53	BOE	CES - Facility	CES Playground Poured Rubber Surface was 91K in 26-27	
54	BOE	CES - Facility	CES Roof was 650K in 25-26	
55	BOE	CES - Facility	CES Whole School Generator was 40K in 26-27	
56	BOE	CES - Facility	CES Window Replacement was 87,150 in 26-27	
57	BOE	HMS - Facility	HMS Air Handling Units was 24K in 24-25	
58	BOE	HMS - Facility	HMS Boiler #2 Replacement was 60K in 23-24	
59	BOE	HMS - Facility	HMS Canopies Gym Entrance Sidewalk was 30K in 26-27	
60	BOE	HMS - Facility	HMS Clock / PA System/Security Strobe was 44K in 23-24	
61	BOE	HMS - Facility	HMS Elevator Modernization was 151K in 25-26	
62	BOE	HMS - Facility	HMS Gym Curtain was 20K in 24-25	
63	BOE	HMS - Facility	HMS Locker Replacement was 20,100 in 24-25	
64	BOE	HMS - Facility	HMS Park Lot Lt Pole Concrete Replace was 6K in 26-27	
65	BOE	HMS - Facility	HMS Pave Parking Lots was 100K in 24-25	
66	BOE	HMS - Facility	HMS Roof was 945K in 25-26	
67	BOE	HMS - Facility	HMS Sidewalk/Landing Ramp Replace was 44,500 24-25	
68	BOE	HMS - Facility	HMS Tile Floor Replacement was 10K in 24-25	
69	BOE	HMS - Facility	HMS Unit Ventilator Replacement was 105K in 24-25 ARPA	
70	BOE	HMS - Facility	HMS West Wing Ventilation was 500K in 23-24 ARPA	
71	SBC	School Construction	SBC Committee Consultants	

TABLE 1

	B	C	D	AB
1				
2	Department		Project Title	Fund Source
72	SBC	School Construction	SBC construction project estimate net of SCG-details TBD	BO
73	SELECTMEN	Project	Assessor Revaluation	
74	SELECTMEN	Facility	Facilities Study for Muni Buildings	
75	SELECTMEN	Facility	Common Room Floors > to 23-24	
76	SELECTMEN	Facility	TOB/PW Building Security > 23-24	
77	RECREATION	Facility	RRAC Workout Pavillion possible ARPA	
78	RECREATION	Facility	RRAC Lights around Walking Track	
79	CONSERVATION	None	NONE	
80	SENIOR CENTER	None	NONE	
81			TOTAL	
82			Line Item 930 Capital Expenditure	
83			Line Item 900 Series & 311 Debt Repayment	
84	TYPE OF FUNDS	NOTES	move to Open Space Fund 15	
85	Operating Funds	Included in budget	move to the Reserve Fund 04	
86	Bond & Lease Payments	Included in budget	move to the Emergency Reserve Fund 17	
87	State Grant (Auto)	Use restrictions	General Fund Expense	
88	Fund Transfer In	Included in budget	Fund 02 Locip	
89	Local for Capital Projects	Can carry over each year	Fund 04 General Reserve	
90	Local for Park & Rec Use	From donations, hay bid rev	Fund 03 Capital Projects	
91	Local for EMS use	From Amb. Billing	Fund 17 Emergency Equipment Reserve	
92	Local for land purchase	From builders in lieu Open S	Fund 15 Open Space Fund	
93	State Grant (Competitive)	For specific projects	Fund 19 ARPA	
94	Federal Grant	ARPA Commission Approves	STEAP	
95			Other Funding Expense	
96			Borrowing - Bond / Note / Lease	
97			Borrowing - Bond / Note / Lease	