

# **CAPITAL IMPROVEMENT PROGRAM**

## **Town of Willington, Connecticut**

2019/20 through 2023/24



**Prepared by  
The Town of Willington  
Capital Improvement Planning Committee**

APPROVED BY CIP – 2/13/19  
APPROVED BY BOARD OF SELECTMEN – 3/18/19  
AMENDED BY CIP – 3/28/19  
APPROVED BY BOARD OF FINANCE – 3/28/19  
APPROVED AT ANNUAL TOWN BUDGET MEETING – 4/23/19

## Introduction

In fiscal year 2011-2012 the Board of Selectmen voted to establish a CIP Committee of nine representatives with staggered terms. The first seven seats are appointed by the Board of Selectmen. The eighth seat is filled by the First Selectman. The ninth seat is filled by the Board of Finance Chairman, or his delegate. On 12/1/2018, terms ended for Aliza Makuch and Kelly Trueb. John Patton was re-appointed for three years. There is one vacancy on the committee.

As of January 1, 2019 the committee consists of:

- Stuart Cobb, Chairman (term expires November 30, 2019)
- Peter Tanaka (term expires November 30, 2019)
- Barry Wallett (term expires November 30, 2019)
- Rick Maloney (term expires November 30, 2020)
- Stef Summers (term expires November 30, 2020)
- John Patton (term expires December 1, 2021)
- Erika Wicewski (First Selectman)
- Jim Bulick (Board of Finance, Chairman)
- Donna Latinsics (Business Manager Ex-officio non-voting member)

Todd Szabo who was appointed recording secretary on 10/15/2019, to replace Eileen Smith, subsequently resigned and Guinnevere Almquist was appointed to replace Todd as paid recording secretary for the committee.

Continuing the process begun in 1991, the Willington Capital Improvement Planning (CIP) Committee presents this report with the recommended capital improvement program for fiscal years 2020 - 2024. Specific projects are recommended for this time period. This report should be used as a set of specific budgetary recommendations for FY 2020 and as a plan for future years.

## Purpose

The basic function of the CIP Committee is to provide the Town of Willington with an orderly process for planning and budgeting for capital needs. The plan is intended to prioritize current and future needs to fit within the anticipated level of financial resources available. The goal is to maintain all capital assets including buildings and infrastructure and to meet future demands, thus avoiding deterioration leading to costly maintenance requirements, threatening interruption of town services and decline of the community or stagnation of community growth.

The Capital Improvement Program (CIP) is a recommended schedule of public, physical improvements, including the planning and engineering thereof, for the Town of Willington over a five year period. The overall schedule is based upon a series of priorities which take into consideration the Town's current and anticipated financial capacity as well as the needs, desire and improvements requested from various departments, agencies, boards and commissions. The CIP is updated annually at which time the schedule of projects are revised as appropriate. This plan should be developed in concert with the comprehensive long-range goals of the Town of Willington as noted in the Plan of Conservation and Development.

## Methodology

Using the Capital Improvement Program Request form and Appendix A and B, the Committee requested from all departments, boards and commissions an update of anticipated projects, costs and timetables.

All departments, boards or commissions of the Town supported in any portion by town funds, prepared detailed estimates of capital expenditure(s) to be made. Revenue other than local tax revenue expected to be received to offset the cost of the proposed capital expenditure was also listed.

The committee reviewed all projects and provided timetables, funding sources and departmental priorities. Finally, the Committee reviewed all data with an understanding of the fiscal capability of the Town and developed recommendations for the coming year and plans for future years. This would give townspeople a definitive plan of capital projects and would give the Board of Finance an understanding of the impact on upcoming budgets for their budgetary work. It would also allow the Committee to monitor LOCIP, Capital Reserves and local taxation to match projects for the most optimal configuration.

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## Summary of Project Requests, FY 2020-2024

The committee's recommendation is to fund projects totaling \$10,089,447 over the five year plan. Table 1 summarizes the projects funded.

One of the primary goals of the committee is to increase modestly or hold level the net capital expenditures of the general budget while maintaining the capital plan of the Town. Accordingly, the Committee planned an increase in the net capital expenditures from \$544,160 to \$550,501.

For the FY2019-2020 BUDGET, the capital spending impacts the General Fund by \$550,501. This represents a 1.6% increase over the prior year.

The increase includes a transfer of \$145,000 to the Reserve Fund of which \$18,620, net of a School Security reimbursement grant, is budgeted to be spent on a monitoring system at Center and Hall Memorial School.

As has been customary, the biggest part of the capital expenditures budget is repayment of long-term debt. Payment for the library bond will continue until FY2027 and is currently the only Town bond remaining. Next year the town will pay \$195,000 toward this bond. The Town has increasingly relied on long-term leasing for equipment. For the next fiscal year, the Town will pay \$84,993 in lease costs from the general fund for public works equipment (roadside mower, backhoe, mower, dump truck, pickup truck and wood chipper) and \$4,400 for a vehicle for the Animal Control Officer and \$17,008 for self-contained breathing apparatus for WFD#1.

A total of \$139,271 in lease payments from the Emergency Equipment Reserve is planned for next year (WFD1 Pickup and Ambulance, WFD1 Engine Tanker). A new ambulance is planned for FY2021-2022. In FY2018-2019, the Fund subsidized the ambulance operating budget (\$10,000) and another subsidy (\$10,000) is planned for FY2019-2020.

**PUBLIC WORKS:** The priorities for FY2019-2020 are lease purchasing a roadside mower (\$154,000), replacing the underground diesel fuel tank (\$100,000) at the PW garage and a radio repeater (\$14,116). Included in the out years of the plan is lease purchasing two dump trucks, a small dump truck and a pickup ((\$500,000), paving the bus parking lot (\$40,000), installation of a new salt shed (\$346,000 with repurposed STEAP funds), and installation of storm water treatment chambers at PW (\$35,000).

Long-term (2024) a 20-year bond is planned to finance three road projects; Schofield Road, Village Hill Road, Liska Road culverts and the construction of an addition at WFD#1.

**FIRE DEPARTMENTS:** For WHFD funding is available to replace bunker gear (\$15,000), to replace their First Response Vehicle (\$65,000), to replace the Bay Floor (\$30,000) and to refurbish the 1991 Engine Tank (\$95,000). For WFD#1 funding is available to replace the oil tank at Station 13 (\$20,000) and for the engineering phase of the WFD#1 Fire Station addition (\$75,000) and to lease purchase a new ambulance (\$250,000). A request for 5.5 million was submitted for a new fire station for WHFD. After running the debt service payment numbers, the committee decided the bond payments, when added to our current commitments, would exceed our capital spending budget. Therefore, the new fire station is not funded in the plan.

**TOWN:** The two priorities for FY2019-2020 are evaluating the municipal structures, new or renovated, after the year 1983 for possible defective concrete and for MS4 Compliance the Town needs to prepare/submit storm water outfall mapping for each catch basin. Looking out in year three and four, the Old Town Hall will need floors refinished, windows refurbished and the main hall painted. (\$76,944) In year five, at the Old Town Hall, funding is available for a code-compliant septic system. (\$42,000) In year two, at the Town Office Building, funding is available to pour a concrete floor in the basement. (\$23,449) The state mandated revaluation is funded in years four and five (\$54,000).

**SCHOOLS:** Superintendent Phil Stevens said that this year's high priorities are replacing the roofs at Center and Hall Memorial (\$378,458, from the Reserve Fund, net of a School Construction Grant), a Center School lower wing heating project (\$34,948, after applying remaining \$59,000 from FY2018-2019 CIP), a district and town phone system (\$69,100), security monitoring cameras at Hall (\$18,620 net of a Security Grant), and installing fiber optic cable for internet (\$10,000).

Medium priorities funded at Hall School in the out years include a heating project (\$105,000), boiler replacement (\$21,216, net of a School Construction Grant), chip sealing the parking lot (\$25,786), repairing exterior trim, door trim and pillars (\$17,800), the sidewalk and side ramp replacement (\$18,740). At Center School, the medium priorities include a fire panel (\$36,400), paving the upper parking lot (445,900) chip sealing the lower lot (14,000).

The low priorities funded at Hall School in the out years include a gym curtain (\$19,700) and locker replacement (\$20,100). At Center School, the low priorities include window replacement in the upper wing (\$69,022, net of a School Construction Grant), gym air conditioning upgrade (\$25,580), and a whole school generator, (\$40,000 School Security Grant).

After some discussion, three low priority projects that were submitted were not funded. Center School AC in the upper wing (\$110,000), a poured rubber surface for the Center School playground (\$90,360) and District and Town AED's (\$12,000).

**PARKS & RECREATION:** At RRAC, the committee voted to fund the full request to replace the volley ball court with two pickle ball courts (\$39,346) and for lighting the basketball court, the playground and the pickle ball courts (\$100,000).

**SENIORS:** The plan includes \$77,500 for the purchase of a new handicap bus in FY2021-2022.

**CONSERVATION COMMISSION:** In FY2019-2020, the CIP Committee budgeted a fund transfer of \$30,000 from the General Fund to the Open Space Fund to provide money for surveys and appraisals, which are requirements for grant applications.

## FY 2020-2024 – Projects Not Funded

The following is a list of projects that were submitted, but not funded in the five year plan for fiscal years 2020-2024.

Project Description	
CES Replace Pump Seals and Heat Controls	29,900
CES AC Upper Wing	110,000
CES Playground Poured Rubber Surface	90,360
HMS Sidewalk Replacement (2nd sidewalk along Route 32)	unknown
District and Town AEDs	12,000
Senior Center Interior Painting	11,000
WHFD New Fire Station Design and Construction	5,500,000
<b>TOTAL</b>	<b>\$5,753,260</b>

## RECOMMENDATIONS FOR FY 2019-2020

### Projects to Fund for FY 2020:

The following CIP committee recommendations are specific for the next fiscal year ending June 30, 2020 and should serve as the proposed capital budget to be adopted.

### FY 2020 - Impacting General Fund

Project Description	FY 2020 Budget Impact	Note Budget Line #
Pay 2006 Bond for Library	195,000	Committed - #912
Pay 2014 Lease for PW Dump Truck	24,722	Committed - #311
Pay 2015 Lease for PW Holder Mower and backhoe	31,060	Committed - #311
Pay 2017 Lease for ACO Truck	4,400	Committed - #940
Pay 2018 Lease for PW replace 2001 Chevy and Chipper	16,340	Committed - #311
Pay 2018 Lease for WFD1 SCBA	17,008	Committed - #940
Pay 2020 Lease for Roadside Mower	12,871	Committed - #311
CES Heating Project Lower Wing	34,984	#930
CES Fiber Optic Cable for Internet	10,000	#930
Concrete Evaluation for Municipal Structures	15,000	#930
PW Radio Repeater	14,116	#930
Open Space Preservation	30,000	#515
General Reserve Fund	<u>145,000</u>	#504
<b>TOTAL</b>	<b>\$550,501</b>	

### FY 2020 – Non-General Fund

Project Description		Funding Source
Pay 2014 WFD#1 Ambulance and Pickup Lease	39,847	Emergency Reserve
Pay 2015 WFD#1 Fire Apparatus Lease	84,424	Emergency Reserve
WHFD Replace Bunker Gear	15,000	Emergency Reserve
MS4 Catch Basins and Storm Water Outfall Mapping	20,000	LoCIP
PW Under Ground Fuel Tank Replacement	100,000	LoCIP
RRAC Basketball Court Lighting	45,000	LoCIP
District & Town Phone System	69,100	Reserve Fund
District Security Monitoring (CES & HMS)	45,620	Reserve Fund
District Security Grant 60% (Reimburse Reserve Fund)	(27,000)	Reserve Fund Reim
CES Roof Replacement	453,000	Reserve Fund
HMS Roof Replacement	617,300	Reserve Fund
CES School Construction Reim Grant est 64.64%	(292,819)	Reserve Fund Reim
HMS School Construction Reim Grant est 64.64%	(399,023)	Reserve Fund Reim
Replace 1993 Roadside Mower	154,000	Lease
<b>TOTAL</b>	<b>\$924,449</b>	

## RECOMMENDATIONS FOR FY 2021-2024

### Projects to Fund for FY 2021-2024:

The following CIP committee recommendations are for the following fiscal years ending June 30, 2021 through June 30, 2024 and should serve as a planning guide for the succeeding years.

Project Description	FY 2021 -2024 Budget Impact	Note Budget Line #
Pay 2006 Bond for Library	720,000	Committed - #912
Pay 2014 Lease for PW Dump Truck	24,722	Committed - #311
Pay 2015 Lease for PW Holder Mower and backhoe	62,120	Committed - #311
Pay 2017 Lease for ACO Truck	13,200	Committed - #940
Pay 2018 Lease for PW replace 2001 Chevy and Chipper	65,360	Committed - #311
Pay 2018 Lease for WFD#1 SCBA	68,032	Committed - #940
Pay 2020 Lease for PW Roadside Mower	99,864	Committed - #311
Pay 2021 Lease for PW replace 2007 International	116,728	Committed - #311
Pay 2022 Lease for PW F-450 Small Dump	36,480	Committed - #311
Pay 2023 Lease for PW F-350 Pickup Truck	19,456	Committed - #311
Pay 2023 Lease for PW Replace 2012 International Dump	61,128	Committed - #311
Pay 2024 BAN Interest WFD1 addition and Road Projects	80,000	Committed - #900
BOE CES Heating Project Upper Wing	31,000	#930
BOE CES Gym Air Conditioning Upgrade	25,580	#930
BOE CES Fire Panel	36,400	#930
BOE CES Chip Seal Lower (main) Lot	14,000	#930
BOE HMS Exterior Trim, Doors, Pillars	17,800	#930
BOE HMS Sidewalk Landing Replacement	18,740	#930
BOE HMS Parking Lot Chip Seal	25,786	#930
BOE HMS AC Band Room	20,000	#930
BOE HMS Locker Replacement	20,100	#930
BOE HMS Gym Curtain	19,700	#930
OTH Septic	42,000	#930
Concrete Evaluation Municipal Structures	45,000	#930
TOB Basement Concrete Floor	23,449	#930
RRAC Pickleball and Playground Lighting	55,000	#930
General Reserve Fund	473,826	#504
<b>TOTAL</b>	<b>\$2,235,471</b>	

**FY 2021-2024 – Impacting non-General Fund**

WFD#1 Replace Oil Tank in Station 13	20,000	LOCIP
WHFD Bay Floor Replacement	30,000	LOCIP
WHFD Refurbish 1991 Engine Tank	95,000	Reserve Fund
Senior Replace Handicap Bus	77,500	Reserve Fund
Revaluation	54,000	Reserve Fund
BOE HMS Heating Project	105,000	Reserve Fund
BOE HMS Boiler Replacement	60,000	Reserve Fund
BOE School Construction Grant Reim	(38,784)	Reserve Fund Reim
BOE CES Generator	40,000	Security Grant
BOE CES Window Replacement	81,950	Reserve Fund
BOE School Construction Grant Reim	(12,928)	Reserve Fund Reim
PW Configuration Part 1 Salt Shed	346,000	STEAP Grant
PW Bus Lot Paving	40,000	Reserve Fund
RRAC Pickleball Court	39,346	Reserve Fund
Schofield Road Drainage Engineering	15,000	Reserve Fund
WFD#1 Fire Station Addition Construction	2,616,806	Note/Bond
Liska Road Culvert Replacements	750,000	Note/Bond
Village Hill Road Drainage issues	257,000	Note/Bond
Schofield Road Drainage	360,500	Note/Bond
WFD#1 Replace Ambulance	250,000	Lease
PW Replace 2007 F-450 Small Dump Truck	75,000	Lease
PW Replace 2011 F-350 Pickup	60,000	Lease
PW Replace 2012 International Dump Truck	185,000	Lease
PW Replace International 7400 Truck	<u>180,000</u>	Lease
<b>TOTAL</b>	<b>\$6,379,026</b>	

## **CAPITAL IMPROVEMENT PROGRAM**

### **APPROVAL PROCEDURE**

#### **1. Town of Willington Boards, Commissions, Agencies, Departments**

- Responsible for preparing the CIP requests and forwarding them to the CIP committee by the November deadline of each year. The November deadline will be determined on a yearly basis by the CIP committee.
- Each Board, Commission, Agency or Department shall have representation available to meet with the CIP committee, at their request, to discuss, explain and justify each request.

#### **2. CIP Committee Duties** (Is a committee coordinating the capital requests of the town)

- Elects a committee chair.
- Follows municipal rules and regulations to be in compliance with such
- Submits to department heads – list of inventory and condition assessment survey for their review, along with request form and instructions
- Reviews all policies and criteria (especial with new elected officials or committee members)
- Reviews prior projects for completeness, elimination or continuation
- Review new requests for: 1) meeting criteria, 2) prioritizing, 3) assigning funding
- Holds meeting to help in completing or clarifying requests (if necessary).
- Adopts new CIP plan containing 5 year capital program to be approved in principle with the first year capital budget to be legally adopted
- Submits plan to BOS for their approval
- Revises CIP and sends to Referendum for adoption
- Meets monthly to monitor status of projects and conduct site visits as needed.

#### **3. Board of Selectmen Duties**

- Reviews recommendations of CIP and return for revision(s) if necessary.
- Submits recommended CIP and Capital Budget to Board of Finance and Planning and Zoning Commission in time for yearly budget preparation, in compliance with CT General Statutes 8-23 and 8-24.
- Shall revise the CIP to comply with the Board of Finance fiscal policies established in relation to the CIP.

#### **4. Board of Finance Duties**

- Approves fiscal policies and plans for the management and implementation of the CIP.
- BOF/TM approves appropriations for off budget projects.

#### **5. Planning and Zoning Commission Duties**

- Reviews the recommended CIP for compliance to CT General Statute 8-23.

#### **6. Town Meeting**

- At Town Meeting, the recommended CIP for the next fiscal year and the overall concept of the revised five (5) year plan shall be voted on.
- The Capital Budget and any appropriation for capital projects or expenditures and the authorization to issue the debt for such item must be voted on at a Town Meeting.



## APPENDIX A

### INSTRUCTIONS FOR PROJECT REQUEST FORM

#### PROJECT TITLE

List the Title of proposed project

#### DATE SUBMITTED

Date project is first submitted to CIP Committee

#### SUBMITTING DEPARTMENT

Name of your department, agency, board, or commission

#### SUBMITTED BY

Name of person to contact for additional details and questions

#### PROJECT # and ACCOUNT #

These numbers will be assigned by CIP Committee

#### BRIEFLY DESCRIBE PROJECT

1. Give a brief description of the project
2. State if it is a new purchase or replacing an existing facility, equipment, land
3. List life expectancy
4. Include studies and/or reference material if available. Attach additional sheets if necessary.

#### BRIEFLY JUSTIFY PROJECT

Explain why this project is needed at this time.

#### IMPACT ON OPERATING BUDGET

Explain if it will create an increase or decrease in operating expenses and why.

#### TOTAL COST ESTIMATES

List **Total Project Cost**, outlining if the project will overlap fiscal years or be needed in multiple fiscal years, and other costs of the project such as planning, engineering, inspection, site acquisition. List other indirect costs of the project, personnel, annual maintenance costs, materials, furniture etc

#### TOTAL REVENUE ESTIMATES

List total project Revenues and source.

#### PROJECT RANK

Rank the importance of each project, using 1 as the highest priorities:

1. Committed: Projects the Town has already committed to undertake.
2. Urgent: Projects that address safety, health, code violations, or deficiencies in services provided.
3. Priority: Projects that are needed to replace unsatisfactory conditions or services.
4. Needed: Projects that are planned but can be delayed until funds are available.
5. Desirable: Projects that would be ideal if sufficient funds are available.

**APPENDIX B****Qualification Criteria:**

For the purpose of this report, "capital improvements" are major projects undertaken by the Town that are generally one or more of the following categories:

- All projects requiring debt obligation of borrowing.
- Any acquisition or lease of land.
- Purchase of major equipment and vehicles valued in excess of \$10,000 with life expectancy of three years or more.
- Construction of new building facilities including engineering, design and other pre-construction costs with an estimate cost in excess of \$10,000.
- Major building improvements that are not routine expenses and that substantially enhance the value of a structure with an estimated cost in excess of \$10,000.
- Major equipment or furnishing required to furnish new building or other projects with an estimated cost in excess of \$10,000.
- Major studies requiring the employment of outside professional consultants in excess of \$10,000.
- Projects costing greater than \$5,000 but less than \$10,000 with useful life of greater than 3 years that increase the asset value may be purchased from Capital Expenditure account 0930.

**Evaluation Criteria:**

Do the answers to these questions support doing this project?

Rank 0-3 (0-not very much, 1-somewhat, 2-is supportive, 3-very supportive)

Legal Issues

- Is this project needed to meet federal or state mandates such as code violations?

Social Issues

- Does this project promote economic vitality, encourage jobs or business development?
- Is there public support for this project?
- What is the departmental support for this project?
- Who will benefit from this project (percentage of population served)?
- Will this project benefit a special needs segment of the population?
- Will this project meet the needs of the community for the next 10-20 years?
- Are there community health or safety factors associated with this project?

Financial Issues

- Is the proposed funding reasonable for this project (benefit-to-cost ratio)?
- Are there State or Federal funds available for this project?
- What are the future operational and maintenance costs associated with this project?
- Will this project reduce current operational or maintenance costs?

Project Issues

- Is the timing or phasing of this project critical to availability or other projects?
- Are there alternatives to this project, other options available?
- How much disruption or inconvenience will be caused by this project?
- Has adequate planning been done regarding scope of work and cost estimates?
- What are the implications of deferring the project?
- Do any of these criteria carry extra weight?

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TABLE 1 CIP 2019/20 through 2023/24

	A	D	F	G	H	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN
1	Project No.	Project Title	5 yr Est Cost	Gen Fund	Other Funds	FY 2019-20	Local Funds	Off Budget	Fund Source	FY 2020-21	Local Funds	Off Budget	Fund Source	FY 2021-22	Local Funds	Off Budget	Fund Source	FY 2022-23	Local Funds	Off Budget	Fund Source	FY 2023-24	Local Funds	Off Budget	Fund Source
3	BO-07	2006 Bond for Library 2027 - 3.95%	915,000	915,000	-	195,000	195,000		900	189,000	189,000		900	183,000	183,000		900	177,000	177,000		900	171,000	171,000		900
8		2014 PW Dump Truck 2021 - 2.15%	49,444	49,444	-	24,722	24,722		311	24,722	24,722		311	-				-				-			
9		2014 Amb and FD1 Pickup 2021 - 2.39%	59,771		59,771	39,847		39,847	17	19,924		19,924	17	-				-				-			
10		2015 WFD#1 Spartan 2023 - 2.11%	337,696	-	337,696	84,424		84,424	17	84,424		84,424	17	84,424		84,424	17	84,424		84,424	17	-			17
11		2015 PW Backhoe & Mower 2022 - 2.65%	93,180	93,180	-	31,060	31,060	0	311	31,060	31,060		311	31,060	31,060		311	-				-			
12		2017 ACO 2023 - 2.99%	17,600		-	4,400	4,400		900	4,400	4,400		900	4,400	4,400		900	4,400	4,400		900	-			900
13		2018 PW Truck & Chipper 2024 - 2.74%	81,700	81,700	-	16,340	16,340		311	16,340	16,340		311	16,340	16,340		311	16,340	16,340		311	16,340	16,340		311
14		2018 WFD#1 SCBA 2024 - 2.74%	85,040	85,040	-	17,008	17,008		900	17,008	17,008		900	17,008	17,008		900	17,008	17,008		900	17,008	17,008		900
15		2020 PW Roadside Mower (LE 7 yrs 4%)	112,735	112,735	-	12,871	12,871		311	24,966	24,966		311	24,966	24,966		311	24,966	24,966		311	24,966	24,966		311
16		2021 PW Replace 2007 Int'l (LE 7 yrs 4%)	116,728	116,728	-	-				29,182	29,182		311	29,182	29,182		311	29,182	29,182		311	29,182	29,182		311
17		2022 Ambulance (LE 7 yr 4%)	121,596		121,596	-				-				40,532		40,532	17	40,532		40,532	17	40,532		40,532	17
18		2022 PW F-450 Small Dump (LE 7 yrs 4%)	36,480	36,480	-									12,160	12,160		311	12,160	12,160		311	12,160	12,160		311
19		2023 PW F-350 Pickup (LE 7 yrs 4%)	19,456	19,456	-													9,728	9,728		311	9,728	9,728		311
20		2023 PW Replace 2012 Int'l (LE 7 yrs 4%)	61,128	61,128	-													30,564	30,564		311	30,564	30,564		311
21	BO-08	2024 Bond for WFD1 addition, Schofield, Village Hill, Liska Road (4,000,000 BO 20 yrs)	80,000	80,000	-	-				-				-				-				80,000	80,000		900
22	RE-01	Capital Reserve Fund	618,826	618,826	-	145,000	145,000		504	97,118	97,118		504	119,000	119,000		504	153,000	153,000		504	104,708	104,708		504
23		District Security Monitoring (CES & HMS)	45,620	-	45,620	45,620		45,620	04	-				-				-				-			
24		District Security Grant 60% (Reim Cap Res)	(27,000)		(27,000)	(27,000)		(27,000)	04 reim																
25		District & Town Phone System	69,100	-	69,100	69,100		69,100	04	-				-				-				-			
27		CES Heating Project: Lower Wing	34,984	34,984	-	34,984	34,984		930	-				-				-				-			
28		CES Heating Project: Upper Wing	31,000	31,000	-	-				-				-				31,000	31,000		930	-			
29		CES Window Replacement	81,950	-	81,950	-				-				-	-			81,950		81,950	04	-			
30		CES School Construct Grant Reim 64.64%	(12,928)	-	(12,928)	-				-				-				(12,928)		(12,928)	04 reim	25,580	25,580		930
31		CES Gym Air Conditioning Upgrade	25,580	25,580	-	-				-				-				-				40,000		40,000	security gr
32		CES Generator	40,000	-	40,000	-				-				-				-				-			
33		CES Replace Pump Seals & Heat Controls	-	-	-	-				-				-				-				-			
34		CES Fiber Optic Cable for Internet	10,000	10,000	-	10,000	10,000		930																
35		CES Fire Panel	36,400	36,400	-									36,400	36,400		930								
36		CES Paving Upper Lot	45,900	-	45,900									14,000	14,000		930	45,900		45,900	02				
37		CES Chip Seal Lower (main) Lot	14,000	14,000	-																				
40		CES Roof Replace	453,000	-	453,000	453,000		453,000	04																
41		CES School Construct Grant Reim 64.64%	(292,819)	-	(292,819)	(292,819)		(292,819)	04 reim																
42		HMS Roof Replace	617,300	-	617,300	617,300		617,300	04	-				-				-				-			
43		HMS School Construct Grant Reim 64.64%	(399,023)	-	(399,023)	(399,023)		(399,023)	04 reim																
44		HMS Exterior Trim, Doors, Pillars	17,800	17,800	-	-				17,800	17,800		930	-				-				-			
45		HMS Chip Seal Parking Lot	25,786	25,786	-	-				25,786	25,786		930	-				-				-			
47		HMS Sidewalk/Side Ramp Replacement	18,740	18,740	-	-				18,740	18,740		930	-				-				-			
48		HMS Boiler Replacement	60,000	-	60,000	-				60,000		60,000	04	-				-				-			
49		HMS School Construct Grant Reim 64.64%	(38,784)	-	(38,784)					(38,784)		(38,784)	04 reim												
50		HMS AC Band Room	20,000	20,000	-					20,000	20,000		930												
51		HMS Locker Replacement	20,100	20,100	-													20,100	20,100		930				
52		HMS Gym Curtain	19,700	19,700	-													19,700	19,700		930				
53		HMS Heating Project	105,000	-	105,000					105,000		105,000	04												
54		OTH Window Re-glaze / Paint main hall	76,944	-	76,944	-				-				57,750		57,750	02	19,194		19,194	02	-			
55		OTH Septic	42,000	42,000	-																	42,000	42,000		930
56		Assessor Revaluation	54,000	-	54,000	-				-		-		-				27,000		27,000	04	27,000		27,000	04
57		Concrete Evaluation Municipal Structures	60,000	60,000	-	15,000	15,000		930	15,000	15,000		930	15,000	15,000		930	15,000	15,000		930				
58		PW Bus Lot Paving	40,000	-	40,000	-				40,000		40,000	04	-				-				-			
59		PW Install Storm Water Treatment Chamber	35,000	-	35,000	-				-				35,000		35,000	02	-				-			
60		MS4 Catch Basins & Storm Water Outfall	20,000	-	20,000	20,000		20,000	02	-				-				-				-			
61		TOB Basement Concrete Floor	23,449	23,449	-					23,449	23,449		930												
62		PW Configuration Part 1 Salt Shed	346,000	-	346,000	-				-				-				-				346,000		346,000	STEAP
63		PW Configuration Part 2 Fuel Tank	100,000	-	100,000	100,000		100,000	02	-				-				-				-			
64		PW Radio Repeater	14,116	14,116	-	14,116	14,116		930	-				-				-				-			
65		PW Replace 1993 Roadside Mower	154,000	-	154,000	154,000		154,000	LE	-				-				-				-			
66		PW Replace International 7400 Truck	180,000	-	180,000	-				180,000		180,000	LE	-				-				-			
67		PW Replace 2007 F-450 Small Dump Truck	75,000	-	75,000	-				-				75,000		75,000	LE	-				-			
68		PW Replace 2011 F-350 Pickup	60,000	-	60,000	-				-				-				-				-			
69		PW Replace 2012 International Dump Truck	185,000	-	185,000	-				-				-				60,000		60,000	LE	-			
70		Schofield Road Drainage	375,500	-	375,500	-				-				15,000		15,000	04	-		185,000	LE	360,500		360,500	BO
71		Village Hill Drainage Phase I	257,000	-	257,000	-				-				-				-				257,000		257,000	BO
75		Liska Road Culverts Replacement	750,000	-	750,000	-				-				-				-				750,000		750,000	BO
76	SEN	Handicap Bus Replacement	77,500	-	77,500	-				-				77,500		77,500	04	-				-			
78	CON	Open Space Preservation	30,000	30,000	-	30,000	30,000		515	-				-				-				-			
79	WFD	WFD#1 Fire Station Addition Engineering	75,000	-	75,000	-				-				-				75,000		75,000	17	-			
80	WFD	WFD#1 Fire Station Addition Construction	2,616,806	-	2,616,806	-				-				-				-				2,616,806		2,616,806	BO
81	WFD	WFD#1 Replace Oil Tank in Station 13	20,000	-	20,000	-				20,000		20,000	02					-				-			
82	WFD	WFD#1 Purchase New Ambulance	250,000	-	250,000	-				-				250,000		250,000	LE	-				-			
84	WHFD	WHFD Replace Bunker Gear	15,000	-	15,000	15,000		15,000	17	-				-				-				-			
86	WHFD	WHFD Bay Floor Replacement	30,000	-	30,000	-				30,000		30,000	02	-				-				-			
87	WHFD	WHFD Replace 1st Response Vehicle	65,000	-	65,000																				



	A	D	F	G	H	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN
1	Project		MOST CURRENT 5 YEAR TOTAL			FY	Local	Off	Fund	FY	Local	Off	Fund	FY	Local	Off	Fund	FY	Local	Off	Fund	FY	Local	Off	Fund
2	No.	Project Title	5 yr Est Cost	Gen Fund	Other Funds	2019-20	Funds	Budget	Source	2020-21	Funds	Budget	Source	2021-22	Funds	Budget	Source	2022-23	Funds	Budget	Source	2023-24	Funds	Budget	Source
94		Line Item 930 Capital Expenditure				(74,100)	(74,100)			(120,775)	(120,775)			(120,400)	(120,400)			(85,800)	(85,800)			(67,580)	(67,580)		
95		Line Item 900 Series Debt Repayment				(301,401)	(301,401)	-		(336,678)	(336,678)	-		(318,116)	(318,116)	-		(321,348)	(321,348)	-		(390,948)	(390,948)	-	
96		move to a Capital Projects Fund 03				(30,000)	(30,000)	-		-	-	-		-	-	-		-	-	-		-	-	-	
97		move to the Reserve Fund 04				(145,000)	(145,000)	-		(97,118)	(97,118)	-		(119,000)	(119,000)			(153,000)	(153,000)	-		(104,708)	(104,708)	-	
98		move to the Emergency Reserve Fund 17				-	-			-	-			-	-			-	-			-	-		
99		General Fund Expense				(550,501)				(554,571)				(557,516)				(560,148)				(563,236)			
100		Fund 02 Locip				(165,000)	-	(165,000)		(50,000)	-	(50,000)		(92,750)	-	(92,750)		(65,094)	-	(65,094)		-	-	-	
101		Fund 04 General Reserve				(466,178)	-	(466,178)		(205,562)	-	(205,562)		(92,500)	-	(92,500)		(96,022)	-	(96,022)		(122,000)	-	(122,000)	
102		Fund 03 Capital Projects																							
103		Fund 17 Emergency Equipment reserve				(139,271)	-	(139,271)		(169,348)	-	(169,348)		(124,956)	-	(124,956)		(199,956)	-	(199,956)		(40,532)	-	(40,532)	
104		Fund 06 Park & Rec Capital Reserve				-	-	-		-	-	-		-	-	-		-	-	-		-	-	-	
105		Other Funding Expense				(770,449)	\$ -	\$ 154,000		(424,910)	\$ -	\$ 180,000		(310,206)	\$ -	\$ 325,000		(361,072)	\$ -	\$ 245,000		(162,532)	\$ -	\$ 4,370,306	
106		Borrowing - Bond / Note / Lease				(154,000)	-	(154,000)	LE	(180,000)	-	(180,000)	LE	(325,000)	-	(325,000)	LE	(245,000)	-	(245,000)	LE	(346,000)	-	(346,000)	STEAP
107						-				-				-								(3,984,306)		(3,984,306)	BO
108						-				-				-								(40,000)		(40,000)	Security gr
109																									
110																									
111																									
112																									
113																									