

Town of Willington

Board of Selectmen
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BOARD OF SELECTMEN

Regular Meeting Minutes
Hybrid; TOB, Downstairs Conference Room & Virtual Meeting

December 18, 2023
6:00 PM

**Minutes are not official until approved at the next regular meeting*

First Selectman Tanaka called the meeting to order at 6:00 PM with the following in attendance:
Selectman Clark, Selectman Marco, in person and residents in person and via Zoom.

Pledge of Allegiance

Approval of Minutes

Selectman Clark moved to approve the minutes of the December 4th, 2023, regular meeting with amendments.

Seconded by First Selectman Tanaka

2 Yes (Clark, Tanaka, Marco abstained) 0 No. Motion carried.

Discussion

Change to first motion Selectman Marco wasn't in attendance, so his vote should be stricken.

First Selectman Status report we can add disbanded if we want to.

Fix typo under Update Fire Department Station 13 to reflect "from" instead of "form."

Change sentence on last page to remove "for the last time."

First Selectman Tanaka moved to approve the minutes as amended.

Seconded by Selectman Clark

2 Yes (Clark, Tanaka & Marco abstained) 0 No. Motion carried.

Present To Speak

First Selectman Tanaka restated that public participation is encouraged, speakers are limited by appropriateness, staying on topic, and maintaining decorum. Time may be limited to maintain progress. If you would like to speak on a topic that is on the agenda, please ask for that time during public participation so that we know to come to you.

Correspondence

No Correspondence.

First Selectman's Status Report

- A. Issue at the Senior Center – sewage pump problems, there are two pumps in pit one pump has gone bad, and the other has a float problem, had people out to look at it. There is money in the Senior center to replace pump, so there is no extra cost. Currently no contract to replace the pump system.
- B. Meeting with other First Selectman and Town Managers, to discuss regionalizing services.
- C. Every 6 or 7 years, there needs to be a re-eval of properties. Sent out an RFP, have received two, Municipal Evaluation Services contract is better for the town per the Assessor and \$7000 cheaper. First Selectman Tanaka suggests going with them and will send to BOF.

Public Works

Things done at Public Works:

- Blowing Leaves off the Roads
- Check Sections
- Clean basins tops.
- Hauled gravel in back of shop.
- Removed carport a Center School and started to remove one at Hall School
- Checked for ice spots around town.
- Moved concrete blocks from Center School
- Patched Holes
- Contractor is still removing hazardous trees around town.
- Cleaning up from today's storm

New Business

A. Appointments

- a. Zoning Board of Appeals – William Bland

First Selectman Clark moved to re-appoint William Bland as a member of the Zoning Board of Appeals; effective 12/31/2023 – expiring 12/30/2024.

Seconded by Selectman Marco

3 Yes (Clark, Tanaka, Marco) No. Motion carried.

- a. Zoning Board of Appeals – Steven Swart

First Selectman Tanaka moved to re-appoint Steven Swart as a member of Zoning Board of Appeals; effective 12/31/2023 – expiring 12/30/2025.

Seconded by Selectman Marco

3 Yes (Clark, Tanaka, Marco) No. Motion carried.

B. Board of Selectman Meeting Schedule - First Selectman Tanaka set the future meeting Schedule which was changed from 6:30 pm to 6:00pm on the first Monday (exceptions for Holidays, then it will be on Tuesdays) and third Mondays of the month. **Amend – cancel February 20 meeting.**

C. Town Meeting – Street Sweeper Table until they hear from the board of finance,

Motion to table by Selectman Clark

Seconded by Selectman Marco

No objections- motion carried.

D. Tax Refunds

First Selectman Tanaka moved to refund Erika M. Carfi for an overpayment in the amount of \$99.09.

Selectman Clark seconded.

3 Yes (Marco, Clark & Tanaka) 0 No. Motion carried.

First Selectman Tanaka moved to refund Donald W. Cockerham, for an overpayment in the amount of \$58.70.

Selectman Clark seconded.

3 Yes (Marco, Clark & Tanaka) 0 No. Motion carried.

First Selectman Tanaka moved to re-appoint Jennifer Miller as Animal Control Officer effective 1/1/24 expiring 12/31/24.

Selectman Clark seconded.

3 Yes (Marco, Clark & Tanaka) 0 No. Motion carried

Old Business

A. Volunteer Firefighter Dept. Personnel Tax Abatement Ordinance Amendment

First Selectman Tanaka stated that he is still waiting to hear from the attorney. He will reach out tomorrow.

Present to Speak

No one present to speak.

Good & Welfare


- A. Mobile Food Share will be here at the TOB, Wednesday, December 20th from 11:00 am - 11:30am. Residents will need to park and bring their own bags.
- B. If anyone is looking to make charitable contributions the **Willington Fuel bank** is in serious need of funds in order to be able to assist our residents outside of any federal or state funding. Donations can be sent to the Town Office Building marked Fuel Bank. NOTE: We are accepting applications through the Human Services department for the energy assistance program, we start with federal programs which are open and accepting applications.
- C. Willington Town Hall will be closing on Thursday 12/21/23 at 12:00 for staff building exercises.
- D. We had flooding in the building today due to all the rain.
- E. Public Works was busy dealing weather-related issues around town.

First Selectman Tanaka moved to adjourn the meeting at 6:29 PM.

Selectman Clark seconded the motion.

3 Yes (Marco, Clark & Tanaka) 0 No. Motion carried.

Respectfully submitted,
Shannon Rittner
Recording Secretary
Town of Willington

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WILLINGTON, CT.
2023 DEC 21 A 8:13

TOWN CLERK