

TOWN OF WILLINGTON

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BOARD OF FINANCE

Budget Meeting
Hybrid — In Person and Online

March 7, 2024
7:00 PM

**Minutes are not official until approved at the next regular meeting*

Members Present (a quorum of 4 members is required to conduct business):

Bruce Lawler Chair	Geoffrey Prusak Vice Chair	Christina Mailhos Secretary	Walter Parsell	Jason Ross	Stephanie Summers	Melissa Miller (ALT)	Britt Rothauser (ALT)
In person	In person	Absent	In person	Absent	In person	In person	In person

Donna Latincsics, Business Manager — In person
Peter Tanaka, 1st Selectman — In person
Mike Makuch, Willington Hill Fire Department

Residents in person and via Zoom

Call to Order

Bruce Lawler called the meeting to order at 7:02PM.

Seating of Alternates (if needed):

Ms. Summers motioned to seat Ms. Rothauser for Ms. Mailhos and Ms. Miller for Mr. Ross.

Mr. Parsell seconded the motion.

Discussion: none

All in favor. Motion passed unanimously. (4-0-0)

Approval of Minutes - February 22, 2024 & February 29, 2024

Ms. Summers motioned to accept the February 22, 2024 minutes as amended.

Ms. Rothauser seconded the motion.

Edits: Under Approval of Minutes, 1st paragraph, 3rd sentence, strike, "building??" and replace with "building and vehicles"; 6th sentence, strike, "building? Apparatus?" and replace with, "building and vehicles"

All in favor. Motion passed unanimously.
(6-0-0)

Ms. Miller motioned to accept the February 29, 2024 minutes.
Mr. Parsell seconded the motion.

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Edits: none

All in favor. Motion passed unanimously.

(6-0-0)

Present to Speak:

Leslie Letendre, 20 Pinecrest Road, noted that she is representing Shirley Beyor, Membership Coordinator, Willington Senior Center. Ms. Letendre read Ms. Beyor's memo dated March 7, 2024 into the record.

The memo spoke of Ms. King, the Senior Center Coordinator. She has been a key contact person for members of the community since December 2022 and always goes above and beyond greeting people with a smile, responding to phone calls, and meeting frequently with people to address questions on topics including health, food supplies, and shelter. She has introduced numerous fun activities such as Tai Chi and chair volleyball and scheduled trips to Walmart and Mohegan Sun. A core group of members volunteer not only on boards and committees, but also assist with breakfasts, banquets, and keeping the Center organized. They cannot take on the responsibilities of the Senior Coordinator position. Membership has increased since January 2023 and Ms. Beyor believes this is directly related to Ms. King's presence. She hopes the Board votes to continue the position of Senior Center Coordinator. If the position is eliminated, Ms. Beyor fears a number of programs will be eliminated and membership will feel the negative effect. [Attachment]

Leslie Letendre, 20 Pinecrest Road, commented that she and her husband are voters, taxpayers, and members of the Senior Center. A good senior center is more than where retired people go to have fun. To serve senior citizens, a center needs more than someone to unlock and lock the door. Ms. Letendre and her husband volunteer to lead Tai Chi and see people coming to the Center with problems and questions seeking answers. Ms. King is the Wizard of Oz of the Center with the difference being that she has the answers. She cheerfully helps and wears many hats. She is a friend, counselor, teacher, technology guru, and hosts tea parties. Ms. King has a can-do attitude. It was suggested that a senior citizen take over Ms. King's duties to save the salary. Ms. Letendre explained that no one could fill her shoes. Volunteers and those who live at Button Hill go to her with questions and she assists them. A Senior Center Coordinator is needed and the best person for the job is Ms. King.

Karen Coté, Director, Human Services, commented that she was shocked at some of the discussion and comments made at the last Board meeting. The position of Senior Center Coordinator was created because there was a need. It is responsible for managing the day-to-day functions of the Center including planning and implementing programs as well as coordinating volunteers. When the town puts a call out for volunteers, seniors are the first to respond. The town needs to take care of the seniors – one day, everyone will be one and it is nice to know someone is there who can assist. The position is more than a number and it is important to the seniors. The town needs to do the best it can for them. Other local senior centers have either one full time person or in other cases, up to seven. She left information for the Board including the history of the position when presented for ARPA funding. Ms. Coté asked that the Board think about the position. It is important to the Town of Willington. [Attachment]

Bert Zenowitz, President, Willington Seniors Inc., commented that before the Senior Center Coordinator position was created, they were overwhelmed. He took part throughout the interview process and the position is a resource for the senior community. The position was created during the last administration

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and seniors waited a long time for the position. The work needed at the Senior Center is overwhelming for volunteers.

Edward Dagata, 23 Mirtl Road, spoke in support of the Senior Center Coordinator position and provided information from the national census, the December 28, 2023 town audit, and the budget. According to the 2023 census, there were approximately 5,544 citizens living in Willington and 22.2% were over the age of 65. Only 13.1% are aged 18 and under. Last year, the town collected \$17,743,992 in tax revenues and approximately \$40K was budgeted for Senior Center Building Operations (.00291% of taxes collected). Approximately, \$2.7M in taxes were collected from citizens over the age of 65. Funding for the position is approximately \$35K/year or .00254%, or ¼ of 1% of taxes collected. Seniors pay taxes out of their retirement and Mr. Dagata asked if they should have to provide labor to keep the Senior Center's doors open. They do not have the expertise to answer questions about income and rental assistance, safe driving courses and other programs. Since the position was established, activity at the Center has increased threefold. It is a vital position for the health and well-being of the senior population. He asked if the Board supports the nearly 1,200 seniors in town who comprise almost 25% of the taxpayers and are the most underfunded.

Joan Taraskiewicz, 15 Liska Road, commented that the mark of a strong society is when all are taken care of from cradle to grave. They take care of children in the schools and the working adults by keeping the roads clear so they can go to work. They need to take care of the older people. The Senior Center is a gathering place. One of the most genetic items in a person's makeup is the need for personal contact. When one gets older, this becomes an issue. Spouses and friends die, friends move away to be with their children, and neighborhoods change. Suddenly, one is living alone in senior housing. Depression caused by loneliness is a major physical illness. It is not just about a social life but part of one's physical health. A community is stronger when each age segment is supported. The Senior Center is the only place in town where they get together every other month and go for breakfast, all ages attend, and is important to the health and atmosphere of the community. If they want to build the town economically, it needs to be inviting to people of all ages. Ms. Taraskiewicz noted that Connecticut has regained 98% of jobs lost during COVID and its economic growth has not changed since pre-COVID. She wants to dispel the notion that things are not well and that they need to be tight with every penny.

Claudia Dagata, 23 Mirtl Road, noted that she is the Chair of the Senior Center Kitchen Committee and the Assistant Treasurer. At the last breakfast, seventeen volunteers who are all seniors set up. Ms. King serves the Willington senior population, and she is located at the Senior Center. She is the only person who can effectively respond to questions from the senior population since she has training and expertise in a number of areas that affect seniors. If she does not know the answer to a question, she will find it and/or refer the person to the appropriate resource. Her job is not limited to opening the Center door and answering the phone as the previous volunteer did. Ms. Dagata commented that she feels that Willington seniors are undervalued even though they volunteer on many boards and commissions as well as at the Senior Center. She and three other Senior Center volunteers are Commissioners on the Willington Housing Authority. Hundreds of hours of volunteer service from seniors benefit all in town. The senior population makes up a large percentage of Willington's taxpayers and are stable, longtime residents and consistent voters. The Senior Center Coordinator position is the only one dedicated to the age group in Willington and the position is needed to ensure seniors are taken care of and not forgotten. If anything, the position should have an increase in hours rather than a potential decrease or elimination.

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Colleen Peck, 272 Tolland Turnpike, noted that she is the Human Services Assistant and a member of the Senior Center. She has volunteered and worked with Ms. King for the last four years. Ms. King is compassionate and a knowledgeable and hardworking professional. She has helped many people with medical equipment and provides information on many topics including Medicare. Ms. King has been instrumental in planning activities including line dancing and chair volleyball and comes up with countless arts and crafts weekly. She initiates programming and orchestrates tea parties twice a year. Today's ukulele class was great. Ms. King has also provided flu and COVID shots for the entire community and goes with Ms. Peck to the Midwest Food Pantry monthly to pick up food for the Willington food pantry. When there, Ms. King determines the needs for those seniors who cannot get to the food pantry and brings back food for them. Ms. Peck does not know of anyone who could connect with the senior community more than Ms. King. Ms. Peck supports the Senior Center Coordinator position and noted that it is important for the community.

Maxine Kaszybowski asked who is doing away with the Senior Center Coordinator position. *Mr. Parsell responded that no one has said that the Board is doing away with the position. Questions were asked about the position, but this does not mean that it is going to be eliminated. He did not suggest that they do away with the position. One of the jobs of the Board is to ask questions. Voting is another matter entirely.* Ms. Kaszybowski asked who would vote for the position. *Mr. Parsell responded that this is not something that can be discussed at this time.*

Joan Taraskiewicz, 15 Liska Road, asked if the Board votes for positions. *Mr. Parsell responded that the Board votes for budgets. Questions are asked about what feeds budgets, but these questions do not indicate what will happen.*

Edward Dagata, 23 Mirtl Road, commented that he served on the BOF for two years and understands. He commented that the amount of money being discussed is small. There are other areas where the BOF could look to balance the budget other than cutting something that is ¼ of 1% of taxes collected to save a position that is so important to so many people in town. For the money being spent, the payback is great.

A resident commented that the way the minutes were understood was that a question was asked of why someone could not volunteer to take the role.

Louise Priola, 12 Senior Way, Button Hill commented that while financially the position is not important, it is for the mental health and well-being of seniors. Ms. King has helped her immensely and when Ms. Priola requested to have a ukulele class and the Setback card game, Ms. King made it happen. Socialization is very important. It can be hard for those who live alone. What Ms. King provides is very important.

Kathy Demers, 48 Mason Road, explained that she just started attending the senior center and is impressed. She worked as a geriatric nurse practitioner in an outpatient wellness program for 30 years. There are joys about growing older, but many losses occur as well. Senior Centers provide socialization, exercise, mental activities, creativity, and connections with people which are key to healthy aging. She wants it to be a community for seniors and everyone as they age in place in Willington. Ms. Demers commented that those who came out tonight are the wisdom of the town. Everyone is learning from each other tonight. Ms. Demers noted that she contacted ten regional towns to learn about their senior services and Willington's population falls around the middle, but other towns have more senior

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staffing and services. She hopes they can increase this and provide a level of honor to seniors.
[Attachment]

Bob Shabot, 17 Jared Sparks Road, commented that he is always told that he is the history guy. At one time, over 30% of Willington's budget was for social services. More was spent on social services than on education. Willington's history is taking care of its citizens – both the poor and the elderly.

Erika Wiczenski, commented on funding for the Senior Center Coordinator position. Over 20 years ago, the town built a new senior center recognizing the need to serve senior residents. They were fortunate to have a volunteer spend her days tending to a variety of tasks at the senior center. At age 96, she stepped back and this was the catalyst for discussions about the greater needs of the seniors and the town's role in supporting them. After discussions by the BOS, members of the Willington Seniors Inc., and members of the ARPA Commission, it was determined that there was a need to staff the Senior Center and the role was added to the Human Services Department. While funding was through ARPA, it was discussed at the BOS meetings and by the BOF in two separate fiscal years that an increase would be seen in the Human Services Department once the ARPA funds were used. Many stakeholders were aware of this. Ms. Wiczenski hopes the Board has a serious conversation about the needs of the senior population and how it should be supported. To cut the position and tell residents to find a volunteer as suggested by the Chair last week, is irresponsible and speaks to how they value seniors in the community.

Nick Tella, 49 Mirtl Road, commented that as someone who hates government spending it is clear that the role of the Senior Center Coordinator is critical to those at the Senior Center. While the Board does not decide on hiring staff, he hopes it will provide funding for the position.

Peter Tanaka noted that the Senior Center Coordinator position is included in his budget. He received communication today that they cannot go in reverse without legal action due to it now being union work.

Ms. Summers commented that she appreciated that everyone came out. She explained that the Board asks questions about potential cuts, but it does not line-item budgets or have the power to do so; however, a budget could inform a cut. She thanked everyone for coming. This is what public policy is about.

Ms. Miller commented that communication is fantastic even if everyone does not agree. It is great to see so many in attendance tonight supporting what is important.

Nan King, Senior Center Coordinator, commented that the Senior Center is important not just as a gathering place for seniors and their families, but it is also the hub of information and resources for them. The position is vital for the strength and health of Willington seniors. The position provides services otherwise unavailable including assistance with questions about Medicare. She is a certified CHOICES counselor so she can assist residents with information about the various Medicare insurance programs in CT. The Medicare and Medicaid systems can be difficult to navigate for those who are not internet savvy. The coordinator position can provide information specific to the Willington community such as about the Veterans Memorial Foundation and the Safe Driving Course. The role provides programming for seniors that may otherwise be unavailable such as Learn to Play the Ukulele. The position is not always possible for volunteers and the coordinator would have the education and

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certification specific to social services and knowledge about state and local organizations. The position provides important services to the underserved population and should not be eliminated.

Mr. Lawler thanked everyone for sharing their feelings about the position. He asked that they continue to stay engaged in the budget process.

Old Business - none

New Business:

1. Revenue Presentation – Donna Latincsics, Business Manager

Ms. Latincsics reviewed the one-page memo, "2024-2025 Revenue Budget Projection, BOF Presentation 03/07/2024" dated February 29, 2024. [Attached]

Revenue is in five categories: Property Taxes; Intergovernmental (funds from the state); Licenses, fees and permits (building permits etc.); Investment Income (interest); Other Revenues (telecommunications grant).

In terms of Property Taxes, the Grand List grew by 1.2% which will create an additional \$180,701 in revenue. The growth in the Grand List was driven by an increase in assets declared by Eversource and FedEx Ground Package System. Three new homes were completed and seven are under construction. Fourteen impaired properties create a tax loss of \$55,314. Interest on property taxes with an approved budget is \$5,000 for a total of \$185,701.

Grant money is expected to increase \$30K (0.8%) primarily due to educational cost sharing.

License Fees & Permits are projected to have a slight increase although no large development is planned.

Regarding Investment Income, \$50K was projected for this year but almost \$200K has been earned and four months remain in the fiscal year; whereas two years ago \$75K was projected but only \$5K was realized. Although rates are high, it is unknown how long they will remain at this level and thus, they are conservatively projecting \$75K for FY24/25.

Other Revenue is projected to have a slight decrease due to depreciation of personal property.

In conclusion, the projection is that there will be \$248K less revenue in FY 24/25 than in FY 23/24. This assumes an applied fund balance of \$500K. Last year, \$1M was applied, however this is not expected for the upcoming fiscal year.

Ms. Summers confirmed that if more than \$75K in interest income is realized, it will become part of the fund balance.

2. Discussions

The Board reviewed department requests. The following items included further explanation.

Miscellaneous Budgets

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Probate Court -The numbers are provided to the town.

Elections Department - The majority of the increase is due to state mandates regarding early voting.

Treasurer - At this time, they are unsure as to whether the bank will be charging fees. Ms. Summers believes the \$6K in fees should be removed because it has not been communicated. Mr. Lawler noted that this will be discussed during appropriation and he will reach out to the Treasurer to learn when more information is expected.

Assessor – Mr. Tanaka explained that he is in conversation with Bolton which has asked that training be bundled into the contract. Historically, the salary and training were paid in separate budgets. Although the Assessor is not an employee of the town, the Assistant Assessor is and will need training.

Economic Development – Ms. Summers commented that they are tracking \$11K as of the end of January, about half of the \$23K request. Mr. Tanaka noted that they are recruiting new members and believes the \$23K is for a study. Mr. Parsell explained that he would like more information. The town needs economic development for tax revenue.

Parks and Recreation – Mr. Lawler noted that a request for \$10K was made for RRAC field maintenance. The same was requested last year and thus far, only \$740 was spent and in the previous year, \$4350 was spent. He added that other lines including Safety Training Courses, Safe Boating, Arts Course, and the Babysitter Course were also not spent. Mr. Tanaka commented that he believes that they have not had these courses due to COVID tamping down the momentum. It will take time to build momentum. Mr. Lawler will ask about these items. Ms. Summers noted that the Director position was vacant for a time so there was a natural decline in spending. Mr. Tanaka noted that the Director is collaborating with Ms. Côté on a variety of opportunities. A request for \$5,500 has been made for Basketball High School going back to 2022/23 and has not been spent. Ms. Summers commented that 2022/23 had a COVID effect and when asked, the Director noted that he hoped to rebuild the program. Mr. Parsell noted that it is a good program when active. The proposed budget has an overall reduction of 3.3%. The Board will request clarification.

Ms. Summers asked Ms. Latincsics for a 5-year lookback for all departments.

Board of Selectmen

Public Works – Substantial increases are due to storm drains, sand, tree removal, and asphalt. Ms. Summers noted that Mr. Sposato said that he could do without the sand and that they have enough. Mr. Tanaka noted that if removed, it will be needed in the following year's budget. Ms. Summers highlighted bulk waste disposal. In the past, \$80K was budgeted but only \$60K was spent and the \$80K was carried over. This year, they are trending for \$60K. She recommended splitting the difference and taking it down by \$10K but the budget has room to take it down \$20K. Mr. Tanaka recommended taking it down only \$10K due to new solid waste legislation that will be coming through. If passed, it would go into effect July 1st. Ms. Summers asked about the Transfer Station General Supplies. In FY23, \$3,000 was budgeted and less than a third was spent so this may be something to look at reducing. Mr. Lawler confirmed that Temporary

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Help at the Transfer Station was high due to the staff person being in the military, but he has since retired and is now available. Mr. Tanaka explained that the town was paying another Public Works employee to cover Sundays, but this is no longer needed. Temporary help will continue to be needed by Public Works during high times such as snowstorms.

Library

Mr. Lawler noted that the letter indicated that the structure was changed from two co-directors to a director and an assistant director. Under budget requests, is a request for two co-directors and two assistant directors. Ms. Summers commented that they currently have two co-directors and are looking at reorganization. Mr. Lawler reviewed the letter. Ms. Summers explained that it was articulated that the budget has an inflation figure in excess of 10%. The state put out an inflation number of 6.27%. Ms. Summers asked how much of the Transfer Out was not spent in the last full year. Ms. Latincsics responded that she check on this. What is turned back stays in the library's fund balance. Mr. Prusak noted that the amounts change so the request is for a director and an assistant director. Mr. Lawler will request clarification.

Board of Education – This will be discussed at the March 14th meeting.

Emergency Services

Fire Marshal – Ms. Summers noted that the Fire Marshal has been in the position for over a year and requested consideration for an increase.

AED's and Dispatch Fees – Mr. Tanaka noted that the batteries need regular replacement.

Ambulance

Mr. Tanaka noted that Chief Moore sent him a message that he had to go on a call but would like to speak on this item as well as WFD1.

Mr. Lawler commented on mutual aid. Willington is responding to calls in other towns and there is an imbalance in terms of others responding to Willington. The biggest imbalance is with Tolland. Tolland does not have a night or weekend ambulance service, so Willington is providing the service. In 2023/24, Willington answered 72 calls to Tolland and Tolland only went to Willington once. Mr. Tanaka noted that he needs to meet with Tolland and Stafford but wanted to look at the legislative proposals on shared services before he had the conversations. He noted that Tolland does not staff nights, weekends, or holidays. Ms. Summers explained that it was discussed that the ratio for calls to Tolland is 7:1. Calls to Stafford are 5:1. Mr. Tanaka noted that with an increase in calls, the ratios remain the same, but Willington is doing even more. Ms. Summers noted that Chief Moore explained that Willington provides all of Union's ambulance services. Ten percent of Willington's calls are in Union and 10% of Willington's population is Union's population. When looking at out of pocket costs, they came to \$48K. Union was notified but can only afford \$5K this budget season. The state signed off on a primary service agreement between Willington and Union that states the Willington needs to be Union's first responders but did not note a compensation arrangement. In terms of mutual aid, while others come when needed, the numbers have not been even. In terms of the numbers, Mr. Tanaka noted that some of what is paid to EMS staff is for them to be the first firefighters on scene. For major accidents, fire calls are mixed with EMS calls. Ms. Summers noted that WFD1 is approximately \$700K in payroll and \$200K in operations. WHFD is approximately \$150K in operating and has many firefighters and EMTs that go to calls as volunteers. A brief

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discussion took place. Ms. Summers noted that the placeholder for Ambulance/Firefighter payroll for both departments is 3.8%, more than she believes would be used as a placeholder. An administrator position is also listed at \$12,805 as a 10-hour position.

Willington Fire Department #1

It was noted that Building Expenses are down \$800 overall and an increase of \$9,300 is being requested for Protective Clothing. Utilities are down at 426 River Road (-\$3200) due to it being closed. Overall, the request is for a 10.9% increase.

Mr. Lawler noted that he will reach out for more information and discussions will take place at the March 14th Board meeting.

Willington Hill Fire Department

Mr. Makuch noted that he is present to answer questions. WHFD Chief Snyder was unable to attend but Mr. Makuch will present any questions to him that he is unable to answer.

Mr. Lawler asked about Building Maintenance at 25 Old Farms Road which has a request for \$11,000, \$2,000 more than last year. Mr. Makuch explained that the roll up to use the building happened slower than was expected in part due to members' availability to do work on the building. He noted that conditions at Station 13 and 426 River Road necessitated finding a place to quickly move equipment and much of it was moved into the building at 25 Old Farms Road for storage. The hope is to have more activity in the building and make it functional as hall space and possibly derive revenue if possible. In terms of revenue derived from the house rental, funds are in the account. A significant amount of the money is earmarked for upgrading the bathroom for ADA compliance in the former church building. Mr. Makuch confirmed that the house rental is standard. The tenant pays for utilities including electricity. Mr. Lawler noted that there is a request for \$1,000 for electricity at 25 Old Farms Road, House. Mr. Makuch explained that they believed there may be a gap in renting, but the situation was resolved. He will ask Chief Snyder. Mr. Lawler noted a request for \$4,500 for Heat and Propane at 24 Old Farms Road but only \$1,200 has been spent. Mr. Makuch will ask about this as well.

Mr. Parsell asked what is driving the \$2,500 increase for Computer Hardware & Software for the fire station. Mr. Makuch explained that multiple software platforms are being used for communication, inventory tracking, and internet is broadcasted to Center School and 25 Old Farms Road (church building).

Mr. Makuch confirmed that bunker gear would fall under Protective Clothing. Ms. Summers noted that an additional \$20,500 will be added when it is moved out of the CIP. The lifespan of protective clothing is 10 years, but the industry standard is that 10-year-old gear must be taken out of service.

Mr. Lawler asked about Office Supplies and Postage. Last year, \$600 was requested but not spent and this year the request is for \$1,200. Mr. Makuch explained that over the next 3-4 months, much of this will be spent. They hold off on activities until late in the budget year in case something unpredictable happens and money is needed. He will ask Chief Snyder for more information.

The bottom-line increase is 1.9% before moving the bunker gear.

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Mr. Lawler noted that a request for \$2,500 for Vehicle Maintenance – Rescue 149 was made last year but it was not spent. It is being requested again this year. Similarly, a request for \$3,000 was made last year but not spent and \$3,500 is being requested this year. Mr. Makuch explained that at this time of year, trucks are due for federal DOT inspections. The line items for trucks where money was spent likely had their inspections and any services needed to pass inspection are reflected in the funds spent to date. The bills for those vehicles where an unspent balance remains will come by year end.

Correspondence:

Correspondence from Rick Malone was sent to the BOE, the CIP Committee, and others including Mr. Lawler regarding bonding.

Present to Speak

Ralph Tulis, 47 Village Hill Road, commented on the CIP Committee meeting the other night. There are some issues in years 2-5 and he has concerns about the Board not considering the impact of future plans. It would be a mistake to try to avoid a mill rate this year because in years 2-5 there revenue will be needed to cover some of the projects that will require bonding. If money is granted in the current year for a capital project that will carry into future years, they need to ensure the dollars to cover the bond are recognized in the CIP and by the BOF. Bonds can be approached in one of two ways: level payment and level principal. With the latter, the payment on the principal is constant and interest is paid on the principal's balance. Thus, over the life of the bond, the payments for interest decrease. With a level payment bond, less is paid in its early years. He asked if they could float a bond with a level payment for the first few years and pay it off with another bond initiated for a future project. Mr. Tulis noted that they need a gradual increase in the mill rate. In regard to Present to Speak and the course of a meeting, it is noted that there is to be decorum which is etiquette. This means not speaking over another or having side conversations. When this happens during hybrid meetings, the Owl camera scans for speakers and it becomes impossible for people attending remotely or viewing the video on YouTube to understand what is being said. He asked that this be kept in mind by all boards and commissions.

Good and Welfare:

Ms. Miller gave kudos to the seniors who came out this evening. The Board agreed.

Adjournment:

Mr. Prusak motioned to adjourn at 9:55pm.

Ms. Summers seconded the motion.

Motion passed (6-0-0).

Respectfully submitted,

Lisa Pascuzzi

Lisa Pascuzzi

Recording Secretary

RECEIVED
WILLINGTON, CT.

2024 MAR 12 A 10:08


TOWN CLERK