

**BOARD OF FINANCE
TOWN OFFICE BUILDING
40 OLD FARMS ROAD
WILLINGTON, CT 06279**

SPECIAL MEETING MINUTES

Monday, May 7, 2018
6:15 PM

**Minutes are not official until approved at the next regular meeting*

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Members Present:

Jim Bulick, Chairman
Mike Makuch, Vice-Chair
Barry Wallett
Peter Tanaka
Randy Belair
Laurie Semprebon (arrived at 6:22 PM)
Fred Schoen – Alternate
Bill Rankin – Alternate

Also Present: Donna Latincsics, Business Manager & Erika Wiecenski, First Selectwoman.

Chairman Jim Bulick called the hearing to order at 6:16 PM

SEATING OF ALTERNATES –

**Peter Tanaka moved to seat Fred Schoen as a regular member in place of Laurie Semprebon
Vice Chairman Makuch seconded the motion.**

Vote: Yes: (J. Bulick, B. Wallett, M. Makuch, R. Belair, P. Tanaka) 0 No.

NEW BUSINESS

HMS Oil Tank Replacement (this is on the approved CIP plan)

Chairman Bulick stated that the HMS oil tank has been on the CIP plan; to dig up and remove a 10,000 gallon tank as required by State statute; they must be done every 30 years. First Selectwoman Wiecenski stated that Dr. Jacobi has been working on this and also tried to get a waiver for it; trying to buy some more time; unfortunately, was not able to get a waiver.

The BOF members did not seem concerned with the request to hold a special meeting or the expense because the it had been anticipated (from the CIP Plan) and after reimbursement, the total net cost of the project will be \$44,000. The remainder will be reimbursed by the State.

First Selectwoman Wiecenski noted that Dr. Jacoby was not able to attend the meeting, but gave a background on the project. In order to apply for the grant, there are some steps that must be taken prior to the application; such as three resolutions (authorizing the BOE to apply for the grant, creating a

building committee and preparing schematic drawings) as well as an appropriation of the funding. She noted that the process will take 10-12 weeks to be accepted and Dr. Jacoby is hopeful to have the construction done while school is out for the summer. The Board of Selectmen will call a town meeting at their meeting tonight, and it made sense to add the appropriation to the agenda to save time and cost. She then noted that the Board of Education will not be able to move forward with the project until the items pass through a town meeting. In addition, all expenditures greater than \$20,000 must go through a town meeting process. It made sense to combine all of the items on one town meeting agenda.

Laurie Sembrebon arrived at 6:22 PM.

Randy Belair asked what size tank will be replacing the one being pulled out? First Selectwoman Wicewski stated that she is unsure; however Dr. Jacoby had several discussions with the Building Inspector to make sure the replacement will be sufficient.

Peter Tanaka moved to recommend that the Board of Selectmen call a Town Meeting to authorize the appropriation of \$135,000 from the Reserve Fund for the purpose of replacing the oil tank at Hall Memorial School; with any state reimbursement funds returning to the Reserve Fund.

Randy Belair seconded the motion.

Vote: All in favor (unanimous) - motion passes.

ADJOURMENT

Peter Tanaka moved to adjourn the meeting at 6:24 PM.

Vice Chairman Makuch seconded the motion.

All in favor.

Respectfully Submitted,

Robin Campbell

Recording Clerk

TOWN OF WILLINGTON, CT
Received for record May 9, 2018
At 9:35 Am Marianne Ryan