

# Town of Willington

---

40 Old Farms Road  
Willington, CT 06279  
(860) 487-3100  
(860) 487-3103 Fax  
[www.willingtonct.org](http://www.willingtonct.org)

## BOARD OF FINANCE

**Budget Meeting Minutes  
Lower Level Conference Room**

**March 5, 2020  
7:00 PM**

*\*Minutes are not official until approved at the next regular meeting*

Members Present (a quorum of 4 members is required to conduct business):

Mike Makuch – Chairman  
Geoff Prusak – Vice Chairman  
Peter Tanaka – Secretary  
Stef Summers  
Matt Clark  
Elisabeth Woolf - Alternate

Members Absent:

Christina Mailhos  
Mike Perry - Alternate

Also Present:

First Selectwoman Erika Wieceński  
Business Manager Donna Latincsics  
Troy Sposato – Director of Public Works  
Selectwoman Liza Boritz  
Revenue Collector Janice  
Town Clerk Amy Lam  
Mitch Saba  
Members of the Public

**Chairman Mike Makuch called the meeting to order at 7:01pm.**

## SEATING OF ALTERNATES

Chairman Makuch commented that both new board members have completed the swearing-in process and have been confirmed by the Town Clerk.

**Stef Summers made a motion to seat Lisa Woolf for Christina Mailhos.**

**Matt Clark seconded the motion.**

**Vote: 4 Yes (M. Makuch, G. Prusak, M. Clark, S. Summers), 0 No**

## APPROVAL OF MINUTES

Peter Tanaka arrived at the meeting.

**Stef Summers made a motion to approve the special budget meeting minutes of February 6, 2020.**

**Lisa Woolf seconded the motion.**

**Vote: 5 Yes (M. Makuch, P. Tanaka, G. Prusak, S. Summers, L. Woolf), 0 No, 1 Abstain (M. Clark)**

**Stef Summers made a motion to approve the special budget meeting minutes of February 13, 2020.**

**Peter Tanaka seconded the motion.**

**Vote: 4 Yes (M. Makuch, P. Tanaka, S. Summers, L. Woolf), 0 No, 2 Abstain (M. Clark, G. Prusak)**

**Stef Summers made a motion to approve the special meeting minutes of February 20, 2020 as amended.**

**Geoff Prusak seconded the motion.**

**Vote: 5 Yes (M. Makuch, P. Tanaka, G. Prusak, S. Summers, L. Woolf), 0 No, 1 Abstain (M. Clark)**

**Stef Summers made a motion to approve the special meeting minutes of February 27, 2020.**

**Geoff Prusak seconded the motion.**

**Vote: 6 Yes (M. Makuch, P. Tanaka, G. Prusak, S. Summers, M. Clark, L. Woolf), 0 No**

## **PRESENT TO SPEAK**

No-one present to speak.

## **NEW BUSINESS**

### **1) Board of Selectman's Budget**

### **Attachment #1**

First Selectwoman Erika Wiczenski explained that there is a significant increase in the budget over the last several years. She noted Selectman Blessington has been out for the entire budget season thus far. She stated that there have been a few years where the selectmen have recognized that the town is lacking in some areas. They did cut back from their ideal budget, but they feel that this budget best suits the needs of Willington to address deficiencies in some areas. In the reference document, she noted that the shaded sections are included because they are part of the governmental budget, but have been prepared and presented already by those departments.

Regarding negotiations, they assumed a 2% increase as a placeholder for all salaries because that has been the rate for the last 3 years, though it could change in either direction. The current 3-year Collective Bargaining Agreement (CBA) expires on June 30, so they will be entering negotiations soon. Chairman Makuch inquired whether the 2% increase was applied to staff who aren't affected by the bargaining agreement as well, and Selectwoman Wiczenski confirmed.

### Regarding Department 0111 Selectmen:

- Selectwoman Wiczenski noted that they added Line 130 Moderator Services for a \$500 stipend to pay a Town Meeting moderator. There have recently been some larger or

contentious Town Meeting items and the need has arisen for a person who has the knowledge to properly manage those meetings. There is training available at no cost through the Connecticut Conference of Municipalities (CCM). The town has had difficulty finding a volunteer to run the meetings so decided to offer a small stipend per meeting to incentivize it.

- Line 540 Advertising has been tried up, as the more Town Meetings are called, the more advertising is needed. Statute requires Town Meetings be posted in a printed newspaper; the most recent Town Meeting announcement cost \$700.
- Line 530 Cell Phone was increased to move from a stipend of \$30 per month to a town-owned phone so that the number will stay with the selectmen's office regardless of who is in the role.

Regarding Department 0130 Accounting Services: Selectwoman Wiecenski noted a decrease in the overall department and explained that the department was increased in FY 19-20 due to the need for software support, but the amount has returned to reflect the annual cost for general support. The amount is more than was paid prior because it's a newer software and much more robust. The new software will start July 1, 2020 and the new fee will begin December 1, 2020.

Regarding Department 0134 Assessor: increased due to cloud hosting of their Vision software which replaces the need for an onsite server. Selectwoman Wiecenski explained that the Town Office Building would need to buy a new server if they were not using a cloud service.

Regarding Department 0137 Revenue Collector:

- After changes made by the previous treasurer, this office is now collecting all revenues, not just tax revenue. There is no salary change to the Revenue Collector as the new person started at a lower amount and the previously budgeted amount allows for a 2% increase already, but there will be benefit changes as the Revenue Collector position is increasing from part-time 30 hours per week to a full-time position of 35 hours per week.
- The assistant revenue collector will still work part-time 3 days per week but the increase accounts for extra hours during tax collection times as well as time to cover when the tax collector is out for vacation or trainings. In July and January, the position works 5 days per week.

Stef Summers inquired why the increase in the position is happening now, as revenue collections don't seem to have suffered in the past. Selectwoman Wiecenski replied that the previous tax collector didn't feel that an assistant was always necessary but now that there is a new revenue collector, it has become clear that the assistant position is necessary, especially to cover the office when the revenue collector isn't in.

Lisa Woolf inquired whether it affects revenue when the revenue collector is not in the office. Selectwoman Wiecenski replied that when she's out, people may still drop off payments but the office is closed and no-one is present to answer resident questions. Having someone in the office is beneficial to residents, especially off tax season time. She noted that the new revenue collector has to be out a certain amount because she is still taking classes and working toward her certification. Town Clerk Amy Lam added that they field a lot of calls in the Town Clerk's office when a member of another department isn't there to answer the phone and take questions, and

people get frustrated. The Town Clerk has no knowledge of the tax system and can't answer questions, so it is beneficial to have the office covered.

Selectwoman Wiecenski noted that the Town Office Building has limited hours as it is, and then to not have someone available to answer residents' questions can be frustrating. She directed the Board's attention to the FY 18-19 columns and noted that the projected numbers are a similar model as what was used then, although still \$5,000 less.

Discussion was held on how many phone calls and in-person visits were handled on a daily basis. Chairman Makuch discussed the type of issue a resident might need to resolve that has to be done in person.

Regarding Department 0141 Town Counsel: refers to legal counsel. No increase.

Regarding Department 0151 Town Clerk: Increase due to election expenses because it is a Presidential election year.

Regarding Department 0181 Town Office Operations: covers Town Office Building expenses.

- Line 430 Maintenance & Miscellaneous: increased for maintenance and for a new security camera system as the current system is outdated and needs to be updated.
- Line 434 Computer Expense: The town changed on July 1 to using NOVUS for IT services, which provides tremendous support. There has been a lack of issues with IT since they came on board, often finding things before the town does. The increase is to maintain 5 days per week service with them. The town originally anticipated going to fewer days of support per week but feels they would benefit from NOVUS working behind the scenes to correct issues.

Chairman Makuch noted that there has historically been issues with email being terrible which seems to have decreased since NOVUS came on board. Selectwoman Wiecenski agreed and added that during the breach in December from an outside influence, NOVUS detected it and alerted the town, providing 24-hour support. NOVUS eliminates the need to wait for someone to get involved.

Stef Summers inquired whether the cost will decline as time goes on or if that will continue to be the expense. She commented that while the service may be great, it's a large number. Selectwoman Wiecenski replied that she can only speak for the town side but that she could see an eventual decrease. She commented that there have been more startup issues than anticipated and the town isn't ready to decrease the services yet. She noted that it is a shared expense with the schools and that the budget line item consists of other expenses as well but the increase is due to maintaining NOVUS services.

Chairman Makuch inquired about the reason for the 30% increase in Line 530 TOB Telephones. Selectwoman Wiecenski replied that that cost is due to the monthly service from Frontier, but that the new equipment is paid off. She continued that every part of the new system was needed and is being utilized. The town phones alert each other to 911 calls, caller ID provides callback



numbers for callers who forget to leave their number, and town employees are receiving voicemails, which the previous system was unreliable about.

Peter Tanaka inquired what Line 595 Security System Monitoring is if Line 430 includes a new security camera system. Selectwoman Wiecenski replied that that line relates to the Town Office Building alarm system and is for when the company comes out to test the system once per year.

Stef Summers inquired about the reason for the water service decrease. Chairman Makuch pointed out that the last few years have been budgeted higher than needed and that the money wasn't being expended. Stef inquired whether maintenance costs are accounted for. Donna Latinsics replied that maintenance is included in that price, because the town owns the wells.

Regarding Department 0182 Town Hall Operations: covers operations for the Old Town Hall. Line 430 Town Hall Maintenance: increased \$1000 to \$2000 because the expenditures in the current year so far is \$4006, a portion of which was the well pump. The previous year was overspent as well and required funds to be transferred.

Regarding Department 0183 Consulting Engineers: No increase.

Chairman Makuch noted that the last 2 years show that these lines have come in well under budget. Selectwoman Wiecenski responded that the town doesn't always know what it's going to need or use or what current projects will need, so she doesn't recommend cutting those lines.

Regarding Department 0185 Senior Center: Slight increase. They were able to offset the increase in vehicle maintenance and gas with other decreases within their budget. It may get better if/when they get a new van.

Lisa Woolf inquired why Line 592 VNA Wellness is included if it's never used. Selectwoman Wiecenski replied that she believes they had a nurse coming in to the office they have set up in the past but that they haven't used it in some time.

Regarding Department 0233 Health District: Consists of Willington's portion of the budget approved by the Eastern Highlands Health District board of directors, who approved a 4.3% increase.

Matt Clark inquired whether Willington has representation on that board. Selectwoman Wiecenski replied that she currently attends the meetings and the Board of Selectmen appoints someone to that board.

Regarding Department 0235 Fire Main and Hydrants: Consists of the system that comes across from Tolland to South Willington. Includes 4 hydrants and the pipeline under Route 32 to Hall School.

Regarding Department 0241 Building Official: 2 increases.

- Line 500 System Support: \$902 increase in the cost for Viewpoint software, which allows residents to do online permitting and the Building Official to log on anywhere to respond in real time.

- Line 590 Purchased Service: Willington contracts Building Official services from Bolton. The agreement was up this year on June 30 and the new agreement is a 3% increase for 2 years.

Matt Clark inquired how the new software is working. Selectwoman Wiecenski replied that it is going well. She added that the building fee revenue offsets the cost of the software.

Matt Clark asked for clarification on Line 580 Travel Expense. Selectwoman Wiecenski replied that those are the Building Official's expenses for travel and use of his own personal vehicle; he typically submits for mileage reimbursement once per year.

Regarding Department 0311 Public Works: The total increase in the Public Works Department makes up the bulk of the increase in the town budget, as this is a large area where there have been deficiencies.

- Line 124 PW Admin Assistant: 10 additional hours from 15 to 25
- Line NEW Mechanic/Driver: Addition of a mechanic to the staff for \$52,000. Money has also been budgeted in the insurance line item to support this staff member.

Peter Tanaka clarified that \$52,000 is all salary, and inquired what percentage of salary the town is spending in benefits. Donna Latincsics replied that the town spends about \$20,000 for benefits in addition to the salary, but was unsure whether that was just the figure for health insurance or all benefits. Chairman Makuch asked her to clarify at a future meeting.

Selectwoman Wiecenski continued that there is currently a skilled laborer doing the mechanical work that he can, but quite a few projects still need to be sent out. With the addition of a mechanic, the town would see a decrease in that number. Director of Public Works Troy Sposato added that the laborer doesn't feel comfortable servicing the backhoe, so that costs the town \$1400 three times per year. In addition, the trucks are being sent out for items that should be taken care of in-house, so the addition of a mechanic will cause savings.

Resident Mitch Saba stated that very few shops maintain on-staff mechanics, utilizing local dealers and shops instead. He stated that he believes the expense of a mechanic salary plus benefits is only justifiable if the amount Willington pays for maintenance per year is higher than that amount on an annual basis for a prolonged period of time.

- Line 430 Road Maintenance, Line 435 Public Works Vehicle Maintenance, Line 612 Building Maintenance Supplies: Increases
- Line 570 Pump Catch Basins: increase due to DEEP now requiring pumping of the basins at the Public Works garage as part of the General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4 General Permit).
- Line 573 Tree Removal Service:

Peter Tanaka inquired whether it is realistic to budget for no increase with the insect damage that has occurred. Selectwoman Wiecenski replied that in the first draft of the Public Works budget, the figure had been increased, but it was adjusted as the group felt there were other items that were more important to increase. She noted that a bucket truck was put into the Capital Improvement Plan (CIP) to decrease the need to pay a vendor for tree removal in the future.

Resident Mitch Saba commented that if Willington had a bucket truck, there would be a need for another employee to run it. He gave his opinion that there are some things the town needs to do in-house, but paying a local contractor to do the work puts money back into the local economy. Troy Sposato replied that it would not necessarily mean hiring another employee, as he has previously borrowed a bucket truck to do some work. Chairman Makuch noted that the purchase of a bucket truck has been pushed out in CIP and is not currently in the plan.

- Line 610 Miscellaneous Supplies: Peter Tanaka inquired the reason for a 100% increase. Troy Sposato replied that that line encompasses anything from parts, tools, new approved storage totes for oil, etc.
- Line 624 PW Propane Heating: the garage is heated by the waste oil furnace with drain oil brought to the transfer station by residents, but if drain oil doesn't come in, the garage needs to be heated by propane.
- Line 650 Parts & Supplies: encompasses parts for vehicle maintenance such as filters, oil changes, etc. Service has not been maintained on many of the pieces of equipment before now. The line has been overspent and the amount shows a truer value.
- Line 681 Asphalt: used to replace driveway aprons, repairs around catch basins, and curbing. Increased because the previous amount did not cover the majority of items that needed to be repaired, so it wasn't being done. Clarification was made that the placement of curbs in town has to do with water and drainage.

Matt Clark inquired what large equipment the Public Works department owns. Troy Sposato replied that there is a backhoe, a payloader, 4 dump trucks, 3 pickups, a sweeper, a mower, and the roller/paving box. He noted that most of the equipment is 30+ years old with the exception of the new dump truck, paving box, and over-the-fence mower. Selectwoman Wiczenski added that when the sweeper broke, Willington purchased a "new" one that was 25 years old for \$5,000.

Stef Summers inquired how many new vehicles are entered into Year 1 of CIP. Troy Sposato replied that there is a dump truck, an F450, and a pickup truck. Those are in addition to the new dump truck previously approved. It was noted that the plow trucks are in a rotation.

- Line 700 Equipment for Traffic Control:

Peter Tanaka inquired whether the \$10,000 increase is for more radar signs or something else. Selectwoman Wiczenski replied that the selectmen were split on this and there isn't a developed plan yet for the \$10,000, but they felt that what has been done hasn't been evaluated yet and they weren't yet ready to move on. The school bought 2 radar signs and the town bought 2. Troy noted that they had been taken down for the winter as the ground freezes and plowed snow can damage them. Chairman Makuch noted that the signs at Hall School seemed to be effective.

Selectwoman Boritz noted that the signs track speeds and identify times of the day when school is in-session and people could be crossing the street when cars are traveling at 60+ mph. There is some evidence to suggest speeds have been decreased in front of Hall School. She continued that traffic control and noise issues are the two most common complaints that come before the Board of Selectmen. Investing more in traffic control measures will be important for town safety. What has been invested so far has helped show that there is a lot more that needs to be done. While

there is not an exact plan for the \$10,000, it relates to the safety of residents, especially on main roads, because there is dangerous driving in town.

Peter inquired whether, with the increase in data collection, there has been an increase in enforcement, and whether the town has requested additional support from the State Police. Selectwoman Wiecenski replied that the Board of Selectmen will be evaluating the data that has been compiled so far. They have spoken with Troop C about the next steps, which may include asking them to do some enforcement in the areas that the signs have identified as problem areas. Willington has been asking Troop C for increased enforcement for years and the answer is always that they'll come when troopers are available. Without a Resident State Trooper, Willington has to rely on Troop C to cover when they can.

Discussion was held about location of various accidents and unsafe driving in town. Selectwoman Wiecenski stated that residents are worried about the likelihood of a horrific accidents occurring and that the town is trying to get ahead of those rather than wait for a number of bad accidents to occur.

Resident Mitch Saba mentioned that the Resident Trooper is expensive and doesn't give you 24-hour coverage either. He said that there are ways to push the State Police to do what we've been asking them. Chairman Makuch noted that State Police are understaffed and haven't been responsive in the past. He noted that the Board of Selectmen used to budget money to pay State Police for coverage on overtime, and now they won't even do that.

- Line 730 Equipment Purchase: includes forks for the loader, a push box to attach to the backhoe to enable it to plow snow, and a 40-foot lockable Conex container to store several small pieces of equipment (mower, roller, etc.) which are currently stored outside in order to extend their life as there is no room for it in the garage. Chairman Makuch noted that a 40-foot shed would cost \$8,000-10,000, where a Conex container costs \$4,400.
- Lines 940 & 941 Lease Payments: in the CIP plan for purchased vehicles that are specific to Public Works.

Matt Clark inquired whether the 36% increase on Line 940 Lease Payment Principal is locked in. Donna Latinsics replied that those purchases are in the plan, but are not locked in until the budget passes at referendum. Chairman Makuch clarified that the amount includes payments for proposed purchases in CIP as well as current leases.

- Line 422 Snow – Removal Contractor: currently the town only has 1 contractor on a 2-year bid for plowing instead of 2, so the line has been adjusted to reflect that.
- Lines 682 & 687 Snow – Sand & Salt: Decrease in sand, increase in salt. This year Public Works used a 1:1 sand to salt mix instead of 2:1 sand to salt mix as used previously.

Geoff Prusak asked why Public Works is using less sand. Troy Sposato replied that it's messy and hazardous and towns are eventually going to have to pay to have it removed. Stef Summers noted that there is controversy about what salt does to the environment. Chairman Makuch acknowledged her point about salt being a chemical draining into waterways and added that there

is additional concern over sand clogging outflow and drainage systems. Board members also noted that salt contributes to corrosion of cars.

- Lines 575, 681, 683 Chip Seal – Oil Roller & Chipper, Asphalt, Crack Seal: increases to allow Public Works to redo more mileage of roads in town.

Troy Sposato clarified that Line 440 Chip Seal – Truck Rental exists because the Public Works department used to rent a truck to haul aggregate, but it's all contracted now and contractors bring their own trucks.

Matt Clark inquired whether the Board of Selectmen ever have residents come before them to talk about the roads in town. Troy Sposato replied that he hears a good number of complaints, and they typically come directly to Public Works. Selectwoman Wiczenski added that by the time residents come to the Board of Selectmen, they're very unsatisfied or are looking for different answers than what they received from Public Works.

Stef Summers inquired what roads Public Works will be focusing on this year. Troy Sposato replied that he is still working on that plan to figure out what is a priority. Though they would like to pave more, they have to work within budget. He mentioned a section of Moose Meadow Rd., from Turnpike Rd. that needs to be addressed. Stef recalled that Public Works used to have the roads on a sequence so that every road got some attention. Troy replied that chip seal is a band-aid; you can't chip seal a road full of potholes and expect it to last. Many roads in town need to be repaved with fresh asphalt, but that's not in the budget. He detailed that the \$385,000 in this section of the budget will allow them to give attention to about 6 of the 70 miles of road in Willington next year.

Regarding Department 0342 Cemetery: No increase; they self-fund everything else. Includes all the cemeteries in town.

Regarding Department 0351 Transfer Station:

- Line 430 Maintenance: cameras need to be upgraded, as sometimes garbage is dumped in front of the gates while the transfer station is closed. New cameras will enable Public Works to see the responsible party.
- Line 593 Rodent Control: removed; has not been needed in recent years.
- Lines 523 & 527 Bulk Waste Disposal, Trash Removal: truing up line items to reflect usage in line with costs from Willimantic Waste Company to haul the containers away.
- Line 121 Transfer Station Assistant: 6.9% combined increase due to the bargaining unit, a step increase, and the 2% increase for town employees. This budget was passed before this person put in his notice, so there will be a different person in this position and the actual cost may differ. The position must be filled to maintain two people at the transfer station.

Regarding Department 0507 Housing Authority: No increase. Covers their recording secretary and insurance.

Regarding Department 0510 Accrued Sick Days: in the contract, employees are allowed to accumulate sick days and upon retirement or resignation they can be paid out. This is a fund transfer to that fund.

Regarding Department 0831 Employee Insurances: Assurance that it is not to exceed a 7% increase. The contract is not yet finalized. Currently budgeted as a 6.3% increase.

Chairman Makuch asked for clarification on Line 0831 Employee Health Insurance Waivers. Selectwoman Wiecenski clarified that if someone waives the town health insurance, they receive a stipend.

Regarding Department 0841 Pension Fund:

- Line 200 Retirement Benefit SBO is for the School Business Official.
- Line 242 Simple IRA Match: Certain town employees get a 3% match to a simple IRA as a benefit as long as they contribute 3% as well.
- Line 244 Pension Funding: the old plan is a defined benefit pension plan. There are 2 employees still in it. Funding comes from the actuarial valuation, which says that there is an Annual Required Contribution (ARC) that the town needs to contribute to keep it funded. It has been kept fully funded and complimented by the auditor.

Regarding Department 0851 Insurance: CIRMA-LAP policy and Workers' Compensation are 3% increases.

Regarding Department 0910 Debt Services: Lines 940 & 941 Lease Principal, Interest (ACO & SCBA) - for the specific items they have payments for; the Animal Control Officer's vehicle and the Fire Department's Self-Contained Breathing Apparatus (SCBA).

Selectwoman Wiecenski noted that Donna Latincsics locked in heating oil/diesel fuel at \$2.15/gallon for next year, currently \$2.29, so there are decreases there which are mixed in across many budgets.

Selectwoman Boritz stated that she and Selectwoman Wiecenski spent many weeks going through the budget. One thing that they heard frequently was that a lot of boards or departments are holding back things that they should be doing because the Selectmen haven't been budgeting for those things for many years. One of the things the Board of Selectmen asked was for departments to submit what they actually spend and what they really need to do their jobs, rather than constrain what they can do with a limited budget. She noted that while some increases may seem minor they will hopefully enable department heads to do their work the way that they believe it needs to be done, not the way that matches a budget number that might not be effective and accurate.

Selectwoman Boritz gave the example that they heard from many department heads that they use up the budgeted amount for their mileage reimbursements partway into the year and then they stop submitting for mileage, though they are still traveling. This results in asking town employees, many of whom are making less than most of their counterparts in surrounding towns, to then pay out-of-pocket for work expenses.

Selectwoman Boritz recognized that an increase of \$405,988 is a big number and that some items can probably be tailored back, but she challenged the Board of Finance to think long and hard about how much it asks department heads to give back in the proposed budget. It won't happen all in one year, but Willington should slowly start to build back up to actual numbers on what the town needs to spend to run as an effective town that is enjoyable to live in and attracts new people to buy in town, which helps property values. She concluded that it may not be whole 11.6% increase that gets approved this year, but she asks the Board to take the time to think critically about what we want Willington to be and how much we can stretch so that the members of the departments can do the work that they believe needs to be done in order to honor the town.

## **2) Capital Improvement Plan**

## **Attachment #2**

Selectwoman Wiecenski presented the funds allocated for Year 1, which is the only part of the CIP that has been approved. The yellow highlighted \$599,571 is an increase over what's been asked for in the past. It is an increase of \$49,070 over last year's CIP plan. The CIP committee recognized that we had not been increasing spending within that plan for many years and that it was time to start with incremental increases in spending, which is represented in Year 1. Department 0930 within the Selectman's budget is the CIP local funds; the budgeted items that make up the \$49,070.

Selectwoman Wiecenski detailed that the ongoing items this covers are leases on vehicles and a bond for the library. She reviewed the list of approved new projects, seen in the bright blue highlighted column. She noted that the CIP committee will continue to meet in order to approve years 2 through 5.

Lisa Woolf inquired why Public Works would purchase a Ford Explorer when they can't plow with it. Selectwoman Wiecenski replied that the Public Works Director plowing has become a union issue, so he hasn't been doing it with his current vehicle.

## **3) Revenue Presentation**

Selectwoman Wiecenski told the board that there is currently no town treasurer, so nothing has been provided for the revenue presentation.

## **OLD BUSINESS**

### **1) Treasurer Vacancy**

Selectwoman Wiecenski reminded the Board that Diane Bulick resigned effective February 28, but has not been in the building for approximately three months. She stated that Willington has an ordinance in place that states that the town Treasurer is an elected position to a 4-year term, so they can't just put someone in place to do the work. She shared that the town attorney clarified that the temporary employee can't do it because she's not a resident and can't be appointed. A resident could be appointed to the position if one came forward, but neither party has brought forward a candidate for the Board of Selectmen to appoint.

Selectwoman Wiecenski continued that there is a union employee who has offered to act in a limited capacity to do what is needed for the town. That would entail a Memorandum of Understanding (MOU) from the union determining what work would and could be done and whether Willington would pay a portion or all of the treasurer salary to the individual. The items which could be done include bank account reconciliations, monthly reporting (debt reports, department reports, possible website reports), maintaining appropriate balances for all bank accounts, and distributing treasurer payments such as simple IRA, HSA, pension, flex spending account, and HO3B. There are things that need to get done which the current staff just doesn't have the ability to do. As the Board of Finance looks for revenue projections, it involves a great deal of work. The individual who has offered is not willing to do the job in its full capacity because it's beyond the amount of time they have available.

Selectwoman Wiecenski gave additional details that the position is a stipend position which has no official hours attached to it, as with all elected positions. The person doesn't answer to the Board of Selectmen or the Board of Finance, but rather to the voters. There is a limited capacity as to what the town can do.

Selectwoman Wiecenski detailed that the MOU would be for 3 months maximum in hopes that someone comes forward, or to allow the town time to start to look at taking it from an elected position to a hired or appointed position similar to what was done with the Town Clerk. Otherwise, with the only requirement being that the person must be a resident, there is no guarantee someone will have the knowledge necessary for the position.

Stef Summers stated that the town should have a serious active discussion about hiring a professional. Selectwoman Wiecenski added that it is ultimately up to the townspeople to decide and the Board of Selectmen will take up that conversation, but that input or support from the Board of Finance would help. Changing the position would allow the town to hire a qualified individual.

Selectwoman Wiecenski continued that she's sure there was a valid reason when the ordinance went through, but that it doesn't serve the town anymore. She recognized that the revenue projections that the Board of Finance needs in order to move forward with the budget process is beyond what the individual will be able to do in the time that's available.

Chairman Makuch inquired if there is any way to get that information or if someone else in the finance office can help. Board members mentioned two former town treasurers. Selectwoman Wiecenski replied that she and Donna Latincics have had the conversation and just don't think she has the time or the resources to do it at this time.

Lisa Woolf stated that she understands there are ordinances, but asked how the board can proceed without someone doing the work to put together the revenue projections. Donna replied that she's seen the board chair, the treasurer, and the selectman do it at different times. Selectwoman Wiecenski added that it will take digging into a mess to get those answers. She elaborated that for the sake of the MOU, the employee would be doing bare minimum of what's necessary and it wouldn't include the revenue projections. There will have to be another way to get the Board that information.



Chairman Makuch inquired how many hours it would take to put together the revenue projections. Donna replied that she believes it would take 10-20 hours.

Selectwoman Wiecenski noted that the individual who has volunteered is in the finance office, so the separation that they've been working to achieve will come back together for the time being. She added that the hours will be able to work out as the treasurer hours aren't tracked, but that the union's main concern is that the work of that individual is getting done.

Selectwoman Wiecenski noted that she thinks it's important to keep the Board of Finance involved, though the position doesn't directly report to it. She detailed that the MOU that is in draft form would be for 3 months or less and either party could walk away. There is a time frame so that it's not open-ended.

Stef asked for clarification on how much the person would be paid. Selectwoman Wiecenski replied that, like all elected positions, there are no required hours associated with the stipend, though they've used 24 hours per week for discussion purposes, and that the time to complete the work can fluctuate from week to week. The annual salary is \$32,000.

Selectwoman Wiecenski noted that if either party brought a candidate forward at any point in the contract and the Board of Selectmen agreed to appoint them, the contract could be ended. Chairman Makuch inquired whether the town committees are aware that a candidate is sought. Selectwoman Wiecenski replied that they are. Stef noted that there aren't just qualified treasurers waiting around in town to be called upon. Selectwoman Wiecenski noted that the parties in town have historically supported the same candidate if one of the parties found someone who was qualified and willing to do it.

Matt Clark inquired about the process to change the ordinance. Selectwoman Wiecenski replied that it would require the Board of Selectmen to draft new ordinances and hold a Town Meeting.

Peter Tanaka added that he believes the major party chairmen should be strongly encouraged to step up their efforts to find candidates, but recognized that those chairmen aren't being paid either. Selectwoman Wiecenski replied that she believes the chairmen are trying, but there isn't a lot of interest in this position.

The Board of Finance agreed that the Board of Selectmen should move forward with a temporary MOU. Selectwoman Wiecenski and Chairman Makuch agreed to sit down to figure out a solution to come up with the necessary revenue projections.

## **2) Update on Review Questions to Date for Budget Presenters**

Chairman Makuch reminded the board that he is trying to add thoughtfulness to the budget process and encouraged board members to come up with and send questions to him to forward to the budget presenters ahead of time so they have time to gather the answers and make it an effective process.

The board discussed the time frame moving forward. March 12 is set for budget discussions and March 19 set as the appropriations meeting. Budget hearing set for April 7.

Stef inquired whether there is any new information on the leach field at Center School. Chairman Makuch replied that the last thing he heard from Superintendent Stevens was that there were a couple areas that look like they may have been damaged from machines moving over field. They are scoping the system and a combination of things that contributed to the backup, but don't believe it's a major failure of the system. Selectwoman Wiecenski added that she spoke with them at length today and that they're going to get cost estimates to hopefully correct the issue. Chairman Makuch noted that it is a 40-year old system.

### **CORRESPONDENCE**

No new correspondence.

### **GOOD & WELFARE**

Selectwoman Wiecenski shared that Selectman Blessington is back and attended a meeting last week and that he looks good. She said that it was good to have him back at the table.

Stef Summers gave the board a reminder of the generosity in our town. She shared the mailer from the Willington Scholarship foundation, including a long list of people who have given for decades and the smart beautiful children on the back who were this year's recipients. She noted that it's one of the things really working in this town; that there is a livelier group doing this work with better money than many surrounding towns.

**Peter Tanaka made a motion to adjourn the meeting at 8:58pm.**

**Matt Clark seconded the motion.**

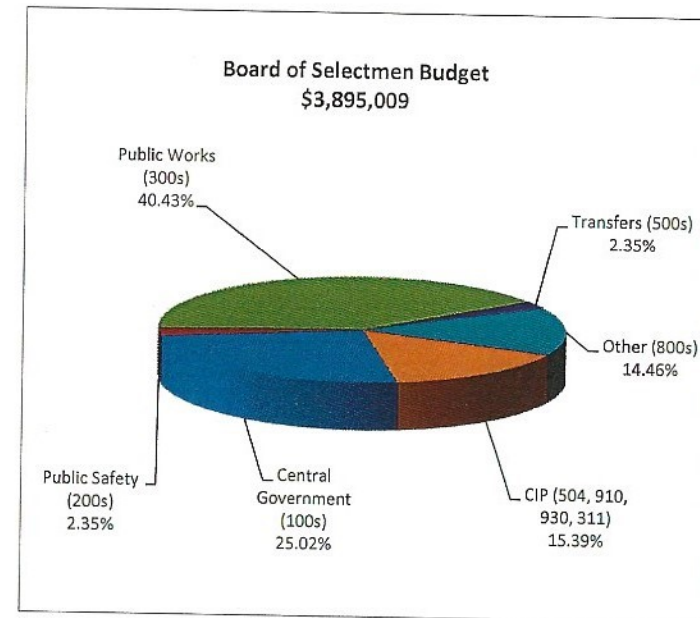
**Vote: 6 Yes (M. Makuch, P. Tanaka, G. Prusak, S. Summers, M. Clark, L. Woolf), 0 No.**

Respectfully submitted,  
*Marysa Semprebon*  
Recording Secretary

**2020-2021 Board of Selectmen Budget**  
**\$3,895,009**

Description	FY 2019-20 Approved	FY 2020-21 Proposed	FY 19/20 to FY 20/21	
			\$ change	% change
111 Selectmen	153,070	157,017	3,947	2.58%
130 Accounting Services	231,078	211,309	(19,769)	-8.56%
134 Assessor	86,361	92,854	6,493	7.52%
137 Revenue Collector	76,131	84,143	8,012	10.52%
141 Town Counsel	32,000	32,000	0	0.00%
151 Town Clerk	102,554	105,648	3,094	3.02%
181 Town Office Operations	202,765	229,258	26,493	13.07%
182 Town Hall Operations	6,661	7,467	806	12.10%
183 Consulting Engineers	20,000	20,000	0	0.00%
185 Senior Center Operations	34,629	34,899	270	0.78%
233 Health District	32,090	33,468	1,378	4.29%
235 Fire Main and Hydrants	7,842	8,626	784	10.00%
241 Building Official	47,506	49,392	1,886	3.97%
311 Public Works	1,145,637	1,445,685	300,048	26.19%
342 Cemetery	2,000	2,000	0	0.00%
351 Transfer Station	213,943	242,026	28,083	13.13%
503 Capital Projects	0	0	0	#DIV/0!
504 Capital Reserve	145,000	165,011	20,011	13.80%
507 Housing Authority	2,182	2,182	0	0.00%
510 Compensated Absences	20,000	15,000	(5,000)	-25.00%
511 Dog Fund	22,401	25,881	3,480	15.54%
513 Human Services Grant	48,579	48,579	0	0.00%
515 Open Space Fund	30,000	0	(30,000)	-100.00%
518 Emergency Preparedness	0	0	0	#DIV/0!
811 Social Security	84,864	91,304	6,440	7.59%
821 Unemployment	8,000	1,000	(7,000)	-87.50%
831 Employee Insurances	299,491	318,359	18,868	6.30%
841 Pension	53,580	58,350	4,770	8.90%
851 Insurances	87,649	91,629	3,980	4.54%
871 Miscellaneous	2,500	2,500	0	0.00%
910 Debt Services	216,408	210,408	(6,000)	-2.77%
930 Capital Expenditures	74,100	109,014	34,914	47.12%
<b>BOS Budget Total</b>	<b>3,489,021</b>	<b>3,895,009</b>	<b>405,988</b>	<b>11.6%</b>
515 Open Space	30,000	0	(30,000)	-100.00%
504 Capital Reserve	145,000	165,011	20,011	13.80%
910 Debt Repayment	216,408	210,408	(6,000)	-2.77%
311 Debt Repayment PW Leases	84,993	115,138	30,145	35.47%
930 Capital Expenditures	74,100	109,014	34,914	47.12%
<b>CIP Local Funds</b>	<b>550,501</b>	<b>599,571</b>	<b>49,070</b>	<b>8.9%</b>

Central Government (100s)	974,595
Public Safety (200s)	91,486
Public Works (300s)	1,574,573
Transfers (500s)	91,642
Other (800s)	563,142
CIP (504, 910, 930, 311)	599,571
<b>Total Board of Selectmen</b>	<b>3,895,009</b>





**TOWN OF WILLINGTON**  
**2020-2021 GENERAL GOVERNMENT BUDGET**  
**2/26/2020**

Dept	Obj	Description	FY 2018-2019			FY 2019-2020			FY 2020-2021		
			Approved 05/02/18	Adjusted Budget	Expended 6/30/19	Approved 05/07/19	Adjusted Budget	Expended 1/30/2020	Budget Request	\$ Change over 19-20 App Bud	% Change over 19-20 App Bud
0111	125	OFFICE MANAGER SALARY	50,732	50,732	51,162	51,737	51,737	30,060	52,761	1,024	2.0%
0111	126	OFFICE MANAGER FILL IN	2,500	2,500	531	2,500	2,500	937	2,500	0	0.0%
0111	127	CIP SECRETARY SALARY	1,235	1,235	700	1,235	1,235	55	1,235	0	0.0%
0111	128	WEBMASTER STIPEND	1,684	1,684	1,684	1,718	1,718	991	1,752	34	2.0%
0111	129	SUMMER HELP SALARY	500	500	0	0	0	0	0	0	#DIV/0!
0111	130	MODERATOR SERVICES	0	0	0	0	0	0	500	500	#DIV/0!
0111	150	1ST SELECTMAN SALARY	65,728	65,728	65,728	67,042	67,042	38,678	68,383	1,341	2.0%
0111	151	SELECTMEN SALARIES	11,584	11,584	11,584	11,815	11,815	6,817	12,052	237	2.0%
0111	300	COMMISSIONS	100	100	133	100	100	0	100	0	0.0%
0111	301	MEMORIAL DAY AND CAR SHOW	1,000	1,000	1,001	1,000	1,000	101	1,000	0	0.0%
0111	530	CELL PHONE	360	360	360	360	360	210	500	140	38.9%
0111	531	NEWSLETTER EVENTS	3,500	3,500	0	0	0	0	0	0	#DIV/0!
0111	540	ADVERTISING	1,900	1,900	2,580	1,900	1,900	1,506	2,500	600	31.6%
0111	645	TRAINING AND EDUCATION	1,352	1,352	1,264	1,352	1,352	866	1,352	0	0.0%
0111	690	OFFICE SUPPLIES	1,000	1,000	577	1,000	1,000	547	1,000	0	0.0%
0111	810	DUES CCM and CRCOG	11,240	11,240	11,258	11,311	11,311	11,311	11,382	71	0.6%
0111	<b>TOTAL</b>	<b>SELECTMEN</b>	<b>154,415</b>	<b>154,415</b>	<b>148,562</b>	<b>153,070</b>	<b>153,070</b>	<b>92,079</b>	<b>157,017</b>	<b>3,947</b>	<b>2.6%</b>
0121	300	PROB. COURT EXP.	3,525	3,525	3,525	4,067	4,067	4,067	3,786	(281)	-6.9%
0121	<b>TOTAL</b>	<b>PROBATE DISTRICT</b>	<b>3,525</b>	<b>3,525</b>	<b>3,525</b>	<b>4,067</b>	<b>4,067</b>	<b>4,067</b>	<b>3,786</b>	<b>(281)</b>	<b>-6.9%</b>
0126	115	REGISTRAR SALARY	19,970	19,970	19,970	20,369	20,369	11,752	25,278	4,909	24.1%
0126	160	ELECTION OFFICIALS	5,088	5,088	5,124	6,719	6,719	2,322	5,810	(909)	-13.5%
0126	300	ELECTION EXPENSES	5,803	5,803	5,620	8,230	8,230	3,471	7,163	(1,067)	-13.0%
0126	645	REGISTRAR TRAINING AND ED	2,541	2,541	2,417	3,396	3,396	805	3,343	(53)	-1.6%
0126	<b>TOTAL</b>	<b>ELECTION OFFICIALS</b>	<b>33,402</b>	<b>33,402</b>	<b>33,130</b>	<b>38,714</b>	<b>38,714</b>	<b>18,350</b>	<b>41,594</b>	<b>2,880</b>	<b>7.4%</b>
0130	115	BUSINESS MANAGER	74,694	74,694	74,694	76,173	76,173	44,242	77,683	1,510	2.0%
0130	121	P/R COORDINATOR	51,314	51,314	51,843	52,333	70,333	36,957	54,912	2,579	4.9%
0130	122	ACCOUNTING STAFF SUPPORT	47,965	47,965	47,724	48,922	66,922	35,441	51,838	2,916	6.0%
0130	590	ACCTG SOFT. SUPP.	10,625	10,625	10,508	51,250	51,250	10,409	24,476	(26,774)	-52.2%
0130	645	TRAINING & EDUC.	400	400	225	400	400	80	400	0	0.0%
0130	690	OFFICE SUPPLIES	2,000	2,000	1,901	2,000	2,000	544	2,000	0	0.0%
0130	<b>TOTAL</b>	<b>ACCOUNTING SERVICES</b>	<b>186,998</b>	<b>186,998</b>	<b>186,894</b>	<b>231,078</b>	<b>267,078</b>	<b>127,674</b>	<b>211,309</b>	<b>(19,769)</b>	<b>-8.6%</b>



**TOWN OF WILLINGTON**  
**2020-2021 GENERAL GOVERNMENT BUDGET**

**2/26/2020**

Dept	Obj	Description	FY 2018-2019			FY 2019-2020			FY 2020-2021		
			Approved 05/02/18	Adjusted Budget	Expended 6/30/19	Approved 05/07/19	Adjusted Budget	Expended 1/30/2020	Budget Request	\$ Change over 19-20 App Bud	% Change over 19-20 App Bud
0131	124	BOF SECRETARY	3,468	3,468	1,530	3,468	3,468	875	3,468	0	0.0%
0131	540	BOF ADVERTISING	100	100	162	100	100	0	100	0	0.0%
0131	550	PRINT. ANN. REPORT	0	0	0	0	0	0	0	0	#DIV/0!
0131	610	BOF SUPPLIES	250	250	281	250	250	0	250	0	0.0%
0131	800	MISCELLANEOUS EXP	300	300	25	300	300	0	300	0	0.0%
0131	<b>TOTAL</b>	<b>BOARD OF FINANCE</b>	<b>4,118</b>	<b>4,118</b>	<b>1,998</b>	<b>4,118</b>	<b>4,118</b>	<b>875</b>	<b>4,118</b>	<b>0</b>	<b>0.0%</b>
0132	115	TREASURER SALARY	32,039	32,039	32,039	32,680	32,680	18,484	32,680	0	0.0%
0132	645	TRAINING & EDUC.	150	150	117	150	150	0	100	(50)	-33.3%
0132	690	OFFICE SUPPLIES	50	50	50	50	50	16	250	200	400.0%
0132	810	DUES, FEES, MEM.	300	300	268	300	300	75	150	(150)	-50.0%
0132	<b>TOTAL</b>	<b>TREASURER</b>	<b>32,539</b>	<b>32,539</b>	<b>32,474</b>	<b>33,180</b>	<b>33,180</b>	<b>18,575</b>	<b>33,180</b>	<b>0</b>	<b>0.0%</b>
0133	335	AUDITING EXPENSE	34,000	34,000	31,500	35,250	35,250	0	36,000	750	2.1%
0133	<b>TOTAL</b>	<b>AUDITOR</b>	<b>34,000</b>	<b>34,000</b>	<b>31,500</b>	<b>35,250</b>	<b>35,250</b>	<b>0</b>	<b>36,000</b>	<b>750</b>	<b>2.1%</b>
0134	115	ASSESSOR SALARY	36,000	29,168	17,535	22,277	22,277	12,466	22,724	447	2.0%
0134	121	ASSISTANT ASSESSOR	34,000	34,000	34,376	35,849	35,849	21,239	36,566	717	2.0%
0134	335	PERS PROP AUDIT	1,000	1,000	1,000	5,000	5,000	0	5,000	0	0.0%
0134	500	COMPUTER SUPPORT	16,875	16,875	24,401	14,465	14,465	14,532	19,794	5,329	36.8%
0134	590	TAX MAPPING	3,200	3,200	2,450	5,400	5,400	4,900	5,400	0	0.0%
0134	610	ASSESSOR SUPPLIES	575	7,407	6,988	850	850	411	850	0	0.0%
0134	645	TRAINING AND EDUCATION	2,500	2,500	1,131	2,520	2,520	856	2,520	0	0.0%
0134	<b>TOTAL</b>	<b>ASSESSOR</b>	<b>94,150</b>	<b>94,150</b>	<b>87,880</b>	<b>86,361</b>	<b>86,361</b>	<b>54,406</b>	<b>92,854</b>	<b>6,493</b>	<b>7.5%</b>
0135	115	BOAA, SALARY	1,024	1,024	1,024	1,044	1,044	0	1,065	21	2.0%
0135	123	BOAA, CLERK	155	155	155	155	155	0	155	0	0.0%
0135	300	BOAA, EXPENSE	147	147	147	147	147	0	147	0	0.0%
0135	<b>TOTAL</b>	<b>BD OF ASSESS APPEAL</b>	<b>1,326</b>	<b>1,326</b>	<b>1,326</b>	<b>1,346</b>	<b>1,346</b>	<b>0</b>	<b>1,367</b>	<b>21</b>	<b>1.6%</b>
0137	115	REV. COLLECT. SALARY	43,000	43,000	34,024	43,860	40,060	24,952	43,029	(831)	-1.9%
0137	121	REV. COLLECT. ASST.	28,045	28,045	15,972	15,706	19,506	10,998	23,139	7,433	47.3%
0137	558	DMV FEES	1,100	1,100	850	950	950	1,118	1,500	550	57.9%
0137	590	COMPUTER SUPPORT	8,350	8,350	9,304	8,700	8,700	7,259	8,810	110	1.3%
0137	645	TRAINING & EDUCATION	1,220	1,220	729	1,915	1,915	1,178	2,665	750	39.2%
0137	690	OFFICE SUPPLIES	5,000	5,000	6,164	5,000	5,000	1,860	5,000	0	0.0%
0137	820	TAX REFUNDS	0	0	0	0	0	0	0	0	#DIV/0!
0137	<b>TOTAL</b>	<b>REVENUE COLLECTOR</b>	<b>86,715</b>	<b>86,715</b>	<b>67,042</b>	<b>76,131</b>	<b>76,131</b>	<b>47,365</b>	<b>84,143</b>	<b>8,012</b>	<b>10.5%</b>



**TOWN OF WILLINGTON  
2020-2021 GENERAL GOVERNMENT BUDGET**

**2/26/2020**

Dept	Obj	Description	FY 2018-2019			FY 2019-2020			FY 2020-2021		
			Approved 05/02/18	Adjusted Budget	Expended 6/30/19	Approved 05/07/19	Adjusted Budget	Expended 1/30/2020	Budget Request	\$ Change over 19-20 App Bud	% Change over 19-20 App Bud
0141	331	TOWN COUNSEL	18,500	18,500	8,991	18,500	18,500	13,996	18,500	0	0.0%
0141	332	LABOR ATTORNEY	3,000	3,000	2,850	3,000	3,000	509	3,000	0	0.0%
0141	333	LAND USE ATTORNEY	10,000	10,000	14,182	10,000	10,000	3,182	10,000	0	0.0%
0141	334	MISC LEGAL SERVICES	500	500	0	500	500	0	500	0	0.0%
<b>0141</b>	<b>TOTAL</b>	<b>TOWN COUNSEL</b>	<b>32,000</b>	<b>32,000</b>	<b>26,022</b>	<b>32,000</b>	<b>32,000</b>	<b>17,687</b>	<b>32,000</b>	<b>0</b>	<b>0.0%</b>
0151	115	TOWN CLK., SALARY	43,000	43,000	43,000	43,860	43,860	25,304	44,737	877	2.0%
0151	121	TOWN CLK., ASSIST.	35,672	36,069	36,137	36,374	36,374	21,230	37,091	717	2.0%
1510	127	TOWN CLK. FILL IN	0	204	204	0	0	0	0		
0151	555	VITAL STAT. EXPENSE	200	200	0	200	200	0	200	0	0.0%
0151	556	ELECTION EXPENSES	1,000	1,000	764	1,000	1,000	1,355	2,500	1,500	150.0%
0151	557	RESTOR. PROGRAM	200	200	0	200	200	0	200	0	0.0%
0151	590	PURCHASED SERVICES	16,780	16,383	15,938	17,020	17,020	10,196	17,020	0	0.0%
0151	690	OFFICE SUPPLIES	1,000	796	1,932	1,000	1,000	413	1,000	0	0.0%
0151	890	MISC EXPENSE	2,900	2,900	2,450	2,900	2,900	275	2,900	0	0.0%
<b>0151</b>	<b>TOTAL</b>	<b>TOWN CLERK</b>	<b>100,752</b>	<b>100,752</b>	<b>100,425</b>	<b>102,554</b>	<b>102,554</b>	<b>58,772</b>	<b>105,648</b>	<b>3,094</b>	<b>3.0%</b>
0161	300	CONSERVATION CMS	1,500	1,500	688	1,500	1,500	1,154	1,700	200	13.3%
<b>0161</b>	<b>TOTAL</b>	<b>CONSERVATION CMS</b>	<b>1,500</b>	<b>1,500</b>	<b>688</b>	<b>1,500</b>	<b>1,500</b>	<b>1,154</b>	<b>1,700</b>	<b>200</b>	<b>13.3%</b>
0171	115	LAND USE/ZON. AGT	54,564	17,897	10,273	0	0	0	0	0	#DIV/0!
0171	121	ZONING AGENT-ASST.	21,673	26,340	27,487	40,467	40,467	16,064	39,722	(745)	-1.8%
0171	123	PLANN. & ZON. CLERK	3,876	3,876	1,920	0	0	0	0	0	#DIV/0!
0171	124	PLANNING & ZONING SECRETARY	37,990	37,990	37,990	38,739	38,739	22,561	39,504	765	2.0%
0171	300	PZC GENERAL EXP.	0	0	0	0	0	290	0	0	#DIV/0!
0171	330	LAND USE CONSULTANT SERVICES	0	32,000	33,175	42,000	42,000	21,000	42,000	0	0.0%
0171	402	ZONING REG REVISION PROJECT	3,500	3,500	0	1,500	1,500	0	1,500	0	0.0%
0171	431	GIS PROJECT	1,900	1,900	700	1,500	1,500	0	1,500	0	0.0%
0171	540	PZC ADVERTISING	2,000	2,000	1,022	1,650	1,650	1,420	2,000	350	21.2%
0171	580	PZC OFFICE EXPENSE	1,500	1,500	6,182	1,500	1,500	819	1,500	0	0.0%
0171	810	PZ DUES, FEES, MEM	2,259	2,259	2,140	1,900	1,900	400	1,900	0	0.0%
<b>0171</b>	<b>TOTAL</b>	<b>PLANNING &amp; ZONING</b>	<b>129,262</b>	<b>129,262</b>	<b>120,890</b>	<b>129,256</b>	<b>129,256</b>	<b>62,554</b>	<b>129,626</b>	<b>370</b>	<b>0.3%</b>
0172	123	ZBA CLERK	3,515	3,515	3,625	3,585	3,585	2,068	3,657	72	2.0%
0172	300	ZBA GENERAL EXPENSES	200	200	110	150	150	0	150	0	0.0%
0172	540	ZBA ADVERTISING	1,000	1,000	581	1,000	1,000	0	800	(200)	-20.0%
<b>0172</b>	<b>TOTAL</b>	<b>ZONING BD OF APPEALS</b>	<b>4,715</b>	<b>4,715</b>	<b>4,316</b>	<b>4,735</b>	<b>4,735</b>	<b>2,068</b>	<b>4,607</b>	<b>(128)</b>	<b>-2.7%</b>
0175	300	ECONOMIC DEVELOPMENT	5,500	5,500	2,289	19,280	19,280	3,240	25,500	6,220	32.3%
<b>0175</b>	<b>TOTAL</b>	<b>ECONOMIC DEVEL COMM</b>	<b>5,500</b>	<b>5,500</b>	<b>2,289</b>	<b>19,280</b>	<b>19,280</b>	<b>3,240</b>	<b>25,500</b>	<b>6,220</b>	<b>32.3%</b>



**TOWN OF WILLINGTON  
2020-2021 GENERAL GOVERNMENT BUDGET**

**2/26/2020**

Dept	Obj	Description	FY 2018-2019			FY 2019-2020			FY 2020-2021		
			Approved 05/02/18	Adjusted Budget	Expended 6/30/19	Approved 05/07/19	Adjusted Budget	Expended 1/30/2020	Budget Request	\$ Change over 19-20 App Bud	% Change over 19-20 App Bud
0176	300	IW GENERAL EXPENSES	750	750	128	750	750	0	750	0	0.0%
0176	540	IW ADVERTISING	650	650	194	650	650	149	650	0	0.0%
0176	645	IW EDUCATION / MEMBERSHIPS	600	600	310	600	600	60	500	(100)	-16.7%
0176	<b>TOTAL</b>	<b>INLAND WETLAND COMM</b>	<b>2,000</b>	<b>2,000</b>	<b>631</b>	<b>2,000</b>	<b>2,000</b>	<b>209</b>	<b>1,900</b>	<b>(100)</b>	<b>-5.0%</b>
0181	411	WATER SERVICE	334	334	116	334	334	48	120	(214)	-64.1%
0181	421	TOB DUMPSTER	1,202	1,202	957	1,202	1,202	647	1,202	0	0.0%
0181	430	MAINT & MISC	7,915	18,915	17,601	10,339	10,339	8,359	21,000	10,661	103.1%
0181	434	COMPUTER EXPENSE	69,101	89,101	86,748	106,034	106,034	73,274	120,186	14,152	13.3%
0181	440	TOB COPIER LEASE	11,490	11,490	12,363	13,433	13,433	6,146	12,317	(1,116)	-8.3%
0181	530	TOB TELEPHONES	7,738	7,738	8,267	8,256	8,256	6,169	10,695	2,439	29.5%
0181	531	TOB POSTAGE EXP.	13,231	13,231	15,635	11,523	11,523	5,784	11,998	475	4.1%
0181	534	INTERNET	1,500	1,500	1,500	1,500	1,500	750	1,500	0	0.0%
0181	590	CUSTODIAL SERVICES	19,200	19,200	16,800	19,200	19,200	8,760	19,200	0	0.0%
0181	591	FIRE ALARM MONIT.	250	250	250	250	250	250	250	0	0.0%
0181	593	TOB PEST CONTROL	420	420	420	420	420	245	420	0	0.0%
0181	595	SECURITY SYSTEM MONITORING	250	250	250	250	250	0	250	0	0.0%
0181	612	TOB CSTD. SUPPLIES	1,500	1,500	1,138	1,500	1,500	726	1,700	200	13.3%
0181	614	TOB COPIER SUPPLY	1,200	1,200	1,335	1,200	1,200	565	1,200	0	0.0%
0181	622	TOB ELECTRICITY	13,920	13,920	13,781	13,920	13,920	7,926	13,920	0	0.0%
0181	622	TOB ELECTRICITY LEASE 7/17	4,138	4,138	4,138	4,348	4,348	3,261	4,526	178	4.1%
0181	624	TOB HEATING OIL	5,243	5,243	5,919	5,814	5,814	2,888	5,451	(363)	-6.2%
0181	624	TOB HEATING OIL LEASE 7/17	1,890	1,890	1,890	1,986	1,986	1,489	2,067	81	4.1%
0181	631	TOB DRINK WATER	936	936	965	936	936	539	936	0	0.0%
0181	690	TOB OFFICE SUPPLIES	100	100	0	320	320	0	320	0	0.0%
0181	<b>TOTAL</b>	<b>TOWN OFFICE OPERATIONS</b>	<b>161,558</b>	<b>192,558</b>	<b>190,073</b>	<b>202,765</b>	<b>202,765</b>	<b>127,826</b>	<b>229,258</b>	<b>26,493</b>	<b>13.1%</b>
0182	430	TOWN HALL MAINT.	1,000	2,800	2,478	1,000	1,000	4,006	2,000	1,000	100.0%
0182	622	TOWN HALL ELECT.	2,557	2,557	2,381	2,557	2,557	1,378	2,557	0	0.0%
0182	624	TOWN HALL HEAT OIL	2,799	2,799	2,890	3,104	3,104	1,925	2,910	(194)	-6.3%
0182	<b>TOTAL</b>	<b>TOWN HALL OPERATIONS</b>	<b>6,356</b>	<b>8,156</b>	<b>7,749</b>	<b>6,661</b>	<b>6,661</b>	<b>7,310</b>	<b>7,467</b>	<b>806</b>	<b>12.1%</b>
0183	500	CONSULTING-LAND USE	10,000	10,000	4,675	10,000	10,000	1,823	10,000	0	0.0%
0183	590	CONSULT. ENGINEER-PUBLIC WORKS	10,000	10,000	6,225	10,000	10,000	3,293	10,000	0	0.0%
0183	<b>TOTAL</b>	<b>CONSULTING ENGINEERS</b>	<b>20,000</b>	<b>20,000</b>	<b>10,900</b>	<b>20,000</b>	<b>20,000</b>	<b>5,115</b>	<b>20,000</b>	<b>0</b>	<b>0.0%</b>



**TOWN OF WILLINGTON**  
**2020-2021 GENERAL GOVERNMENT BUDGET**

**2/26/2020**

Dept	Obj	Description	FY 2018-2019			FY 2019-2020			FY 2020-2021		
			Approved 05/02/18	Adjusted Budget	Expended 6/30/19	Approved 05/07/19	Adjusted Budget	Expended 1/30/2020	Budget Request	\$ Change over 19-20 App Bud	% Change over 19-20 App Bud
0185	253	SENIOR CENTER INSURANCE	1,955	1,955	1,754	1,863	1,863	1,744	1,863	0	0.0%
0185	411	SENIOR CENTER WATER SERVICE	651	651	328	651	651	128	300	(351)	-53.9%
0185	421	SENIOR CENTER DUMPSTER	991	991	957	991	991	649	991	0	0.0%
0185	430	SENIOR CENTER MAINT & MISC	2,500	2,500	2,979	4,516	4,516	3,912	4,516	0	0.0%
0185	435	SENIOR CENTER VAN MAINT & GAS	1,850	1,850	1,853	1,191	1,191	1,366	1,900	709	59.5%
0185	530	SENIOR CENTER PHONE	2,484	2,484	2,643	2,640	2,640	1,585	2,662	22	0.8%
0185	534	SENIOR CENTER CABLE	726	726	702	726	726	454	738	12	1.7%
0185	590	SENIOR CENTER CUSTODIAL SERVICES	4,955	4,955	4,680	4,955	4,955	3,090	4,955	0	0.0%
0185	591	SENIOR CENTER FIRE ALARM	250	250	250	250	250	0	250	0	0.0%
0185	592	SENIOR CENTER VNA WELLNESS	0	0	0	0	0	0	0	0	#DIV/0!
0185	622	SENIOR CENTER ELECTRIC	6,975	6,975	6,954	6,975	6,975	3,837	6,975	0	0.0%
0185	622	SENIOR CENTER ELECTRIC LEASE	1,803	1,803	1,803	1,894	1,894	1,421	1,972	78	4.1%
0185	624	SENIOR CENTER HEATING OIL	3,877	4,449	4,449	4,300	4,300	2,086	4,031	(269)	-6.3%
0185	624	SENIOR CENTER HEATING OIL LEASE	1,596	1,596	1,596	1,677	1,677	1,258	1,746	69	4.1%
0185	822	SENIOR CENTER PROGRAM & VAN	2,000	2,000	2,000	2,000	2,000	2,000	2,000	0	0.0%
0185	<b>TOTAL</b>	<b>SENIOR CENTER OPERATIONS</b>	<b>32,613</b>	<b>33,185</b>	<b>32,948</b>	<b>34,629</b>	<b>34,629</b>	<b>23,529</b>	<b>34,899</b>	<b>270</b>	<b>0.8%</b>
0221	590	AMBULANCE GRANT	470,742	470,742	470,742	470,742	470,742	470,742	522,984	52,242	11.1%
0221	<b>TOTAL</b>	<b>AMBULANCE GRANT</b>	<b>470,742</b>	<b>470,742</b>	<b>470,742</b>	<b>470,742</b>	<b>470,742</b>	<b>470,742</b>	<b>522,984</b>	<b>52,242</b>	<b>11.1%</b>
0231	115	FIRE MARSH. SALARY	20,408	20,408	20,408	20,816	20,816	12,009	21,232	416	2.0%
0231	127	DPTY FIRE MARSHAL	1,500	1,500	1,125	1,500	1,500	600	1,500	0	0.0%
0231	300	FIRE MARSHAL EXP.	2,750	2,750	1,868	2,750	2,750	1,181	2,750	0	0.0%
0231	<b>TOTAL</b>	<b>FIRE MARSHAL</b>	<b>24,658</b>	<b>24,658</b>	<b>23,400</b>	<b>25,066</b>	<b>25,066</b>	<b>13,790</b>	<b>25,482</b>	<b>416</b>	<b>1.7%</b>
0232	500	GRANT-WFD #1	119,365	119,365	119,365	121,900	121,900	121,900	121,900	0	0.0%
0232	590	GRANT-WHFD	110,905	110,905	110,905	116,105	176,105	176,105	130,155	14,050	12.1%
0232	739	AED's				6,000	6,000	5,984	6,000	0	0.0%
0232	810	DISPATCH FEES	18,449	18,449	18,299	20,000	20,000	19,155	19,510	(490)	-2.5%
0232	<b>TOTAL</b>	<b>FIRE PROTECTION</b>	<b>248,719</b>	<b>248,719</b>	<b>248,569</b>	<b>264,005</b>	<b>324,005</b>	<b>323,144</b>	<b>277,565</b>	<b>13,560</b>	<b>5.1%</b>
0233	300	EASTERN HIGHLANDS HEALTH DIST	31,180	31,180	31,180	32,090	32,090	16,046	33,468	1,378	4.3%
0233	<b>TOTAL</b>	<b>HEALTH DISTRICT</b>	<b>31,180</b>	<b>31,180</b>	<b>31,180</b>	<b>32,090</b>	<b>32,090</b>	<b>16,046</b>	<b>33,468</b>	<b>1,378</b>	<b>4.3%</b>
0234	300	EMERGENCY MANAGEMENT DIRECTOR	6,000	6,000	6,000	6,000	6,000	3,000	6,000	0	0.0%
0234	590	GENERATOR MAINTENANCE (HMS)	0	0	0	1,047	1,047	1,047	1,047	0	0.0%
0234	<b>TOTAL</b>	<b>EMERGENCY MGMT DIRECTOR</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>7,047</b>	<b>7,047</b>	<b>4,047</b>	<b>7,047</b>	<b>0</b>	<b>0.0%</b>
0235	300	FIRE MAIN AND HYDRANTS	7,234	7,528	7,466	7,842	7,842	3,508	8,626	784	10.0%
0235	<b>TOTAL</b>	<b>FIRE MAIN AND HYDRANT</b>	<b>7,234</b>	<b>7,528</b>	<b>7,466</b>	<b>7,842</b>	<b>7,842</b>	<b>3,508</b>	<b>8,626</b>	<b>784</b>	<b>10.0%</b>



**TOWN OF WILLINGTON**  
**2020-2021 GENERAL GOVERNMENT BUDGET**

**2/26/2020**

Dept	Obj	Description	FY 2018-2019			FY 2019-2020			FY 2020-2021		
			Approved 05/02/18	Adjusted Budget	Expended 6/30/19	Approved 05/07/19	Adjusted Budget	Expended 1/30/2020	Budget Request	\$ Change over 19-20 App Bud	% Change over 19-20 App Bud
0241	115	BLDG OFFICIAL SALARY	0	0	0	0	0	0	0	0	#DIV/0!
0241	500	BLDG PERMIT SYSTEM SUPPORT	0	0	0	9,948	9,948	9,348	10,850	902	9.1%
0241	580	BLDG OFFICIAL TRAVEL EXPENSE	1,400	1,400	895	1,400	1,400	0	1,400	0	0.0%
0241	590	BLDG OFFICIAL PURCHASED SERV	31,860	31,860	31,860	32,808	32,808	16,404	33,792	984	3.0%
0241	610	BLDG OFFICIAL GEN.SUP	2,050	2,050	1,793	2,050	2,050	0	2,050	0	0.0%
0241	645	BLDG OFFICIAL TRAINING & EDUC.	1,000	1,000	0	1,000	1,000	0	1,000	0	0.0%
0241	810	BLDG OFFICIAL DUES, FEES, MEM	300	300	230	300	300	135	300	0	0.0%
0241	<b>TOTAL</b>	<b>BUILDING OFFICIAL</b>	<b>36,610</b>	<b>36,610</b>	<b>34,778</b>	<b>47,506</b>	<b>47,506</b>	<b>25,887</b>	<b>49,392</b>	<b>1,886</b>	<b>4.0%</b>
0311	115	PW DIRECTOR	76,851	76,851	47,660	73,000	73,000	42,116	74,460	1,460	2.0%
0311	124	PW ADMIN ASSISTANT	15,116	15,116	15,871	14,379	14,379	7,763	25,474	11,095	77.2%
0311	131	CREW LEADER	62,289	62,289	71,483	63,516	63,516	37,140	64,765	1,249	2.0%
0311	132	EQUIP. OPERATOR	59,876	59,876	55,514	61,062	61,062	34,945	62,268	1,206	2.0%
0311	NEW	MECHANIC/DRIVER							52,000	52,000	#DIV/0!
0311	133	DRIVER	54,538	54,538	63,080	55,620	55,620	33,922	56,722	1,102	2.0%
0311	134	LABORER/TECHNICIAN FULL TIME	53,095	53,095	44,565	54,135	54,135	28,779	55,196	1,061	2.0%
0311	135	LABORER PART TIME	20,101	20,101	20,825	20,500	20,500	11,727	20,908	408	2.0%
0311	420	MOWING	7,000	7,000	6,565	7,000	7,000	4,800	7,000	0	0.0%
0311	430	ROAD MAINTENANCE	14,000	14,000	11,608	14,000	14,000	3,845	15,000	1,000	7.1%
0311	435	PW VEHICLE MAINT	45,000	45,000	58,987	50,000	50,000	38,166	75,000	25,000	50.0%
0311	440	EQUIPMENT RENTALS	0	0	0	0	1,500	0	3,000	3,000	#DIV/0!
0311	441	WINCOG ICE GRANT TM 6/5/12	0	0	0	0	0	0	0	0	#DIV/0!
0311	530	TELEPHONE/COMM.	950	950	932	950	950	409	950	0	0.0%
0311	570	PUMP CATCH BASINS	17,200	17,200	17,823	17,200	17,200	15,566	22,000	4,800	27.9%
0311	572	BLASTING	0	0	0	0	0	0	0	0	#DIV/0!
0311	573	TREE REMVL SERVICE	24,000	24,000	26,700	25,000	25,000	13,155	25,000	0	0.0%
0311	575	OIL ROLLER & CHIPPER	0	0	0	0	0	0	0	0	#DIV/0!
0311	577	DRUG TESTING & CDL PHYSICALS	600	600	241	600	600	1,247	900	300	50.0%
0311	578	DRY FIRE HYDRANTS	1,000	1,000	681	1,000	1,000	0	1,000	0	0.0%
0311	594	WASTE WATER SOIL TESTING	3,500	3,500	0	3,500	3,500	50	3,500	0	0.0%
0311	595	SECURITY SYSTEM SERV	250	250	250	250	250	250	250	0	0.0%
0311	610	MISC. SUPPLIES	2,000	2,000	2,053	2,000	2,000	922	4,000	2,000	100.0%
0311	612	BUILDING MAINT SUPPLIES	8,000	8,000	15,851	8,330	8,330	4,965	10,000	1,670	20.0%
0311	622	PW ELECTRICITY	8,641	8,641	10,167	8,641	8,641	5,589	10,000	1,359	15.7%
0311	622	PW ELECTRICITY LEASE PAYMENT	2,195	2,195	2,195	2,306	2,306	1,729	2,401	95	4.1%
0311	624	PW PROPANE HEATING	2,000	2,000	3,441	1,000	1,000	1,099	2,000	1,000	100.0%



**TOWN OF WILLINGTON  
2020-2021 GENERAL GOVERNMENT BUDGET**

**2/26/2020**

Dept	Obj	Description	FY 2018-2019			FY 2019-2020			FY 2020-2021		
			Approved 05/02/18	Adjusted Budget	Expended 6/30/19	Approved 05/07/19	Adjusted Budget	Expended 1/30/2020	Budget Request	\$ Change over 19-20 App Bud	% Change over 19-20 App Bud
0311	625	DIESEL WFD#1	6,918	6,918	4,784	7,673	7,673	0	7,192	(481)	-6.3%
0311	625	DIESEL WHFD	1,834	1,834	1,658	2,034	2,034	0	1,906	(128)	-6.3%
0311	625	DIESEL PW	26,848	26,848	24,543	29,777	29,777	22,478	27,912	(1,865)	-6.3%
0311	626	GASOLINE WFD#1	3,000	3,000	2,697	3,000	3,000	1,088	3,000	0	0.0%
0311	626	GASOLINE WHFD	1,800	1,800	936	1,800	1,800	590	1,800	0	0.0%
0311	626	GASOLINE PW	600	600	301	600	600	223	600	0	0.0%
0311	631	PW DRINKING WATER	250	250	213	250	250	223	250	0	0.0%
0311	645	TRAINING & EDUC.	450	450	550	450	450	300	450	0	0.0%
0311	650	PARTS & SUPPLIES	2,000	2,000	16,058	2,000	2,000	6,533	10,000	8,000	400.0%
0311	655	PROT. CLOTHING	6,500	6,500	7,628	6,500	6,500	2,416	6,500	0	0.0%
0311	680	STONE	0	0	0	0	0	0	1,500	1,500	#DIV/0!
0311	681	ASPHALT	4,000	4,000	2,911	5,000	5,000	15,281	20,000	15,000	300.0%
0311	683	CRACK SEAL	7,000	7,000	0	7,000	7,000	4,125	7,000	0	0.0%
0311	684	AGGREGATE	8,000	8,000	9,000	8,000	8,000	444	10,000	2,000	25.0%
0311	689	STREET SIGNS	5,500	5,500	2,175	5,500	5,500	1,408	5,500	0	0.0%
0311	690	OFFICE SUPPLIES	2,000	2,000	1,131	2,000	2,000	753	2,000	0	0.0%
0311	700	EQUIPMENT for TRAFFIC CONTROL	0	0	0	10,000	10,000	7,000	10,000	0	0.0%
0311	730	EQUIPMENT PURCHASE	5,000	5,000	10,427	5,000	13,504	5,200	25,000	20,000	400.0%
0311	810	OSHA REQUIREMENTS	200	200	0	200	200	0	200	0	0.0%
0311	940	LEASE PAYMENT PRINCIPAL	65,426	65,426	65,426	79,936	78,439	55,741	109,065	29,129	36.4%
0311	941	LEASE PAYMENT INTEREST	6,697	6,697	6,698	5,057	6,554	5,025	6,073	1,016	20.1%
<b>SUBTOTAL</b>	<b>PW</b>		<b>632,225</b>	<b>632,225</b>	<b>633,628</b>	<b>665,766</b>	<b>675,770</b>	<b>417,016</b>	<b>849,742</b>	<b>183,976</b>	<b>27.6%</b>
0311	142	SNOW - PW O/T	31,678	31,678	31,542	31,678	31,678	28,145	31,678	0	0.0%
0311	422	SNOW - REMVL CONT.	46,530	46,530	35,255	46,530	46,530	11,000	23,265	(23,265)	-50.0%
0311	431	SNOW - EQUIP. MAINT	7,667	7,667	20,795	7,667	7,667	1,509	8,000	333	4.3%
0311	682	SNOW - SAND	28,244	28,244	27,405	28,244	28,244	25,273	14,000	(14,244)	-50.4%
0311	687	SNOW - SALT	56,148	56,148	59,714	56,148	56,148	63,717	120,000	63,852	113.7%
0311	688	SNOW - CALCIUM CHLORIDE	4,385	4,385	5,806	4,385	4,385	2,290	4,000	(385)	-8.8%
0311	737	SNOW- PLOW EQUIP	9,219	9,219	1,594	9,219	9,219	9,136	10,000	781	8.5%
<b>SUBTOTAL</b>	<b>SNOW</b>		<b>183,871</b>	<b>183,871</b>	<b>182,111</b>	<b>183,871</b>	<b>183,871</b>	<b>141,070</b>	<b>210,943</b>	<b>27,072</b>	<b>14.7%</b>
0311	440	CHIP SEAL - TRUCK RENTAL	20,000	20,000	0	20,000	9,996	1,250	20,000	0	0.0%
0311	575	CHIP SEAL - OIL ROLLER & CHIPPER	115,000	115,000	105,653	115,000	115,000	151,502	150,000	35,000	30.4%
0311	680	CHIP SEAL - STONE	10,000	10,000	732	10,000	10,000	0	10,000	0	0.0%
0311	681	CHIP SEAL - ASPHALT	145,000	145,000	173,705	145,000	145,000	74,391	195,000	50,000	34.5%
0311	683	CHIP SEAL - CRACK SEAL	6,000	6,000	0	6,000	6,000	13,888	10,000	4,000	66.7%
<b>SUBTOTAL</b>	<b>CHIP SEAL</b>		<b>296,000</b>	<b>296,000</b>	<b>280,090</b>	<b>296,000</b>	<b>285,996</b>	<b>241,030</b>	<b>385,000</b>	<b>89,000</b>	<b>30.1%</b>
0311	<b>TOTAL</b>	<b>PUBLIC WORKS</b>	<b>1,112,096</b>	<b>1,112,096</b>	<b>1,095,828</b>	<b>1,145,637</b>	<b>1,145,637</b>	<b>799,117</b>	<b>1,445,685</b>	<b>300,048</b>	<b>26.2%</b>



**TOWN OF WILLINGTON  
2020-2021 GENERAL GOVERNMENT BUDGET**

**2/26/2020**

Dept   Obj   Description

FY 2018-2019

FY 2019-2020

FY 2020-2021

			Approved 05/02/18	Adjusted Budget	Expended 6/30/19	Approved 05/07/19	Adjusted Budget	Expended 1/30/2020	Budget Request	\$ Change over 19-20 App Bud	% Change over 19-20 App Bud
0342	300	CEMETERY	2,000	2,000	2,000	2,000	2,000	2,000	2,000	0	0.0%
0342	<b>TOTAL</b>	<b>CEMETERY</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>0.0%</b>
0351	115	TR. STATION OPERATOR	30,152	30,152	31,656	30,751	30,751	18,515	31,362	611	2.0%
0351	121	TR. STATION ASSIST.	17,064	17,064	14,719	24,066	24,066	12,895	25,738	1,672	6.9%
0351	127	TEMPORARY HELP	2,700	2,700	5,463	2,700	2,700	962	2,700	0	0.0%
0351	430	MAINTENANCE	2,000	2,000	0	2,000	2,000	1,446	4,000	2,000	100.0%
0351	521	ELECTRONIC WASTE REMOVAL	0	0	0	0	0	0	0	0	#DIV/0!
0351	522	CAPACITOR REMOVAL	0	0	0	0	0	0	0	0	#DIV/0!
0351	523	BULK WASTE DSPSL	52,000	58,000	57,605	52,000	52,000	37,499	66,000	14,000	26.9%
0351	524	HAZARD WASTE REMOVAL	0	0	0	0	0	0	0	0	#DIV/0!
0351	525	MID-NEROC SERVICE	1,400	1,400	1,279	1,400	1,400	324	1,400	0	0.0%
0351	526	TIRE REMOVAL	1,500	1,500	770	1,500	1,500	469	1,500	0	0.0%
0351	527	TRASH REMOVAL	85,000	93,000	92,854	85,000	85,000	55,135	94,000	9,000	10.6%
0351	528	WASTE OIL/ANTI.	500	500	0	500	500	380	500	0	0.0%
0351	529	OTHER RECYCLABLES	0	0	0	0	0	0	0	0	#DIV/0!
0351	593	RODENT CONTROL	200	200	0	200	200	0	0	(200)	-100.0%
0351	594	WELL MONITORING	7,000	7,000	6,800	7,000	7,000	3,400	7,000	0	0.0%
0351	596	TOILET FACILITIES	650	650	742	650	650	343	650	0	0.0%
0351	610	GENERAL SUPPLIES	2,000	2,000	1,155	2,000	2,000	5,619	3,000	1,000	50.0%
0351	622	ELECTRICITY	2,976	2,976	2,607	2,976	2,976	1,560	2,976	0	0.0%
0351	631	TRANS DRINKING WATER	200	200	215	200	200	103	200	0	0.0%
0351	810	FEES & PERMITS	1,000	1,000	800	1,000	1,000	0	1,000	0	0.0%
0351	<b>TOTAL</b>	<b>TRANSFER STATION</b>	<b>206,342</b>	<b>220,342</b>	<b>216,665</b>	<b>213,943</b>	<b>213,943</b>	<b>138,650</b>	<b>242,026</b>	<b>28,083</b>	<b>13.1%</b>
0503	300	CAPITAL PROJECTS	0	95,404	95,404	0	0	0	0	0	#DIV/0!
0503	<b>TOTAL</b>	<b>CAPITALPROJECTS</b>	<b>0</b>	<b>95,404</b>	<b>95,404</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
0504	300	CAPITAL RESERVE	63,802	63,802	63,802	145,000	145,000	145,000	165,011	20,011	13.8%
0504	<b>TOTAL</b>	<b>CAPITAL RESERVE</b>	<b>63,802</b>	<b>63,802</b>	<b>63,802</b>	<b>145,000</b>	<b>145,000</b>	<b>145,000</b>	<b>165,011</b>	<b>20,011</b>	<b>13.8%</b>
0505	300	EMS RESERVE GRANT	0	0	0	0	0	0	0	0	#DIV/0!
0505	<b>TOTAL</b>	<b>EMS RESERVE GRANT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
0506	300	PARK&REC CAP FUND	0	0	0	0	0	0	0	0	#DIV/0!
0506	<b>TOTAL</b>	<b>PARK&amp;REC CAP FUND</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
0507	300	HOUSING AUTHORITY	2,114	2,114	2,114	2,182	2,182	2,182	2,182	0	0.0%
0507	<b>TOTAL</b>	<b>HOUSING AUTHORITY</b>	<b>2,114</b>	<b>2,114</b>	<b>2,114</b>	<b>2,182</b>	<b>2,182</b>	<b>2,182</b>	<b>2,182</b>	<b>0</b>	<b>0.0%</b>



**TOWN OF WILLINGTON  
2020-2021 GENERAL GOVERNMENT BUDGET**

**2/26/2020**

Dept	Obj	Description	FY 2018-2019			FY 2019-2020			FY 2020-2021		
			Approved 05/02/18	Adjusted Budget	Expended 6/30/19	Approved 05/07/19	Adjusted Budget	Expended 1/30/2020	Budget Request	\$ Change over 19-20 App Bud	% Change over 19-20 App Bud
0510	200	ACCRUED SICK DAYS	25,000	25,000	25,000	20,000	20,000	20,000	15,000	(5,000)	-25.0%
0510	TOTAL	ACCRUED SICK DAYS	25,000	25,000	25,000	20,000	20,000	20,000	15,000	(5,000)	-25.0%
0511	300	DOG FUND GRANT	22,040	22,040	22,040	22,401	22,401	22,401	25,881	3,480	15.5%
0511	TOTAL	DOG FUND GRANT	22,040	22,040	22,040	22,401	22,401	22,401	25,881	3,480	15.5%
0512	300	REC. COMM GRANT	58,245	58,245	58,245	69,169	69,169	69,169	70,575	1,406	2.0%
0512	TOTAL	REC. COMM GRANT	58,245	58,245	58,245	69,169	69,169	69,169	70,575	1,406	2.0%
0513	300	HUMAN SERVICES GRANT	48,579	48,579	48,579	48,579	48,579	48,579	48,579	0	0.0%
0513	TOTAL	HUMAN SERVICES GRANT	48,579	48,579	48,579	48,579	48,579	48,579	48,579	0	0.0%
0515	300	OPEN SPACE	0	0	0	30,000	30,000	30,000	0	(30,000)	-100.0%
0515	TOTAL	OPEN SPACE GRANT	0	0	0	30,000	30,000	30,000	0	(30,000)	-100.0%
0517	300	LIBRARY GRANT	180,069	180,069	180,069	187,036	187,036	93,518	213,158	26,122	14.0%
0517	TOTAL	LIBRARY GRANT	180,069	180,069	180,069	187,036	187,036	93,518	213,158	26,122	14.0%
0518	300	EMERGENCY PREPAREDNESS	0	0	0	0	0	0	0	0	#DIV/0!
0518	TOTAL	EMERGENCY PREPAREDNESS	0	0	0	0	0	0	0	0	#DIV/0!
0811	200	SOCIAL SECURITY	88,508	88,508	75,652	84,864	84,864	46,852	91,304	6,440	7.6%
0811	TOTAL	SOCIAL SECURITY	88,508	88,508	75,652	84,864	84,864	46,852	91,304	6,440	7.6%
0821	200	UNEMPLOYMENT	9,195	19,908	16,122	8,000	8,000	0	1,000	(7,000)	-87.5%
0821	TOTAL	UNEMPLOYMENT	9,195	19,908	16,122	8,000	8,000	0	1,000	(7,000)	-87.5%
0831	200	EMPLOY.HLTH INS. WAIVERS	3,000	3,000	0	3,000	3,000	0	4,050	1,050	35.0%
0831	231	EMPLOY HEALTH INS	302,630	242,795	204,579	282,824	266,824	110,984	300,642	17,818	6.3%
0831	232	EMPLOY DENTAL INS	14,825	14,825	9,330	12,323	12,323	4,280	12,323	0	0.0%
0831	233	EMPLOY LIFE INS	1,344	1,344	1,104	1,344	1,344	493	1,344	0	0.0%
0831	TOTAL	EMPLOYEE INSURANCES	321,799	261,964	215,013	299,491	283,491	115,756	318,359	18,868	6.3%
0841	200	RETIREMENT BENEFIT SBO	2,220	2,220	2,220	2,264	2,264	1,306	2,309	45	2.0%
0841	241	PENSION INSURANCE	1,630	1,630	1,429	1,630	1,630	0	1,630	0	0.0%
0841	242	SIMPLE IRA MATCH	31,894	31,894	21,129	28,070	28,070	7,451	31,035	2,965	10.6%
0841	243	ADMIN FEES	4,670	4,670	5,270	4,605	4,605	4,605	4,605	0	0.0%
0841	244	PENSION FUNDING	16,182	16,182	16,182	17,011	17,011	0	18,771	1,760	10.3%
0841	TOTAL	PENSION FUND	56,596	56,596	46,229	53,580	53,580	13,362	58,350	4,770	8.9%



**TOWN OF WILLINGTON  
2020-2021 GENERAL GOVERNMENT BUDGET**

**2/26/2020**

Dept	Obj	Description	FY 2018-2019			FY 2019-2020			FY 2020-2021		
			Approved 05/02/18	Adjusted Budget	Expended 6/30/19	Approved 05/07/19	Adjusted Budget	Expended 1/30/2020	Budget Request	\$ Change over 19-20 App Bud	% Change over 19-20 App Bud
0851	251	WORKERS COMP	32,100	32,100	32,560	33,063	33,063	32,099	34,055	992	3.0%
0851	252	LAP INSURANCE	51,114	52,570	52,133	53,697	53,697	55,046	56,685	2,988	5.6%
0851	253	OTHER INSURANCE	400	400	400	400	400	400	400	0	0.0%
0851	254	VOLUNTEER LIABILITY INSURANCE	498	498	475	489	489	472	489	0	0.0%
0851	<b>TOTAL</b>	<b>INSURANCE</b>	<b>84,112</b>	<b>85,568</b>	<b>85,567</b>	<b>87,649</b>	<b>87,649</b>	<b>88,017</b>	<b>91,629</b>	<b>3,980</b>	<b>4.5%</b>
0861	300	BOF CONTINGENCY / TRS	10,000	10,000	0	32,990	32,990	0	0	(32,990)	-100.0%
0861	<b>TOTAL</b>	<b>BOF CONTINGENCY</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>32,990</b>	<b>32,990</b>	<b>0</b>	<b>0</b>	<b>(32,990)</b>	<b>-100.0%</b>
0871	300	MISCELLANEOUS	2,500	2,500	1,504	2,500	2,500	651	2,500	0	0.0%
0871	<b>TOTAL</b>	<b>MISCELLANEOUS</b>	<b>2,500</b>	<b>2,500</b>	<b>1,504</b>	<b>2,500</b>	<b>2,500</b>	<b>651</b>	<b>2,500</b>	<b>0</b>	<b>0.0%</b>
0910	912	2006 GEN BOND PRINCIPAL	150,000	150,000	150,000	150,000	150,000	150,000	150,000	0	0.0%
0910	940	LEASE PRINCIPAL (ACO & SCBA)	18,363	18,363	18,363	18,880	18,880	11,356	19,411	531	2.8%
0910	941	LEASE INTEREST (ACO & SCBA)	3,045	3,045	3,045	2,528	2,528	1,548	1,997	(531)	-21.0%
0910	952	2006 GEN BOND INTEREST	50,812	50,812	50,813	45,000	45,000	24,000	39,000	(6,000)	-13.3%
0910	<b>TOTAL</b>	<b>DEBT SERVICES</b>	<b>222,220</b>	<b>222,220</b>	<b>222,220</b>	<b>216,408</b>	<b>216,408</b>	<b>186,904</b>	<b>210,408</b>	<b>(6,000)</b>	<b>-2.8%</b>
0930	930	CAPITAL EXPEND.	186,015	90,611	83,393	74,100	74,100	0	109,014	34,914	47.1%
0930	<b>TOTAL</b>	<b>CAPITAL EXPENDITURES</b>	<b>186,015</b>	<b>90,611</b>	<b>83,393</b>	<b>74,100</b>	<b>74,100</b>	<b>0</b>	<b>109,014</b>	<b>34,914</b>	<b>47.1%</b>
	<b>TOTAL</b>	<b>GENERAL GOVERNMENT</b>	<b>4,653,819</b>	<b>4,653,819</b>	<b>4,468,845</b>	<b>4,818,522</b>	<b>4,898,522</b>	<b>3,352,176</b>	<b>5,295,198</b>	<b>476,676</b>	<b>9.9%</b>
<b>TOTAL SELECTMEN BUDGET</b>			<b>3,403,499</b>	<b>3,403,499</b>	<b>3,249,053</b>	<b>3,489,021</b>	<b>3,509,021</b>	<b>2,266,675</b>	<b>3,895,009</b>	<b>405,988</b>	<b>11.6%</b>
<b>TOTAL GENERAL GOVERNMENT</b>			<b>4,653,819</b>	<b>4,653,819</b>	<b>4,468,845</b>	<b>4,818,522</b>	<b>4,898,522</b>	<b>3,352,176</b>	<b>5,295,198</b>	<b>476,676</b>	<b>9.9%</b>
<b>TOTAL REGIONAL SCHOOL DISTRICT 19</b>			<b>4,117,765</b>	<b>4,117,765</b>	<b>4,117,765</b>	<b>4,196,986</b>	<b>4,196,986</b>	<b>2,504,400</b>	<b>4,196,986</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL K-8 EDUCATION</b>			<b>8,301,814</b>	<b>8,301,814</b>	<b>8,301,813</b>	<b>8,689,095</b>	<b>8,689,095</b>	<b>4,363,076</b>	<b>8,983,830</b>	<b>294,735</b>	<b>3.4%</b>
<b>TOTAL BUDGET</b>			<b>17,073,398</b>	<b>17,073,398</b>	<b>16,888,423</b>	<b>17,704,603</b>	<b>17,784,603</b>	<b>10,219,652</b>	<b>18,476,014</b>	<b>771,411</b>	<b>4.4%</b>



	A	D	F	G	H	Y	Z	AA	AB
1	Proj		MOST CURRENT 5 YEAR TOTAL			FY	Local	Off	
2	No.	Project Title	5 yr Est Cost	Gen Fund	Other Funds	2020-21	Funds	Budget	Source
3		2006 Bond for Library 2027 - 3.95%	885,000	885,000	-	189,000	189,000		900
8		2014 PW Dump Truck 2021 - 2.15%	24,722	24,722	-	24,722	24,722		311
9		2014 Amb and FD1 Pickup 2021 - 2.39%	19,924	-	19,924	19,924		19,924	17
10		2015 WFD#1 Spartan 2023 - 2.11%	253,272	-	253,272	84,424		84,424	17
11		2015 PW Backhoe & Mower 2022 - 2.65%	62,120	62,120	-	31,060	31,060		311
12		2017 ACO 2023 - 2.99%	13,200	13,200	-	4,400	4,400		900
13		2018 PW Truck & Chipper 2024 - 2.74%	65,360	65,360	-	16,340	16,340		311
14		2018 WFD#1 SCBA 2024 - 2.74%	68,032	68,032	-	17,008	17,008		900
15		2020 PW Roadside Mower 2017 - 2.58%	91,744	91,744	-	18,349	18,349		311
16		2021 PW Replace 2007 Int'l (LE 7 yrs 4%)	145,917	145,917	-	16,213	16,213		311
17		2021 WHFD Replace 1st Response	51,075	-	51,075	5,675		5,675	17
18		2022 Ambulance (LE 7 yr 4%)	170,233	-	170,233	-			
19		2021 PW F-450 Small Dump (LE 7 yrs 4%)	48,366	48,366	-	5,374	5,374		311
20		2021 PW Ford Explorer (LE 7 yrs 4%)	27,720	27,720	-	3,080	3,080		311
21		PW John Deere Excavator							
22		2023 PW Replace 2012 Int'l (LE 7 yrs 4%)	91,692	91,692	-				
23		2024 Bond for WFD1 addition, Schofield, Village Hill, Liska Road (4,000,000 BO 20 yrs)	-	-	-	-			
24		Lease WHFD SCBA air packs							
25		Capital Reserve Fund	657,016	657,016	-	165,011	165,011		504
32	1.2	CES Heating Project: Upper Wing	31,000	31,000	-				
33	1.3	CES Window Replacement	81,950	-	81,950	-			
34	1.3 reinv	CES School Construct Grant Reim 64.64%	(12,928)	-	(12,928)	-			
35	1.4	CES Gym Air Conditioning Upgrade	25,580	25,580	-	-			
36	1.9	CES Generator	40,000	-	40,000	-			
39	1.1	CES Fire Panel	36,400	-	36,400	-			
40	1.6	CES Paving Upper Lot	45,900	-	45,900	-			
41	1.7	CES Chip Seal Lower (main) Lot	14,000	14,000	-	14,000	14,000		930
42	1.5	CES AC Upper Wing	110,000	110,000	-	-			
43	1.8	CES Playground Poured Rubber Surface	90,360	90,360	-	-			
48	1.10	CES Exhaust Fans (13)	40,000	40,000	-	-			
49	1.11	CES Clock / PA System	24,703	24,703	-	-			
50	1.16	HMS Exterior Trim, Doors, Pillars	17,800	17,800	-	17,800	17,800		930
51	1.14	HMS Pave Parking Lots	100,000	-	100,000	-			
53	1.21	HMS Sidewalk/Side Ramp Replacement	18,740	18,740	-	-			
54	1.2	HMS Boiler Replacement	60,000	60,000	-	-			
56	1.12	HMS AC Band Room	20,000	-	20,000	-			
57	1.15	HMS Locker Replacement	20,100	20,100	-	-			
58	1.23	HMS Gym Curtain	19,700	19,700	-	-			
59	1.19	HMS Heating Project	105,000	-	105,000	-			
60	1.13	HMS Sidewalk Replacement	-	21,000	-	-			
61	1.17	HMS Boiler Valves / Pumps	8,765	8,765	-	8,765	8,765		930
62	1.18	HMS Elevator Modernization	151,000	151,000	-	-			
63	1.22	HMS Fire Panel	-	54,500	-	-			
64	1.24	HMS Air Handling Units	24,000	24,000	-	-			
65	1.25	HMS Paint Library	8,000	8,000	-	8,000	8,000		930
66	1.26	DISTRICT Building Committee Consultants	100,000	-	100,000	100,000		100,000	04
67	1.27	DISTRICT Deposit for Land for New School	100,000	100,000	-	-			
68	1.28	DISTRICT New School	45,352,301	-	45,352,301	-			
69	2.20	OTH Window Re-glaze / Paint main hall	68,487	-	68,487	-			
70	2.19	OTH Septic	45,000	-	45,000	45,000		45,000	02
71	2.21	Assessor Revaluation	54,000	-	54,000	-		-	
72		Concrete Evaluation Municipal Structures	30,000	30,000	-	-			
74	2.17	TOB New Boiler	10,000	10,000	-	10,000	10,000		930
75	2.1	PW Bucket Truck	-	-	-	-			
76	2.5	PW John Deere Excavator	105,000	-	105,000	-			
77	2.2	PW Bus Lot Paving	40,000	40,000	-	-			
78	2.4	PW Install Storm Water Treatment	35,000	-	35,000	-			
80	2.16	TOB Basement Concrete Floor	23,449	23,449	-	23,449	23,449		930
81	2.7	PW Configuration Part 1 Salt Shed	712,745	-	712,745	-			
85	2.9	PW Replace International 7400 Truck	200,000	-	200,000	200,000		200,000	LE
86	2.8	PW Replace 2007 F-450 Small Dump Truck	66,299	-	66,299	66,299		66,299	LE
87	2.3	PW Replace 2011 F-350 Pickup w/ Ford Ex	38,000	-	38,000	38,000		38,000	LE
89	2.11	PW Replace 2012 International Dump	195,000	-	195,000	-			
90	2.13	Schofield Road Drainage	375,500	-	375,500	-			
91	2.15	Village Hill Drainage Phase I	60,000	-	60,000	30,000		30,000	02
95	2.12	Liska Road Culverts Replacement	754,800	-	754,800	4,800		4,800	04
97	3.2	SENIOR CENTER Handicap Bus Replace	15,000	15,000	-	15,000	15,000		930
98	3.3	SENIOR CENTER Painting	12,000	12,000	-	12,000	12,000		930
102	5.6	WFD#1 Fire Station Addition Engineering	105,000	-	105,000	-			
103	5.4	WFD#1 Replace defib on ambulance	-	-	-	-			
104	5.5	WFD#1 CPR device and defib on	25,000	-	25,000	12,500		12,500	17
105	5.7	WFD#1 Repair driveway	30,000	30,000	-	-			
106	5.75	WFD#1 Replace 10 SCBA cylinders	12,042	-	-	-			



	A	D	F	G	H	Y	Z	AA	AB
1	Proj		MOST CURRENT 5 YEAR TOTAL			FY	Local	Off	Fund
2	No.	Project Title	5 yr Est Cost	Gen Fund	Other Funds	2020-21	Funds	Budget	Source
107	5.6	WFD#1 Fire Station Addition Construction	2,900,000	-	2,900,000	-			
108	5.2	WFD#1 Replace Bunker Gear (5 sets)	19,000	-	19,000	19,000		19,000	17
109	5.3	WFD#1 Replace Oil Tank in Station 13	50,000	-	50,000	50,000		50,000	02
110	5.1	WFD#1 Purchase New Ambulance	300,000	-	300,000	-			
114	5.12	WHFD Bay Floor Replacement	-	-	-	-			
115	5.8	WHFD Replace 1st Response Vehicle	70,000	-	70,000	70,000		70,000	LE
116	5.9	WHFD Replace SCBA air packs	105,000	-	105,000	-			
117	5.11	WHFD Refurbish 1991 Engine Tank	95,000	-	95,000	-			
120	6.1	RRAC Pickleball Court	39,346	-	39,346	39,346		39,346	04
122			55,898,432	3,180,586	52,781,304	\$1,384,539	\$ 599,571	\$ 784,968	
123		Line Item 930 Capital Expenditure				(109,014)	(109,014)		
124		Line Item 900 Series Debt Repayment				(325,546)	(325,546)	-	
125		move to a Capital Projects Fund 03				-	-	-	
126		move to the Reserve Fund 04				(165,011)	(165,011)	-	
127		move to the Emergency Reserve Fund 17				-	-	-	
128		General Fund Expense				(599,571)			
129		Fund 02 Locip				(125,000)	-	(125,000)	
130		Fund 04 General Reserve				(144,146)	-	(144,146)	
131		Fund 03 Capital Projects							
132		Fund 17 Emergency Equipment reserve				(141,523)	-	(141,523)	
133		Fund 06 Park & Rec Capital Reserve				-	-	-	
134		Other Funding Expense				(410,669)	\$ -	\$ 374,299	
135		Borrowing - Bond / Note / Lease				(374,299)	-	(374,299)	LE
136						-			
137						-			