

TOWN OF WILLINGTON

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BOARD OF FINANCE

Regular Meeting
Hybrid- In Person and Online

December 15, 2022
7:00 PM

**Minutes are not official until approved at the next regular meeting*

Members Present (a quorum of 4 members is required to conduct business): "X" Indicates Present

Mike Makuch (Chairman)	Christina Mailhos	Geoffrey (Geoff) Prusak	Joseph (Joe) Sherrell	Stephanie (Stef) Summers	Peter (Pete) Tanaka	Jim Gilligan (ALT)	Elisabeth (Liz) Woolf (ALT)
X	X	X		X	X		X

Also Present:

Erika Wiecenski- First Selectman
Members of the Public

Chairman Mike Makuch called the meeting to order at 7:02 PM.

SEATING OF ALTERNANTES:

Stef made a motion to seat Lisa Woolf for Joseph Sherrell

Mike seconds

All in favor

Motion passes

APPROVAL OF MINUTES:

Pete made a motion to approve the minutes from November 17, 2022 as amended

Christina seconds

Stef would like the last names to be added on the 2nd page to Phil Stevens as well as Katharine Vivieros for reference

Christina, yes, Peter, yes, Geoff, abstain, Stef, yes, Lisa, yes, Mike, yes

Motion passes

PRESENT TO SPEAK:

None Present

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OLD BUSINESS:

1) Budget status financial report

Mike mentioned that revenues are ahead of budget. Stef requested a percentage status column to be added between columns one and two for an easy assessment. Mike stated he asked Donna Latincsics- the Town Business Manager- for an updated funds balance number and she said she wanted to wait until the appraisal number comes back. Erika mentioned they were told the DPW truck they had ordered for the department head was cancelled by the vendor so they will be working on coming up with a different option within the same budget they were allotted. Lisa asked Erika if it makes sense to pause the purchase because she had heard that chips are becoming more readily available which would alleviate some of the supply issues causing the prices to be inflated. Erika, Lisa and Mike discussed that Troy does use his truck to plow, it currently has a major oil leak, and they will do the best they can to find an alternative within budget.

2) Update from the School Building Committee Representative

Mike stated that the SBC has been doing public outreach, there is a survey out showing the 2 options as well as an add for an auditorium. A mailer with instructions on how to access the survey should be mailed out within the week. Tax impact discussions were talked about at the last meeting. They are expecting some more concept design work which will look at each of the two options and show how the new education specification fits into either potential space.

3) ARPA Update

Christina stated that there hasn't been a recent meeting because there wasn't anything new to do. She said the two bonus related items went to town meeting and both passed. They are trying to close out current projects, there are currently more requests than money left so they will see how it all pans out.

4) Update from Emergency Services Committee representative

Peter stated that they had a meeting on Friday where general budgets, CIP requests, and long-term planning were discussed between Fire Station #1, the "Hill" Station and the Town. A study was done that showed combining the two stations into one would not save the town any money, also the two stations have different established cultures, one difference being mostly volunteer vs hired staff. The purpose of the Committee is to ensure all three entities are working together for the same mission: training, purchasing, location of future emergency service buildings, etc.

NEW BUSINESS:

No requests were made for new business

PRESENT TO SPEAK:

None

COMMUNIATIONS:

Everyone should have everything. Mike mentioned the letter requesting budgets to be submitted on the excel spreadsheet will be going out soon to the departments. It was discussed that any staffing additions or any changes greater than or equal to 10% per line item within the budget will need to be accompanied by an explanation. The BOF members reiterated that they are a resource to help with any departments who may have questions.

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GOOD AND WELFARE:

Mike mentioned that he applied for the open board position on the Board of Selectman. It is his understanding they will be deciding on the applicants this coming Monday at their meeting. Mike felt confident in the BOF with the upcoming budget season if his application for the BOS were to be accepted, as the BOS currently only has 2 members versus the BOF currently having 8 members. Geoff, having been involved with the Board off and on for almost 20 years, stated that if Mike were to resign as the BOF chairman it would be a tremendous loss.

Peter makes a motion to adjourn the meeting at 7:42 pm.

Mike Seconds this motion

All in favor

Motion passes

Respectfully submitted,

Samantha Sperry
Recording Secretary

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TOWN CLERK