

# WILLINGTON BOARD OF EDUCATION

Tuesday, November 10, 2020

Virtual Meeting: Zoom

7:00 p.m.

## Join Zoom Meeting

<https://willingtonct.zoom.us/j/83189538138?pwd=MFVwakErT1RwV200aEsvcXRab1E2QT09>

Meeting ID: 831 8953 8138

Passcode: R0tEb5

## Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 831 8953 8138

Passcode: 430211

### 1. Call to Order

Chairman Arico called the meeting to order at 7:05PM

### 2. Pledge of Allegiance

Chairman Arico led the Pledge of Allegiance

Michelle Doucette Cunningham made a motion to amend the agenda to add item 9b to reschedule the special meeting which was cancelled on November 4th on the topic of mental health services.

Tracey Anderson seconded the motion.

Elena Testa stated I feel that when we spend additional time on this topic we are taking away from things that are deprived of time. I think we should take a break from this particular question and start catching up on our business during this challenging time. As a board we are really not on top of what is going on right now and it would be unproductive to continue to move forward with this question at least at this time.

Tracey Anderson stated I think this is a very important topic that should not be pushed aside based on the amount of conversation that has come through present to speak as well as the attention that is being given to mental health from the state level and the Department of Education. I think this is a priority that we should be attending to.

Chairman Arico stated we have been discussing this for close to a year and I don't know that it would be productive to put it back on the agenda for a special meeting. There are other ways of attending to this issue and I was hoping the board could do it that way. We have so many other items that need to be discussed.

Michelle Doucette Cunningham stated my motion did not state it had to be rescheduled for a special meeting it was simply to reschedule the conversation.

Ann Grosjean stated I agree with you that we are wasting a lot of time going over it again and again. We have all kinds of evidence and if everyone would rather not hold another meeting to discuss it

further, I think we are ready to bring it to a vote and at that point it is up to the Superintendent to implement the plan if it is voted in. I feel we owe teachers and parents who have come forward the courtesy of at least a vote.

Donna Cook stated this was already voted on for the outside group to come in and it was not approved. Tolland has taken it out of the school and put it to the town to deal with because it is not just the kids having issues right now it's the community as a whole. This sounded like a wonderful idea to me so it is removed from the school system and dealt with on a town wide level. I don't understand why there would need to be another vote unless someone who voted against it has changed their mind.

Michelle Doucette Cunningham stated if people would like to have a full discussion about the mental health today I will make a friendly amendment and add it to the agenda tonight as opposed to holding another meeting.

Tracey Anderson stated I would go along with that amendment.

Chairman Arico stated when a motion fails as this one did, that's usually the end of it until a new board is established. To bring it back is probably not an appropriate thing to do.

Michelle Doucette Cunningham stated if you want to have a conversation about whether or not we should discuss it, that is a different conversation. As I wrote to you in August, I believe your interpretation is incorrect, I have gone outside and contacted other parliamentarians who do this for a living and train people on Robert's Rules. I have a lot of back up to show you and I sent you some of it back in August and you granted us the future meeting to discuss it. We granted you time to discuss it so we could come to some sort of consensus and answer questions. There was a lot of confusion around this and we would like to have some sense of unity so people feel like their questions are being answered. If people don't have additional questions we can move to a vote right away and not waste anymore time. If you want to have another conversation about whether we can vote, let's reschedule a meeting about whether we can vote to talk about mental health services as item 9b and I can then share with the board all of my backup and research that shows we can raise the question.

Elena Testa stated you chose to ignore what Robert's Rules says because it was not in your interest. I want to remind you we cannot use the law only when it works in our favor. Secondly, in order to change the agenda of a regular meeting you will have to have a  $\frac{2}{3}$  vote. While I was on the board and in the minority, there were many questions we did not agree with but we decided to concede, and never put the other members of the board in the position as you are now.

<b>Vote:</b>	Yes	No	Abstain	Absent
H. Arico		✓		
M. Cunningham	✓			
D. Cook		✓		

T. Anderson	✓			
A. Grosjean	✓			
E. Testa		✓		
L. Rodriguez	✓			

Motion fails.

### 3. Present to Speak

Judie Threatt was present to speak. She stated I am working in another municipality outside of the Eastern Highlands District as a contact tracer and in the last few days the numbers have exploded and it is only going to get worse. We are seeing cases related to Halloween with young people. I wanted to give you feedback of what is probably coming and I saw there was another case in Willington, another at E.O Smith, as well as dorms at UCONN being quarantined. I understand Phil and some of the nurses have a call tomorrow morning with DPH and I think there will be some intense conversations. We need to be prepared to stay on top of it on a daily basis. I wish you all the best.

### 4. Chairman's Report

Chairman Arico stated the month of November is a time to give thanks and gratitude to family, friends, and all that we have. This year Covid has changed things quite a bit but I am proud to say that through the cooperative efforts of the board, the administration/school faculty and staff, students, parents, and members of the community, Willington Public Schools has maintained a solid footing and we have managed to provide the best quality education and services possible to our students. As one of our speakers said today, the pandemic is still around us but we are fortunate that Willington does not have as many cases as other communities and we will continue to be safe and provide our students with a quality education.

### 5. Communications

Chairman Arico stated we have one communication in our packet from George Debski who spoke at a previous meeting. This will be included as an attachment to the minutes.

### 6. Superintendent Report

#### a. Staff resignation and hiring

Superintendent Stevens stated we received a resignation from Becky Muldoon, HMS health teacher, who will be moving on to work on her own business. We wish her a successful future. We hired a Spanish teacher, Dr. Joany Alvarado, who is coming to us from Hartford Public Schools. She will be working at HMS and we look forward to her arrival on Monday, which is the start of the second quarter at HMS.

#### b. Enrollment update

Superintendent Stevens stated we currently have 397 students in the district. We have 203 students at CES, with 165 learning on-campus and 38 learning remotely. We have 194 students at HMS, with 148 students on-campus and 46 learning remotely.

#### c. Willington Emergency Communications Task Force meeting update

Superintendent Stevens stated the task force met on October 21st and had a presentation by a representative for a communications product called Code Red. The committee will be meeting again to have a presentation from another company in the near future.

d. CES and HMS roof projects update (include cost to hire someone)

Superintendent Stevens stated the cost to hire an owner's project manager would be approximately \$30,000. If the job of "owner's project manager" was put out to bid through an RFP (request for proposals), you can include this in your application to the state for reimbursement. I spoke with a member of the Department of Administrative services who facilitates the reimbursement grants, and they stated that a significant number of roof projects that have been completed within the last five years have included photovoltaic panels (solar panels) because of the energy credits and savings after 5-7 years. That may be something to consider. The board needs to let me know how to proceed in this matter.

Elena Testa stated I found what you said about the solar panels very attractive and was wondering if you have an estimate of the increased cost.

Superintendent Stevens replied I have no concept of the cost at this time but I'm sure we could figure it out based on square footage. We would probably have to have a town meeting since we already had one for another number. I would be happy to gather information from District 19 to better understand the additional cost as well as payoffs. DAS as well as another contractor stated we should really consider solar panels if we are doing two new roofs.

Chairman Arico stated it sounds like a good idea and I know at E.O. Smith the job is pretty much completed and is working out great.

Donna Cook stated if you are going to be looking into the solar panels please include checking with the fire department. A couple of years ago I had a lengthy discussion with someone who works at a fire department in CT and the policy was, since there was no way to turn off the solar panels, if there was a fire they would just let the building burn, which we would not want to happen. The other thing is, at the end of the life of the solar panel, what is the cost to dispose of them.

Chairman Arico stated we would also need to know what happens in the case that the roof itself needs repairs and there are solar panels on top.

Ann Grosjean asked how much of the \$30,000 gets reimbursed.

Superintendent Stevens stated last time we looked at our reimbursement, it was 64%.

Ann Grosjean stated if down the road we do decide to build a new school perhaps we want to think about the use of these buildings and whether it is worth putting the solar panels on at that time.

Elena Testa asked in order for us to complete this project this coming summer, are we moving in accordance to the plans or are we already late.

Superintendent Stevens replied we are not late. They stated we should get going on this by January 1st but I didn't want to wait. If I'm putting out an RFP I would want to be able to give them that January 1st date as well so I need to see where the board sits with this. If you want me to put out an RFP this week I would write it and put it out, then we would receive bids, we would have a Finance Committee meeting where they review it, then the board would have to vote to determine if they would like to hire a firm.

Michelle Doucette Cunningham stated I would hesitate to use \$30,000 for this when we are often trying to cut costs, unless we feel like we need it. I would like to hear from Phil where this lies in his schedule of priorities. It would seem to me \$30,000 would go a long way to hiring a facilities manager for the whole year as opposed to one project.

Superintendent Stevens stated we don't have a facilities director in town nevermind for schools. We just did an RFP for the ERV projects and you have to consider the amount of time it takes to write the RFP, answer the questions and do the walk through, review the bids, etc. This is just one project, you will probably need an RFP for the security cameras off of the grant, the heating units for the schools, HMS front painting and this is just this year. The amount of time I am spending on this is significant and it really depends on where you want to put your money. I have the ability to do the roof project, I would make the time to do it, but I would also like to see someone else take the reins. I understand the desire to save the money where we can but it is a lot of work.

Michelle Doucette Cunningham asked if this person would see the project through to completion.

Superintendent Stevens replied that is up to how you write the RFP. The \$30,000 is beginning to end.

Tracey Anderson asked if the owner's project manager could do more then one project at a time.

Superintendent Stevens stated they would bid on one project.

Elena Testa made a motion to request that Superintendent Stevens put out an RFP for an Owner's Project Manager for the roof projects.

Michelle Doucette Cunningham seconded the motion.

<b>Vote:</b>	Yes	No	Abstain	Absent
H. Arico	✓			
M. Cunningham	✓			
D. Cook	✓			
T. Anderson	✓			
A. Grosjean	✓			
E. Testa	✓			
L. Rodriguez	✓			

Motion passes.

e. HMS and CES ventilation projects update

Superintendent Stevens stated funds to address ventilation at Center and Hall Schools were approved at Town Meeting on October 29. Center School is slated to receive a new exhaust unit that will improve ventilation in the last two classrooms in the upper hallway. The plan for Hall School was to install energy recovery ventilators, however, the bids that were submitted were much higher than expected and several professionals felt the proper way to complete the project was to install a rooftop unit, not individual classroom units. One of the engineers, who declined to bid on the project, recommended the addition of portable air purifiers with HEPA filters as an alternate solution. This recommendation was also supported by an epidemiologist from the Department of Public Health and

documented as an efficient COVID-19 mitigation strategy by the Center for Disease Control and Prevention and the American Society of Heating, Refrigerating, and Air-Conditioning Engineers, leading authorities on this matter. I presented this information to the BOE Finance Committee on Friday night, and as a result, they agreed we should be moving forward with purchasing air purifiers for each of these classrooms. The units are capable of cleaning 1,500 square feet and providing up to 4 air exchanges per hour with medical-grade HEPA filters. Long-term we should be looking to install an engineered ventilation system in the west wing at Hall School.

f. Clarinet donation to Hall School (Dr. James Knox)

Superintendent Stevens stated we received a clarinet donation from Dr. James Knox, a retired UConn professor. The instrument was given to Tracie Canestrari, our band teacher, and she will be utilizing it as a loaner instrument for the district. Thanks to Dr. Knox as instruments are very expensive.

g. COVID-19 school operations

Superintendent Stevens stated cases in the region continue to rise and we've been relatively lucky in Willington. We did communicate today that we had a school community member test positive for COVID-19. Our mitigation factors seem to be working between mask wearing, social distancing and cleaning. Our carpools are currently being built by public works as well, and our staff continues to push their limits during this pandemic.

h. Election Day usage of Hall School

Superintendent Stevens stated the use of the Hall School gym for the election went very well. Our custodial crew received outstanding feedback from election officials. They did a full cleaning of the spaces used and Public Works was able to remove all the items the following morning. Thanks to the election folks for their efficient setup and take down for the election.

i. Update on WPS school committees

Superintendent Stevens stated we are in the process of scheduling several school committee meetings including our Teacher evaluation committee, Social emotional learning committee, and our Portrait of the Graduate Committee. All these committees will be completing work to move the district forward, and all three committees are aligned with our mission statement.

## 7. **Financial Report**

a. 2020-2021 budget update

Attachment #1

Superintendent Stevens reviewed the financial report.

Donna Cook stated you had mentioned possible overtime for the custodians during inclement weather, is it possible instead of having them come in on the weekends due to bad weather could we shift the students to distance learning to avoid the overtime.

Superintendent Stevens stated we are going to talk about snow days and remote learning at our December meeting. We got some feedback about that but it is something we could consider. The general feedback from staff was please just give us the day.

Chairman Arico asked if the stipend positions will cut into the \$50,000 in item 6 or are they encumbered.

Superintendent Stevens replied some are encumbered but not all.

Chairman Arico asked how professional development is being handled.

Superintendent Stevens replied it is all online through Zoom or a similar platform. Most are related to what staff are doing right now within a Covid learning environment.

b. COVID-19 reopening expenses

Attachment #2

Superintendent Stevens reviewed the reopening expenses document.

Donna Cook asked if the grants listed on the handout are federal or state.

Superintendent Stevens stated they are federal and end up being pushed through the state.

c. 2019-2020 Student Activity Account year end statements

Attachment #3

d.

Superintendent Stevens reviewed the Student Activity Fund document.

8. **New Business**

a. Approve minutes of October 13, 2020

Attachment #4

Michelle Doucette Cunningham made a motion to approve the minutes of the October 13, 2020 regular meeting.

Ann Grosjean seconded the motion.

Vote:	Yes	No	Abstain	Absent
H. Arico	✓			
M. Cunningham	✓			
D. Cook	✓			
T. Anderson	✓			
A. Grosjean	✓			
E. Testa	✓			
L. Rodriguez	✓			

Motion passes.

b. 2021-2022 Willington Public Schools Calendar (Draft)

Attachment #5

This is a draft of the 21-22 school year calendar. I would like to follow this year's calendar for the most part. We will be working with Region 19, Mansfield, Ashford and Columbia to align certain days including April vacation. This draft is very raw and just a first review for thoughts from the Board.

Michelle Doucette Cunningham asked for the end date assuming there were no snow days.

Superintendent Stevens replied earlier than the 15th.

Michelle Doucette Cunningham stated I would be open to matching whatever is happening at E.O. Smith, Ashford and Mansfield but I would be flexible as to whether the 22nd or 23rd is a half day in December. I agree with not having two weeks.

Laura Rodriguez asked for the rationale behind other districts possibly taking two weeks.

Superintendent Stevens replied traditionally when January 1st falls on a weekday you get an extra day or two and so there looking to provide a reasonable vacation. I will come back in December with a more up to date calendar.

c. Early dismissal proposal through January

We distributed a questionnaire to staff and parents to gather feedback regarding two items: first was to identify the impact of implementing early dismissal Wednesdays from December through February. I would like to propose the Board modify the WPS 20-21 school calendar to implement early dismissals starting on the first Wednesday in December and reevaluate this concept at your February Board meeting to determine if this practice should be continued or discontinued at the end of February. The staff data overwhelmingly supported this adjustment, as did the feedback from parents. We received 166 parent responses with 74% supporting the change, 12% unsure of the change (maybe), and 14% not supporting the change. I don't know that I have ever seen our staff so stressed, and this move would provide them with additional time to connect with remote learners and complete the other rigorous tasks associated with implementing remote and on-campus learning simultaneously. A significant number of districts across the state are implementing early release Wednesdays including Mansfield, Canterbury, Lebanon, Thompson, Ellington, Eastford, and Tolland. Several districts operate a shortened remote day on Wednesdays with time for staff the second half of the day. This includes Columbia, Bolton, Stafford, Region 19. The administrative team and I would like to recommend the BOE adjust the 20-21 calendar to meet this need.

Michelle Doucette Cunningham asked about childcare for those whose parents are working during these early dismissals.

Superintendent Stevens stated they worded the question in the survey to find out if parents could manage this. There were a couple that had childcare issues not specifically getting it but towards the costs associated with it. We understand this is going to be a challenge for some families but it will be a bigger challenge if we close because we don't have staff members.

Ann Grosjean stated Star Hill in Tolland has been very flexible in doing programs for hybrid schools and we may be able to work something out with them where we send a bus load of kids over and have them spend their afternoon there.

Superintendent Stevens stated they are offering a program for kids who are in a hybrid model and helping them log in and do the work. There is a cost associated.

Michelle Doucette Cunningham stated my fear is for the families who can't afford that and have kids who are 8, 9, and 10 years old who will now be home alone. I would rather see us have a plan in place ahead of time such as the town social services providing scholarships for kids to go to Star Hill or babysitting services with High School students, just something in place to ensure these kids aren't home unsupervised.

Donna Cook asked why the early dismissal couldn't be at either the start or end of the week instead of the middle.

Superintendent Stevens replied we were looking at Wednesdays because this way the teachers are seeing that student the day after and keeping with other schools in our district.

Tracey Anderson stated I see where Donna is coming from but the Wednesday early dismissal also gives students and teachers a mental break midway through the week and gives both a chance to catch up. Also college students being home provides another option for childcare.

Ann Grosjean made a motion to have half days on Wednesdays beginning the first week in December 2020 until the last week in February 2021.

Tracey Anderson seconded the motion.

<b>Vote:</b>	Yes	No	Abstain	Absent
H. Arico	✓			
M. Cunningham	✓			
D. Cook	✓			
T. Anderson	✓			
A. Grosjean	✓			
E. Testa	✓			
L. Rodriguez	✓			

Motion passes.

The second item on the survey was to identify the feelings of staff and families regarding implementing remote learning on snow days. The Board would need to add this as an agenda item to discuss this tonight, or wait until the next meeting.

d. Schedule WPS BOE Committee Meetings

Attachment #6

The sheet that went out is old and incorrect. The committees are as follows:

Policy: Ann, Elena, Herb with an alternate of Michelle

Finance: Herb, Michelle, Donna with an alternate Laura

Curriculum/Instruction: Laura, Ann, Tracey with an alternate of Donna and Herb

Ad Hoc Committees:

Staff Negotiation: Herb, Elena, Ann

Clubs: Michelle, Elena, Laura

Wellness: Laura, Tracey, Donna

Security: Herb and Michelle

Facilities: Everyone

Transportation: Michelle, Elena, Herb

Superintendent Stevens stated hopefully we can schedule a curriculum, finance and policy meeting. The Finance Committee already has a next meeting date of December 4th at 2:00PM.

The Curriculum Committee agreed on a meeting date of December 1st at 3:30PM.

The Policy Committee agreed on a meeting date of December 9th at 3:00PM.

9. **Old Business**

a. Board Goals

Attachment #7

You received a copy of the draft board goals with administrative measures and teacher goal samples. I hope this helps you see the overarching view of the BOE goals and how they filter down into application.

Chairman Arico stated it seems like a lot of the focus of the goals is going into things other than the basics and I agree they are important but when we talk about student achievement I think about scores.

Ann Grosjean stated I think what Herb is talking about is under the “identify and target key standards of growth” from the common core of teaching.

Donna Cook stated when I look at this I think as a BOE we should be really clear about what we hope the outcome would be. There is nothing that says they will learn what they need to be prepared for life.

Michelle Doucette Cunningham stated we have a Curriculum Committee that is supposed to set the Curriculum so the goals are set at a high level then the committee can help define and see what that will include.

Tracey Anderson stated my understanding is besides the curriculum we have the common core standards which drive our curriculum and we have teachers evaluation which requires the teachers to teach in a certain manner.

Elena Testa stated perhaps we could add something in about preparing the child to be competitive in high school and also a reflection of what we are going through with Covid.

Ann Grosjean stated maybe they could add during Covid to “welcoming environment”.

Superintendent Stevens stated as Michelle mentioned last meeting, typically you would have a retreat to talk about all this. Typical board goals are not one year they are more like a five year plan. Then it is our job to make these goals come to life.

Michelle Doucette Cunningham made a motion to approve the draft of the 20-21 Board of Education goals as written.

Elena Testa seconded the motion.

<b>Vote:</b>	Yes	No	Abstain	Absent
H. Arico	✓			
M. Cunningham	✓			

D. Cook	✓			
T. Anderson	✓			
A. Grosjean	✓			
E. Testa	✓			
L. Rodriguez	✓			

Motion passes.

**10. Present to Speak**

Annabelle Krueger from E.O. Smith was present to speak. She stated as part of our politics class I have to attend a committee meeting and study the structure of it. Since we have had online and in campus learning since the spring, it has been harder to see how much students are actually learning and I know there is a early dismissal proposal to check in with online learners and ensure they are learning but I was wondering if there are any other programs in place to see how much backslide there has been since the spring.

**11. Board Comments**

Ann Grosjean stated I wanted to thank Becky for her time as the health teacher and welcome our new spanish teacher. Also I would like to thank our teachers for going above and beyond on everything they are doing for our children.

Michelle Doucette Cunnningham stated I am super excited about having filled the spanish position and welcome Dr. Alvarado to our team. Thank you to Dr. Knox for the instrument donation and a reminder to the community that donations are welcome but need to be coordinated with the school. Welcome to the students who sat in on the meeting. We do this every month because we care about the education you are receiving. I am very disappointed we did not get a chance to resolve our mental health services conversation, I will be sending the chairman a letter very specifically asking for it to be added to the agenda or scheduled for a special meeting within the next month. To change our track on this would be very disrespectful to the people who were participating in this in good faith. I will be providing you with all of my research so we can see where we are starting from.

Tracey Anderson stated I would like to thank Becky and welcome the new spanish teacher and say I am excited for our students to have a spanish teacher. The void was causing them to fall behind when entering high school. Thank you to the students who came to the meeting tonight, please join us anytime.

Laura Rodriguez stated I would like to welcome Dr. Alvarado. I am very excited to have spanish back in our school. Thank you to Becky for your teaching and good luck with your future adventures. Thank you to the cleaning crews especially after the election and thank you to Dr. Knox for the clarinet. A thank you to the teachers who are doing double duty planning for both on campus and online learning. As Michelle stated earlier, thank you to the students who attended tonight's meeting and as she said we are all here because we care about the education of the children in our community.

Donna Cook stated Michelle had a good point when she talked about the clarinet. I think a lot of us are purging our closets and if you have things you think could bless someone else please reach out to the Superintendent's Office or Jenny at Willington Youth and Family Services. I wish everyone a happy and blessed Thanksgiving.

Elena Testa stated I would like to echo all the thanks and good words that were spoken before me and add a thanks to Phil for the air purifier decision. Happy Thanksgiving to everyone.

Chairman Arico stated I want to thank Superintendent Stevens for all the information you provided us with this evening and wish everyone a Happy Thanksgiving.

**12. Adjournment**

Chairman Arico moved to adjourn the meeting at 9:42PM.

\*Next regular meeting December 8, 2020\*

**Attachment # 1(budget update)**

**Wilmington Public Schools  
2020-2021 BUDGET SUMMARY  
as of November 2, 2020**

PROGRAM	2020-2021 APPROVED	ADJ	11/02/2020 EXPENDED	ENC	BALANCE REMAINING	PERCENT REMAINING
<b>01 CES Elementary School Education (K-4)</b>	1,668,352	1,668,352	361,386	1,252,128	54,838	3.3%
Note: building maintenance shortfall of \$25,000; .5 paraprofessional not included; salary surplus						
<b>02 HMS Middle School Education (5-8)</b>	1,823,132	1,823,132	400,576	1,398,701	23,856	1.3%
Note: building maintenance shortfall of \$5,000; .5 paraprofessional not included; salary shortfall; sports savings						
<b>03 Special Education and Related Services (Pre K-8)</b>	2,302,115	2,302,115	495,681	1,340,370	466,065	20.2%
Note: salary shortfall; outplacement tuition and transportation not billed to date; potential savings in summer school and support program						
<b>04 Transportation</b>	469,571	469,571	79,479	391,912	(1,820)	-0.4%
Note: shortfall in diesel as credit applied to 19-20; savings in sports transportation						
<b>05 Health Services</b>	107,775	107,775	34,190	75,391	(1,805)	-1.7%
Note: supply line shortfall of \$10,000						
<b>06 Curriculum and Staff Development</b>	59,143	59,143	4,524	3,806	50,813	85.9%
Note: stipend positions not all encumbered; workshop and curriculum development funds available						
<b>07 Utilities</b>	186,733	186,733	82,532	103,238	963	0.5%
Note: monies have been encumbered						
<b>08 Operations Maintenance</b>	300,645	300,645	134,242	163,957	2,446	0.8%
Note: custodial supply line shortfall of \$20,000; potential savings in custodial salary (OT and summer hours)						
<b>09 Systemwide Support</b>	425,566	425,566	113,967	275,956	35,643	8.4%
Note: subscriptions have not come due yet and account for approximately \$21,000 of the balance						
<b>10 Fringe Benefits/Substitutes</b>	1,517,796	1,517,796	536,755	844,538	136,502	9.0%
Note: substitute lines are reduced throughout the year (\$45,000); health insurance line is being adjusted to meet obligations						
<b>TOTAL EDUCATION</b>	<b>8,860,828</b>	<b>8,860,828</b>	<b>2,243,332</b>	<b>5,849,996</b>	<b>767,500</b>	<b>8.7%</b>

Note: The Business Manager and Superintendent will have a forecast of the 20-21 budget, including application of grants and expected expenditures, for the Board of Education meeting in December.

**Willington Public Schools  
COVID-19 Reopening Costs  
Updated 11-3-20**

**Expenditures**

Category	Items	Total
<b>Staffing*</b>	Utility staff salary and insurance; paraprofessional	\$64,500
<b>Carports, Tents</b>	Outdoor space for mask breaks and instruction	\$39,738
<b>Ventilation</b>	Ventilation inspection, repairs, and installation at CES and HMS	\$179,000
<b>Custodial*</b>	Chemicals, dispensers, sanitizer, trash barrels, backpack sprayer, belt barriers, cones, striping paint	\$20,000
<b>Electronics</b>	Headphones, webcams, drivers, adapters, document camera, electronic wipes, key fob upgrade	\$3,592
<b>Protective Equipment*</b>	Gloves, masks, gowns, face shields, desk shields, sneeze guards, plexiglass	\$13,603
<b>School Supplies</b>	Containers, school supplies, lanyards, outdoor cushions, used desks	\$7,115
<b>Professional Development</b>	Trauma-informed instruction with Dr. Ravit Stein, Heinemann professional video series	\$6,420
		\$333,968

\*expenditures through December 2020

**Funding Sources**

Source	Amount	Applied?	Approved?
ESSER: Elementary and Secondary School Emergency Relief Fund	\$60,567	Yes	Yes
Corona Relief Funds	\$201,330	Yes	No
Medicaid Funds (must be related to special education)	\$29,159	NA	NA
Non-lapsing Fund	\$204,333	NA	NA

\*Potential funding source: WPS BOE 19-20 funds returned, \$285,920 (after 2% transferred to the non-lapsing fund)

## Attachment # 3 (SAF year end)

ATTACHMENT # 3

2019-2020 ACTIVITY FUND CES

<u>CATEGORY</u>	<u>BEGINNING BALANCE 7/1/2019</u>	<u>Deposits</u>	<u>Transfers</u>	<u>Expenditure</u>	<u>ENDING BALANCE 6/30/20</u>
ASSEMBLIES	\$1,334.13	302.48			1636.61
BESB	\$88.50				88.50
DONATION	1320.53	473.31		1002.91	790.93
FIELD TRIP	1680.05	2962.33		2853.70	1788.68
LIBRARY	4248.79	2670.21		2101.40	4817.60
MEMORIALS	1777.16				1777.16
MISC	4441.40	2949.21		4462.65	2927.96
RAINY DAY	2561.50				2561.50
SCHOOL STORE	69.47	1110.50		1053.41	12.38
	<b><u>17382.59</u></b>	<b><u>10468.04</u></b>		<b><u>11474.07</u></b>	<b><u>16376.56</u></b>
* COVID school closure delayed deposit					

I couldn't copy the HMS SAF report but it is in your Nov. file.

## Attachment # 7 (Board Goals)

I wasn't able to copy and paste but you have it in your Nov. folder

**Attachment # 4**

**WILLINGTON BOARD OF EDUCATION**

**Wednesday, October 7, 2020  
Special Virtual Meeting: Zoom  
6:00 p.m.**

**Join Zoom Meeting:**

<https://willingtonct.zoom.us/j/87549225709?pwd=NTZFSFpMaUZKOXVOOFdqbDZiQ0Y4QT09>

Meeting ID: 875 4922 5709

Passcode: Ria1KR

**Dial by your location**

+1 929 205 6099 US (New York)

Meeting ID: 875 4922 5709

Passcode: 796198

Audio Recording: Yes

Notes Taken: Yes

**Members Present:**

Herb Arico

Michelle Doucette Cunningham

Elena Testa

Ann Grosjean

Tracey Anderson

Donna Cook

Laura Rodriguez

**Members Absent:**

None

**Also Present:**

Superintendent of Schools, Phil Stevens

Director of Pupil Services, Marcia McGinley

EASTCONN Director of Psychological and Behavioral Consultation, Dr. Ravit Stein

Members of the Public

**Chairman Arico called the meeting to order at 6:07PM.**

**Chairman Arico led The Pledge of Allegiance.**

**Communications**

Chairman Arico stated he received a letter from CABA thanking the Willington BOE for continuing their membership. The letter stated CABA's primary mission has always been to support its individual boards and it strives to offer timely and meaningful workshops, seminars, access to information and personalized help on current issues.

Chairman Arico stated he received a letter from Superintendent Stevens which listed some questions provided by board members regarding social and emotional learning and mental health which would be discussed and answered at tonight's meeting.

Chairman Arico stated he received a letter from board member Donna Cook which stated: in preparation for the special meeting to further discuss Willington Public Schools behavioral health services I would like to share some thoughts. Since the Community Health Center, Inc. did not receive the necessary votes to use our schools as their facility to provide mental health care to students, I hope that the new options presented will be in conformity with board policy. Board policy (regulation 1330 B. 17) states that the "use of school premises for non-school activities is not permitted during school hours". For those in our community that feel comfortable with CHC and their mission statement, they could take advantage of CHC's mental health services from the privacy of their own homes. CHC does accept insurance and does not have a sliding scale fee. The tele-health option would take the school out of the process allowing parents and guardians to be involved and eliminate

transportation concerns which were expressed earlier. CHC also provides medical care, please make sure any outside organizations who want to use our facilities after hours to provide mental health services do not also provide medical care or have a division which provides medical care. By allowing an organization which provides medical care into our school, I am concerned we are opening a door for organizations to be allowed to provide medical care to our students. CHC or any other organizations which provide medical care including gender or hormone treatment and family parental services should not be allowed in our schools. If these services are needed by anyone, they should be obtained outside of school and under the supervision of parents or guardians. My concern that students could end up receiving medical care without parental consent is not uncommon. California allows any student twelve or older to leave class for medical reasons without parental permission, this also happens in Michigan, New Jersey and Wisconsin. Connecticut does not require parental involvement to terminate a pregnancy, we should not allow this to happen to our students and our families. Phil did mention there are curriculum options available to satisfy mental health requirements, and these curriculums should be seriously considered. A list of local practitioners and credible online resources should be available for families. I strongly believe that parents and guardians need to be involved in the mental health care of the student and that our children are our most precious resource and we need to guard them as such.

### **Present to Speak**

Peter Latincics of 97 Trask Road was present. He stated I attended the original presentation by CHC and listened to their discussion of their services and I had concerns that evening as I think many townspeople did about the cost and ambiguity about parental insurance being attached and safeguards to protect parental rights. There is also the issue of the use of our building which I will point out can't even be used for town meetings. I think the correct decision was arrived at by the board when it voted to not pursue this option. It is puzzling me as to why this issue has returned if a majority of the board voted to not pursue it, secondly I'm asking you to address in your discussion, what is driving this need in general. We have a school psychologist, guidance counselor, special services, outside placements. Is something failing internally in our system requiring us to bring outside resources like this in? It doesn't feel right for our community. I strongly urge the board to stick by their original decision.

Sarah Smith was present. She stated the way I look at this is I would like for us to try it. It looks like resources, which schools always need. I think there will be scrutiny to see if this fits us or if there are any problems. I also have a lot of trust in our administration, teachers, and nurses that are in our schools and I appreciate that we have visited this. I think it would be good to give it a try because schools never have everything that they need. That is where I stand.

George Debski of 12 Fenton Bluff Drive was present. He stated I would like to thank Herb, Donna, Elena, and Liz for all the efforts you have made to make the schools better for our kids in this town. The program being re-discussed today does not help classroom instruction, it does not help the classroom teacher to provide the best instruction, and it does not keep the parents fully engaged in helping the classroom teacher to provide the best instruction. The program at its worst is a radical, liberal, social engineering program and at its best is anti-good classroom instruction, anti-help for the classroom teacher and specifically goes around the parents and uses the parents insurance to pay for it all. It is appalling to me how the democrats on the BOE have been behaving since the last election, and now with the help of a few democrats on the BOS, they have majority on the board which is contrary to what the people of Willington voted. The democrats on the BOE I feel do not accept election results and they don't really care about instruction for students. They care about power, money, and indoctrination and I think this is nasty. The program that is being discussed today has been voted on and was not accepted and should stay this way. Please do not let the partisan democrats ruin our school.

Sarah Baker was present to speak. She stated I was present to speak at one of the summer calls regarding this topic. I am a healthcare professional, I work in the insurance industry and I can assure you that these services are needed. I am also a parent of a student at Hall Memorial School, again from the perspective of many parents asking for the service to at least try as Sarah Smith indicated. There is no cost to the school or to the community and so there is no financial risk. There is a mental health crisis in this country and a lack of services with not enough providers, so the fact that they are offering to bring them to us is phenomenal and an incredible opportunity we are walking away from. The latest data from the CDC is 1 in 4 young people have considered suicide. Young people are more likely to die from suicide than in a car crash. We are walking away from something that is easily accessible which is the other issue we talked about. It is not easy for parents to find these services and access them.

Sarah Smith was present. She stated I would like to make an appeal for this board and the leadership. This town has wonderful people, we are democrats, we are unaffiliated, and we are republicans, my heart is big enough for all of us even if someone strongly disagrees with me I try to be respectful and listen to them. I would like for people not to call each other names. I would like for us to keep this as respectful as possible.

Kristen Bryant of 29 Y Road was present. She stated thank you for bringing this up again for discussion with the BOE. I have a son in Hall School and another son who went through this school system. I wanted to really express the need and say it is very important for mental health services right now more so than ever although it has always been an issue. I am also coming from an insurance company and my son's father is a guidance counselor at a middle school and sees first hand some of the mental illness and mental health issues and the needs our students have. I will also say my sons have used both the mental health services in school which have been very helpful and also we have sought outside help just due to children's needs. My thoughts here are that any additional resource that we can bring to the town would just be beneficial, there is no cost here, and while school may work for some, other kids may have issues where they need outside help. A lot of parents struggle to leave their job during the day or just be able to access mental health services outside the classroom. It's not in any way a fact that the school is not doing enough, they do a wonderful job but the more resources we have access to as a small town, the better. I believe if there are resources available, there is no harm in trying it out and seeing how it can benefit our school.

Chris Toomey of 33 Baxter Road was present. He stated I have also spoken a couple times at board meetings over the summer requesting that the board reconsider this proposal. I spoke this summer about the heavy emphasis being placed in schools on social and emotional learning and health. The baseline instruction while very beneficial to most students is not enough for all students. There are students who need services above and beyond what can be offered in the classroom and when we are faced with a situation where we have more students than we can provide services for, it seems like an obvious decision to bring in this much needed additional services and expertise to handle the emotional and social needs of the kids in our town who are struggling. I respectfully request that the board reconsider this proposal and vote to take advantage of this opportunity.

Melissa McKinnon of 63 Luchon Road was present. She stated I have three kids in this school system. We were gone for the last two years and came back to the system this year, due to the Covid I think the social and emotional well-being of the kid's definitely needs additional outside help. I think that anything especially if there is no cost to the taxpayers is helpful. I think there is an added stress because of Covid and the kids being at home.

## **Presentations**

### **a. Dr. Ravit Stein, Director of Psychological and Behavioral Consultation Services, EASTCONN**

Superintendent Stevens introduced Dr. Ravit Stein and stated Dr. Stein is the Director of Psychological and Behavioral Consultation Services at EASTCONN. She has a Ph.D. in psychology where she received extensive

training in applied behavior analysis and evidence based practice across school and clinical settings. Dr. Stein has served as an educational and behavioral consultant for schools and hospitals throughout the northeast where she conducted diagnostic assessments, developed evidence based behavioral interventions for children with brain injury, ADHD, developmental disorders, and a variety of other presenting problems. Dr. Stein is a licensed psychologist; she is a board certified behavior analyst and a nationally certified school psychologist. She helps supervise the provision of school based consultation on an individual level, on a classroom level, and a system wide basis. She also teaches at NEAG at UConn and conducts professional development throughout the region. She is committed to working with a variety of colleagues including pediatricians, educators, administrators, and her purpose is to provide quality behavioral health supports and services for children.

Dr. Stein stated thank you for having me tonight. I am also a parent of three kids one town over in Mansfield. I can try to answer board questions tonight. I wanted to start by stating the disclaimer that in my role at EASTCONN, we provide a variety of supports to schools but we do not personally develop mental health centers in schools so I have nothing in this and this isn't a service my agency provides so I hope everyone knows I'm not trying to sell a service that we provide. We think of students in a triangle of support, there is what we call universal supports which are provided to all students, supports which are provided in addition to the supports provided to all students, then at the top of the triangle is the supports that are necessary for a smaller set of students whom the services of a school psychologist or counselor may not be enough. Our role in supporting schools is to start at the bottom of the triangle and look at what are the mental health supports that all students need. Right now it's a very big focus of every school district in our country with the understanding of the impact of the pandemic. If 1 in 5 students were suffering with mental health diagnosis prior to the pandemic we know those numbers have skyrocketed as a result. We recognize that the mental health needs in our schools have exploded in all schools due to the pandemic. All schools are beefing up their universal support and SEL which is social emotional learning which is all the skills we hope to teach all of our children that will help them become successful in our ever changing world. In general our society has started to learn that in order to follow the quote "if we don't take care of our wellness we will have no choice but take care of our illness" so what we are really thinking about when we think about students social and emotional health is about addressing their wellness and recognizing that from an all student perspective. My understanding of school based mental health centers is that they are a part of a continuum of services in schools, when we recognize what all students need and then work our way up the triangle.

Dr. Stein stated the documents she shared talk about how the mental health services in schools are part of student wellness, are part of the framework of understanding what health and wellness is for our students, and recognizing mental health as one part of behavioral health is an important distinction because I can understand that it might feel like a large job to think about all aspects of children's health. There is more research then we can get our hands on to say that the mental health supports that are currently available by the providers that are in our schools are not as efficient for what they need. We need a wider scope of supports. Students are out-placed to our school when their school districts do not have enough mental health services to support them. We always want to look at what is called the least restrictive environment which provides students with the most time with peers.

Superintendent Stevens stated the first BOE question had to do with what Willington offers and the staff available to provide services. He added that Marcia McGinley who is the Director of Pupil Services for Willington Public Schools can help answer this question.

Marcia McGinley stated I am glad to see we are recognizing the need for mental health service and social and emotional learning. She stated I will start with the universal support that Dr. Stein was discussing earlier. At Hall School we have our advisory, where students meet, have discussions and we have our morning meetings at Center School where that social and emotional learning is happening. Another way we are providing these services is developing meaningful relationships with students. Our staff recognize when students are not having a good day or just feeling off. They really see the students and they know how to make referral and

access mental health services in the schools. They may refer a student for counseling, they may go to a mental health provider and say I want to talk to you about a change in a student's behavior and what we can do. Our counselors are also very active members of school teams which help them make sure they have a pulse on their student's mental health.

Marcia McGinley stated we briefly talked about our staff but I want to give a clear view of who our counselors are. We have a school psychologist who is shared through the district and his role is also very involved with special education where he is providing assessments. We have a school social worker who is full time at Center School and then a school counselor who is full time at Hall. All three counselors provide crisis counseling, individual and group counseling, they are liaisons to community based services and also liaisons to parents. Counseling is just a piece of their job. There are many other roles and functions that they play.

Superintendent Stevens stated the next question is, are private providers available in the area and are they taking new patients?

Dr. Stein stated there are a lot of providers in Connecticut, but the number of providers in our area of the state is extremely limited. The number of providers that see students under the age of fourteen is just a small sliver. There was a parent earlier in the call who mentioned that waitlists are long and I wanted to reflect that this is my experience. If you go on somewhere like Psychology Today where you can look for providers, there will be names of people who provide these services, but the likelihood that they are people who have been trained to work with adolescents is very low. There is a difference between someone who is licensed to work with students and someone who is actually an expert in working with students in an age range of pre-k through 8<sup>th</sup> grade. I don't have even five providers based on my experience in the last 10-15 years and the ones I do know of have waitlists.

Superintendent Stevens stated the next question is, how do mental health services provided during the school day impact the student's day?

Marcia McGinley stated we want to increase accessibility for students. As director of pupil services I spend my days thinking about how we can best serve our students with disabilities to make sure we are increasing accessibility and access to the curriculum. We do this by providing specialized instruction and accommodations and modifications. Looking at school based mental health services, we are increasing their accessibility to mental health which allows students to have increased time in school and increased school engagement. I have seen some students who will have to be out of school for a day because they don't have the transportation to be coming back and forth or they can only get an appointment at 1:00PM and have to leave early. For some students this happens on a weekly basis. Some other barriers that we need to think about is health insurance, some families don't have health insurance or are very limited as to providers. Some providers will have a very long wait list.

Dr. Stein stated when talking about access I think about our habits as adults, if we are hungry and want to order dinner out and I have somewhere I like but I have to pick it up but there is another place who will deliver, I will most likely choose the place who delivers because the access is higher. You should think about times in your own life where the access to something prevented you from doing it. I know some people have increased their use of mental health services during Covid because tele-health has become something that allows people to increase their access and allows them to see a provider from the comfort of their own home.

Marcia McGinley stated it is so important for the child's providers to have communication and work together as a team. When the schools can work with the mental health providers and the parents you will have stronger results.

Marcia McGinley shared examples of reasons why staff would access services for students. One of the top reasons being a student in crisis, students having an emotional outburst or is emotionally dysregulated, perhaps with suicide ideation a referral would be made immediately to one of our counselors. Some other reasons would be a change in student behavior, a student is acting withdrawn, or appears sad or upset, and definitely that teacher would be reaching out to one of our counselors. We also provide counseling for lack of educational engagement for students who have lack of work completion or poor attendance or a negative outlook on school achievement. We also provided services to students who have relationship conflicts with peers or adults. Counseling is provided to any bullying situation to the victim and the bully. We provide counseling for students with low self-esteem and low self-confidence as well as skill development. We also provide counseling for issues around things that are out of school which are impacting their school performance.

Superintendent Stevens stated when you have a student that's in crisis, there is only a certain level that our staff can do. One of the things we do when a student is in crisis is call 211, or the mobile psych unit. One of the things about having that additional service or person in the building is that they may have the capacity for us to not need to call as the student could receive immediate attention. He stated when we call 211 they don't arrive immediately so it's not realistic to rely solely on this service.

Donna Cook asked how many times in a school year do you have to call 211.

Marcia McGinley replied I do not have numbers with me but I will say 211 professionals were accessed last year.

Donna Cook asked if we were talking ten or less.

Marcia McGinley replied ten or less. There is a good amount of support and assessment that goes in before 211 is called, that is usually the highest level of service which usually results in hospitalization.

Donna Cook asked for the meaning of dysregulation.

Dr. Stein stated it is when the student is unsafe with themselves or others, aggression is escalating, and sometimes the student is making concerning statements.

Marcia McGinley stated the use of 211 keeps the student from having to go directly to the emergency room.

Superintendent Stevens asked Dr. Stein to talk about typical mental health support. What is that professional going to provide and what are they not going to provide?

Dr. Stein stated I am a school psychologist by training and school psychologists are not always licensed psychologists, they are most often masters' level psychologists who have had three years of training. Their role is to be a generalist, they have to know a little bit about almost everything that could happen to someone between the ages of three and twenty one. School psychologists participating in support in a school are typically involved with students who have what we call IEP mandated counseling. That counseling has to have what we call educational benefit which means that the scope of the role I can play if I'm a school psychologist has to be within the bounds of what would be connected to their IEP and would connect to educational benefit. So if I'm working on some social skills with that student that allows me to work with them regularly but because when their social skills get better they can more often spend time with their peers and be in general education for more hours of the day, which is the goal, I cannot continue support if it is not within the framework of educational benefit. It's really important to recognize that while your school has a school psychologist that is district wide to cover on average 1,000 students, they function as a generalist. They may be able to do a little support but on the educational side when a student has a reading disability and their reading is in the 1<sup>st</sup> or 2<sup>nd</sup> percentile your district offers reading support for an hour a day every single day to get them

back up to where they need to be or try to close the gap. On the school psych side if we have a student who is in the 1<sup>st</sup> or 2<sup>nd</sup> percentile from a social skills perspective, we do not have the framework in schools for that school psychologist to see that student an hour a day. We are addressing a student's educational needs from an academic perspective when they are in the 1<sup>st</sup> percentile, but we have a mental health need that is in the top of the triangle and the ability of your school psychologist to offer the level of service that your reading specialist offers is not equal in comparison. When a counselor has a wider ability to work with students more regularly it supports that student being able to make gains more quickly and be more likely to access their education more often. We are talking about the in between of the outplacement where all children in those out placements have a clinician that does what would be done in your school. Those services include a check-in with that child daily if needed, be available to connect more regularly with the classroom teacher about the supports that can keep that child in class, and also figure out what other needs in the community could be available to bring that child's mental health status to a place where they can be most connected to their peers.

Superintendent Stevens asked Marcia to speak to the cost of the school based health center.

Marcia McGinley replied in regard to the school based health center, there is no cost to the district, the only requirement they would have is that they have a place, phone, and internet. If we are talking about mental health and being able to provide the necessary mental health services for our students, if we needed to hire another mental health person there would be an additional cost.

Laura Rodriguez stated one question I have in terms of cost, is when you call 211 is there a cost associated with the school in that service. If the student ends up being placed in an in-patient facility is there a cost associated with it or is that covered by parents and insurance.

Marcia McGinley replied that would be covered by parents or insurance. The cost to the district is more when Dr. Stein was talking about if we are not able to provide that services in the district, then we have to look towards other places that can provide those services (outplacement) and there is a cost there.

Laura Rodriguez asked what if the parents do not have insurance.

Marcia McGinley replied then that would be the program at the hospital working with the parents.

Superintendent Stevens asked for the average outplacement cost.

Marcia McGinley replied \$100,000 and that is not including transportation and with that we are looking at around \$150,000. Some places are certainly higher than that; it would depend on the exact services that a student needs.

Superintendent Stevens asked for both Dr. Stein and Marcia to talk about parental permission and what's included, is it ongoing, what is the communication, and what is not included.

Marcia McGinley stated I will talk about our parent permission in regards to our current providers. If a student is in crisis, certainly we are going to provide mental health services immediately to them. We would then be contacting the parent while that is happening. If we are going to be providing on-going counseling, then we are required to have parent permission. Parent permission could come in different ways, if a student has an IEP through special education and it's recommended in their IEP then the family agrees to their counseling that way. Same if they are receiving 504 services. If it is a student who receives regular education services there would be communication with the counselors to the parent to obtain parent permission. I think it is important to know also that parents can refer students for counseling in the district which is currently happening. I will say that one of the counselors already has had five referrals made by parents. Parent permission is required. If we were looking at parent permission through a school based health center, it would be no different than if you walked into a medical provider or a mental health provider, you would be providing them with the same

intake information that you would for any community based provider. They have to obtain parent permission in writing, there has to be communication with the parent before they can provide any type of service, they cannot communicate with school staff unless they have parent permission. There is quite a process for anyone who is accessing school based health services and it is very outlined in the services that they can provide. If they are providing mental health services, they are requesting permission for just mental health services, they cannot then look at providing other services without further parent permission.

Dr. Stein added the consent is very clear and comprehensive in terms of what we can and cannot talk about with the child. At any point parents can always revoke consent and the consent is only good for one year. As Marcia said there is a duty to no harm so we only can provide any kind of support in a crisis situation if the child is a danger to themselves or others, otherwise parents must be immediately notified.

Marcia McGinley stated I think it's also important to note as a counselor, you have a code of ethics that you follow, and when you are working with children it is your ethical obligation to be including parents in that process. Of course when a counselor sees a student they want to provide confidentiality for that student so they can talk openly, but there has to be communication between the provider and the parent in order to provide successful counseling services. It is so important to make sure the counselor is working as one of the team members that surround that child.

Elena Testa stated I have a question about students' confidentiality, as I understand, parents would sign a yearly parental consent and after that those counselors are not obligated to notify parents as to what is going on or what is wrong with their child. If an eight or nine year old child stated they didn't want their parents to know what they are saying during counseling, then would their parents never know? Also are they obligated to update parents with every question or problem that comes up with that child? How much are parents involved officially?

Dr. Stein stated before working at EASTCONN, I served in a private practice where I saw children and adolescents. It is the ethical obligation of every clinician to include the family in the conversation on an ongoing basis. I can only speak to my practice but I can tell you I was trained in a very similar way to clinicians we are talking about. After every session or maybe two sessions the last ten or fifteen minutes of the session was with the parent if not the entire session. If the child is at school and the parent is not there, it is still my ethical obligation to connect with the parent regularly regarding the child's progress. We would work with the parent from the beginning around what are the goals of the support I am providing. We need the parent to be the co-leader in the process and I wouldn't begin to work with the child before sitting down with the parent and finding out from them what they wish their child could do that they currently cannot.

Elena Testa asked do we have a representative from the company that would like to work at our school present here tonight. Also how much of students desired confidentiality is honored during these sessions?

Dr. Stein replied I don't believe there are any representatives here tonight. If a nine or ten year old says something that is not of a concern to the safety of them or others such as "I'm nervous about taking tests and I don't want my mom to know I'm nervous" I think we would work through with that child why they are fearful of that and spend time trying to work with that child around how to bring their family into the conversation so that their parents can help them. The exception to that is if they said to me "my stepfather is hurting me" in which case I'm still going to break confidentiality because I'm going to call DCF. I'm mandated by law to call DCF and tell them that the child told me that their stepfather is hurting them and DCF would take it from there.

Superintendent Stevens stated we didn't have any agency here tonight so that we could have someone like Dr. Stein come in and answer general questions about mental health. If you want to hear more from that program, that could be in the future.

Tracey Anderson stated earlier you mentioned that you as a counselor can only provide educationally based benefits when it is related to an IEP. How is this different for parents who refer their students to Marcia and ask for services. What kind of services can they provide?

Dr. Stein replied school psychologists are not just on the special education side they are across the board and do serve students who are what's called not mandated counseling. It just means they provide counseling with consent from parents to students who are not identified as students with a disability. Different districts have different amounts of time they have allocated to their school psychologist or counselors for students who are not mandated for counseling.

Marcia McGinley stated our school psychologist's caseload of students is primarily students with IEP or 504 counseling, our school social worker and counselor also see students who receive IEP and 504 counseling but they are additionally available to provide counseling services to students who don't have IEP or 504 plans. They are providing counseling services to support the students so they can have access to their education, so their mental health doesn't impede their access to their education but they do have limits on what they can provide and they are not family based therapists.

Donna Cook asked how many hours per week total do they have available to deal with non IEP or 504 counseling.

Marcia McGinley replied I don't have an exact number for you but I will say their caseloads are extremely high. If they have students in crisis of course those students' needs have to be met first and they aren't seeing students on their regular case load because they need to be available for students in crisis. I know our school counselor at Hall has a very full caseload and she doesn't have many opportunities in her day to see other students. Mr. Rose is heavily involved in assessments so his caseload is a little bit smaller to see students for counseling. Our school social worker at Center is the same, she has quite a full caseload of students plus she also tries to support some families with their needs and access to services in the community. Their caseloads being so high is why the administration initially started looking into how we could increase our services for our students, because we want to be able to provide and make sure we have accessible mental health supports available for all of our students which is becoming more and more challenging. The needs are increasing and we are struggling to try to meet those needs.

Donna Cook asked if Marcia could get a rough idea of hours and pass that information on to Phil.

Ann Grosjean asked for the cost if we decided to take on one more counselor or one more mental health provider into our school to meet all of the needs.

Superintendent Stevens replied close to \$100,000.

Ann Grosjean stated you talked about all the different ways a child could be referred. Am I correct that children can self-refer?

Marcia McGinley replied yes students can self-refer and we are seeing that. One piece that our counselors are very active in doing is making sure the students know who they are as we want them to be able to advocate for themselves. You will even see some additions on the website in the near future about ways to access counseling.

Superintendent Stevens asked Marcia if a student self-refers where do the parents sign off at that point.

Marcia McGinley replied if a student self-refers, our counselors of course want to be available to them and our counselors will reach out and get parent permission. As a counselor myself I've had those experiences and I've

had students come down and say “I really don’t want my mom or dad knowing I’m coming down to see you” and that is where we as counselors work very hard to help that student feel comfortable in reaching out to that parent because as I said earlier it is so important to have the parent involved in this process and is a requirement.

Superintendent Stevens stated when CHC talked to us they stated they wouldn’t even talk to a student until they got the parental permission, so a student couldn’t self-refer to that agency but a student could self-refer to someone on our staff.

Marcia McGinley stated that is correct. If we had a school based health center in our district we would have a very clear referral process and those referrals would primarily come from our counselors.

Superintendent Stevens stated the board asked could we talk to Stafford. We have not done that yet because that was a specific question about the Community Based Health Center which wasn’t the focus of tonight. We can do that in the future if the board desires. There was a question asking if the opposition was to this particular service or mental health services in general. I think this is a board discussion for the next part of the agenda. There was a question about hearing from a teacher which also might make more sense at another meeting.

There was a question about policy, are we opening ourselves up to other non-profit agencies. In our policy 1330 first line says, “In accordance with Connecticut general statutes, the Board of Education may permit the use of school for non-profit educational or community purposes whether or not school is in session”. The point that Donna brought up in the regulations item 17 is that the use of school premises for non-school activities is not permitted during school hours. I think the intent of that is if the recreation department was supposed to use it from 3-5PM and they used it from 7-11PM they would not be allowed to come back in. I think we would need to write more policy if you were to bring in an agency.

There were questions about what is the CT State Department of Education and CT Association of Boards of Education stance on this. The Dept. of Public Health has a whole section on their page which connects to Community Based Health Centers and we could bring you more details about that. CABA also has a statement around partnerships that connect children and families to comprehensive services.

Donna Cook asked are you aware of any mental health service providers that are not connected with any medical group/provider?

Dr. Stein replied I’m not that familiar.

Marcia McGinley stated the Department of Public Health offers school based health centers and some of their sites are full sites with health, dental and mental health. They also have an extension of their program which is called an expanded school based health center which only provides mental health services with no access to health services.

## **Old Business**

### **a. Discussion about Willington Public Schools Behavioral Mental Health Services**

Chairman Arico asked if we had a list of topics that would be involved in counseling or could it be anything the student has a problem with. Is this a problem as far as a topic the parents might not want discussed?

Dr. Stein replied this would be the same framework discussed earlier about working with that student to figure out how to bridge the gap with their parents.

Marcia McGinley stated if we are talking about CHC, at the beginning they are going to be looking towards what kinds of goals they will be working on with that student. Those goals will be developed with their family. If the goals change, there will be discussion with the family.

Chairman Arico asked when you counsel a student during the day, you don't automatically call that parent to tell them what you were counseling the student about.

Dr. Stein replied usually not every day but there is a preset framework such as a biweekly phone call to check in with how things are going. If something comes up in the session that is concerning they won't wait until the biweekly phone call.

Chairman Arico asked as far as policy and liability, what kind of legal provisions do we have with a non-profit coming into our buildings.

Superintendent Stevens replied I think the important thing to remember is we are not the first district to do this. There are a lot of places that already have this and have established the legal expectations and a lot come right from the Department of Public Health.

Tracey Anderson asked what are the other school based health services you looked into.

Marcia McGinley replied one of the other major providers we looked at was Generations Health Care. When I reached out to them I found it challenging to get a hold of them and when I did, they really couldn't answer my questions and I felt they didn't have enough experience in school based health services.

Chairman Arico stated this is on the agenda for our next meeting for discussion purposes. Is it possible to bring the company back in?

Superintendent Stevens replied yes but not for next Tuesday. Perhaps a special meeting that is just around them.

Michelle Doucette Cunningham stated I'd also like to hear from some teachers in the district about their experience so we can better understand the need.

Tracey Anderson stated it would be helpful if teachers could give scenarios of situations that happen in school that are prompting us to have a need for this now more than ever.

Ann Grosjean stated I would be interested in hearing from Ashford because they are our regional partner and are also k-8<sup>th</sup> grade.

Donna Cook stated Phil had mentioned there are other things such as curriculums and we have not touched on that. I would like to know what kinds of things are happening and what is available.

Marcia McGinley stated the committee has been and is continuing to really dive in and work on how we are moving forward with our social and emotional learning curriculum. Right now it is being done through the advisory and mini lessons but we are and will be coming back to the board with more information and recommendations on how we are going to enhance our social and emotional learning.

Donna Cook asked if it was possible to see a sample of what this looks like.

Marcia McGinley replied absolutely.

Dr. Stein added there is CASEL which is the National Organization for Social and Emotional Learning and they have so many resources on their website.

Marcia McGinley stated we are currently looking at the Second Step Program. Second Step is for all students but they also have extensions for higher up services.

Chairman Arico thanked Dr. Stein and Marcia for their presentation and information.

Chairman Arico adjourned the meeting at 8:13PM

# WILLINGTON BOARD OF EDUCATION

Tuesday, October 13, 2020

**Virtual Meeting: Zoom**

**7:00 p.m.**

## **Join Zoom Meeting**

<https://willingtonct.zoom.us/j/85806451162?pwd=UEh5TmVPNUpuK01GT0hEUFQ1VnkzQT09>

Meeting ID: 858 0645 1162

Passcode: 4yM9YP

## **Dial by your location**

+1 929 205 6099 US (New York)

Meeting ID: 858 0645 1162

Passcode: 242403

1. **Call to Order**

Chairman Arico called the meeting to order at 7:05PM

2. **Pledge of Allegiance**

Chairman Arico led the pledge of led the Pledge of Allegiance.

3. **Present to Speak**

No one was present to speak.

4. **Chairman's Report**

Chairman Arico stated all children deserve an excellent education and we as a board adapt to ensure they receive it. We have not spent as much time on curriculum and goals this year as in the past due to our focus on Covid etc. It is up to the board to be effective leaders which is a massive job that deserves a lot of credit.

5. **Communications**

No Communication.

6. **Superintendent Report**

a. **Enrollment update**

Superintendent Stevens stated we currently have 398 students enrolled. Two students are outplaced. Center School has 201 students with 158 students learning on-campus (79%) and 43 students learning remotely (21%). Hall School has 195 students with 148 students learning on-campus (76%) and 47 students learning remotely (24%). We are seeing a trend of students returning to on-campus learning.

We have 18 students that moved to homeschooling because of COVID-19. I anticipate those students will return when the pandemic is no longer impacting schools.

Chairman Arico asked if parents who homeschool need to communicate with the school.

Superintendent Stevens replied they are supposed to notify us and sign off that they will be providing their child's education but we are trying to stay connected to these families because some if not all plan to come back after Covid.

Chairman Arico asked if these students will be on course when they return.

Superintendent Stevens replied that is entirely up to the parent and when they do return we will meet them wherever they are. They have to give us at least 7 days notice.

**b. Willington Emergency Communications Task Force meeting update:**

Superintendent Stevens stated you appointed me as your representative to the communications task force and we had our first meeting on September 16. This initial planning meeting was to review some general information about the purpose of the committee. Goals for the committee will be developed and community needs will be identified. We briefly discussed different alert systems that could be utilized in an emergency, the need for protocols for usage, and educating community members regarding those protocols. This committee was formed in response to the tragedy that occurred here in Willington last May.

**c. Reopening Committee Meeting update**

Superintendent Stevens stated our School Reopening Advisory Committee met last week to review several topics and to prepare for an update to our plan. The utility staff are working out tremendously, though two were just hired to fill paraprofessional openings we had so we are looking to replace those utility staff.

The committee approved a shift for student cohorts to be able to share items in physical education class and during recess with proper hand washing before and after. This will allow students more options at recess and will open learning opportunities in physical education. Items will not be shared beyond a cohort without proper cleaning or quarantining. These are the only areas students will be able to share items. This decision is supported by the Department of Public Health as the main transmission of the virus is through respiratory droplets, not touch.

The committee also discussed adjustments to loading buses, school picture day, and other school-related topics. Lastly, I wanted to inform the Board that we received 500 adult masks from a joint Connecticut State Department of Education and the Division of Emergency Management and Homeland Security. This initiative was supported by the National Guard to help with the distribution of the masks. One of our parents, Corey Brennan, who is a Senior Airman in the Air Force helped with the distribution and delivered our masks to Center School for us. Thank you to him. We received a notification today that we will be receiving child masks next week.

Chairman Arico asked if we are taking temperatures when students enter school, and with all the precautions we are taking it seems odd to open up the school for elections and possible contamination.

Superintendent Stevens replied we are not taking temperatures because the accuracy is low and the Department of Health did not support this idea. As far as the election is concerned they will be restricted to the gym and cafeteria and everything will be disinfected as it is when students are there, we will also have the ventilation operating at full capacity.

Michelle Doucette Cunningham asked about the earlier conversation about giving parents some ideas about safe activities to do with their children after school.

Superintendent Stevens stated it had not been brought up again by the committee but Jason

Phillips has been running Zoom clubs.

Michelle Doucette Cunningham stated perhaps next time the reopening committee met they could come up with a plan.

**d. CIP project for HMS boiler room work**

Superintendent Stevens stated the boiler room work at Hall School has been completed by EMCOR. They rebuilt two heating pumps and replaced the mixing valve. The final touches were completed yesterday since we didn't have staff in the building and they needed to turn off the water. We now have one new boiler with functional heating pumps and mixing valve at HMS. The only other CIP project for 20-21 we have is the column work at the front entrance to Hall School.

**e. Umbrella donation**

Superintendent Stevens stated thanks to Jennie Arpin, Human Services Director, organized an umbrella drive for our students. People donated umbrellas for students to be able to go for a quick walk outside for a mask break on rainy days. Thank you to Jennie and the townspeople who donated for their support!

**f. Teacher Evaluation Committee update**

Superintendent Stevens stated we submitted a waiver for our teacher evaluation plan for the 20-21 school year. As a result of all the COVID-19 related adjustments we will be modifying our evaluation plan for the school year. The CT State Department of Education provided flexibilities to districts to best meet the needs of our students. Adjustments were made to the number of evaluations required. The CSDE also recommended teacher and administrator goals be focused on social and emotional learning. This waiver is only for the 20-21 school year, and teachers will not receive a summative rating.

**g. CES and HMS roof projects**

Superintendent Stevens stated I shared a timeline with the board of education earlier today. I realize that people may believe that we missed an opportunity to install the roofs during the summer of 2019, but that is not true. You can see the referendum that contained the roof project was approved in May, 2019. After that approval, the board would have needed a town meeting to approve the funds, hire an architect, submit plans to the state, receive approval from the state, hire a construction company, and complete the work. That may have been unclear to some folks. It takes months to complete the state approval process alone. We were on track to do the roofs this summer, but the pandemic hit and we were unable to hold meetings. Now that we have been back in school for 5 weeks and moving along, I will be putting my attention to the roof projects for completion in 2021.

Elena Testa asked if we could consider hiring someone for this project and if Superintendent Stevens could get some information on that for the next meeting.

Superintendent Stevens replied yes.

7. **Financial Report**

**a. 2020-2021 Budget update**

**Attachment #1**

- Program 1. Maintenance is over approximately \$20,000 in projects for reopening
- Program 2. No grant funds have been applied yet
- Program 3. Outplacements have no been billed yet
- Program 4. Region 19 diesel charge of about \$14,000 for the year not shown
- Program 5. Approximately \$12,000 over in supplies
- Program 6. Professional Development funds not spent
- Program 7. All encumbered
- Program 8. Approximately \$20,000 over in cleaning supplies
- Program 9. Bills for school choice not in
- Program 10. Subs not used

**b. 2019-2020 Budget final**

**Attachment #2**

Superintendent Stevens stated I emailed a copy of the final 19-20 budget to you this afternoon with budget notes in it for each program to allow for a transparent accounting of funds associated with each program.

**c. Grant applications**

Superintendent Stevens shared he had applied for the several grants. Some of these are annual grants and some are new as a result of COVID-19. He reviewed each of the grants.

**i. Title 1**

Superintendent Stevens stated this grant provides funds to improve the basic skills in literacy and numeracy. There must be evidence of serving students who qualify for free and reduced services. These dollars show an offset in the Center School Program 1 and Hall School Program 2 as a portion of a teacher at each building.

**ii. Title 2**

Superintendent Stevens stated this grant is being used for professional development and curriculum leadership at both Center and Hall Schools. There must be evidence of serving students who qualify for free and reduced services. These dollars show as on offset in program 6.

**iii. Title 3**

Superintendent Stevens stated the purpose of Title III is to help ensure that English learners attain English language proficiency and meet state academic standards. We join the EastConn Consortium to utilize Title III EL funds and use it to purchase decodable text.

**iv. Title 4**

Superintendent Stevens stated Title IV is intended to improve students' academic achievement by increasing access to a well-rounded education, improve school conditions for student learning, and improve the use of technology in order to improve the academic achievement and digital literacy of all students.

**v. Elementary and Secondary School Emergency Relief Fund (ESSER)**

Superintendent Stevens stated this grant provides districts with emergency relief funds to address the impact that COVID-19 has had, and continues to have, on elementary and secondary schools. We are waiting to see if any of our Coronavirus Relief Funds are denied as this funding source is more flexible. At this time, this fund is helping off-set the cost of the utility staff. This grant totals around \$60,000.

**vi. Coronavirus Relief Fund (CRF)**

Superintendent Stevens stated the Coronavirus Relief Fund is part of the CARES act (Coronavirus Aid, Relief, and Economic Security) for school districts to safely reopen and assist with costs associated with responding to COVID-19. This grant was for approximately \$200,000 but it's not clear if we are eligible for that entire amount yet.

**1. COVID-19 reopening expenses**

**Handout**

I was going to provide a handout this evening, but I realized after submitting the grants at the end of last week that it may make more sense to have the update for you once we know what has been approved so we can show the funding source for each item. I do not have a handout prepared at this time and would like to have this on the November agenda.

**d. WPS Food Services Budget final 19-20**

**Attachment #3**

Superintendent Stevens stated this report is generated out of the business office. You can see the year end balance for food services is \$16,462. We do still have the \$5,000 buffer from the town in the account which we plan to move out this fall. We need to ensure we have enough money in the account for payroll and to order food, which is why we increased breakfast and lunch prices. We are getting hit with bank charges because of the Wordware program and will be investigating methods to avoid those charges. We are going to do an equipment inventory as well for this program as we have had to pay for several repairs including the CES freezer and coolers at both schools.

**8. New Business**

**a. Approve minutes of September 8, 2020**

**Attachment #4**

**Tracey Anderson made a motion to approve the minutes of the September 8, 2020 regular meeting.**

**Elena Testa seconded the motion.**

Donna Cook stated she would like to have item 8a on the minutes changed as she had abstained the approval of those minutes. Also on the first paragraph on page 8 mental care should be changed to medical care. On page 10 paragraph 6 procurious should be precarious.

Michelle Doucette Cunningham stated on page 9 paragraph 3 expertees should be expertise.

Chairman Arico stated these are all friendly amendments so we can go ahead and vote on the approval with these changes.

<b>Vote:</b>	Yes	No	Abstain	Absent
H. Arico	✓			
M. Cunningham	✓			
D. Cook	✓			
T. Anderson	✓			
A. Grosjean	✓			
E. Testa	✓			
L. Rodriguez	✓			

Motion passes.

**b. HMS ventilation and CES ventilation projects**

We need to consider requesting the BOF to fund ventilation projects at Center and Hall Schools. Center School has two classrooms that need ventilation in the upper wing. The cost to complete this project would be around \$8,000. Currently, we have windows open with fans mounted to exhaust air, but this will not work once it gets colder. Improving ventilation in schools is one of the safeguards for the health and safety of students and staff during the pandemic.

Hall School is more complicated, and significantly more expensive. The wing built in the 1950's does not have any fresh air intake or exhaust upstairs or downstairs. Again, we have windows open with fans in them to improve ventilation. We have researched the most cost effective solution which we believe to be the installation of individual Energy Recovery Ventilators in each of those rooms. It would require creating a hole in the wall of each room and installing an individual unit in each room. Installing one or two main units on the roof would be significantly more expensive because we do not have any ductwork installed. The cost of this project is estimated to be over \$100,000. My recommendation is to request the Board of Finance for \$135,000 to complete these projects which would need to go to town meeting.

Chairman Arico asked if they will be able to finish before the cold weather.

Superintendent Stevens stated they are working as fast as they can.

Tracey Anderson asked if we can pay for these projects partially from the non-lapsing fund and partially with grant money.

Superintendent Stevens replied we will use every dollar of grant money possible but we aren't sure how much will be given to us.

**Elena Testa made a motion to request \$135,000 from the Board of Finance for the HES and CES ventilation projects.**

**Ann Grosjean seconded the motion.**

<b>Vote:</b>	Yes	No	Abstain	Absent
H. Arico	✓			
M. Cunningham	✓			
D. Cook	✓			
T. Anderson	✓			
A. Grosjean	✓			
E. Testa	✓			
L. Rodriguez	✓			

Motion passes.

**c. Draft BOE Goals 2020-2021**

**Attachment #5**

Superintendent Stevens stated you received a copy of the goals from last year, which I would like to extend.

Ann Grosjean stated they could add the items regarding school maintenance projects which they discussed tonight to the third goal.

Donna Cook stated I am worried about simply extending our previous goals, I feel like we aren't preparing the children to be successful members of society with these goals.

Superintendent Stevens stated we also have our mission statement and portrait of a graduate which focus on preparing students for the future.

Donna Cook stated these goals don't seem attached to giving kids real life skills.

Michelle Doucette Cunningham stated we typically spend hours in a retreat discussing our goals for the year. I think we need to focus on getting students through these uncommon times.

Elena Testa stated I agree the goal is to make it through this unprecedented time but maybe we need to adjust the goals for this year specifically to mirror what is happening.

Tracey Anderson stated we can use the same goals and possibly adjust how we are going to go about reaching those goals.

Superintendent Stevens stated it may help everyone to see some of the measures we have built into the administrative side of the goals such as setting up time frames for when we want to complete each goal.

Donna Cook stated it is hard for me to picture without having an example in front of me. I'm concerned about seeing test score declines.

Superintendent Stevens stated usually it is the board's job to think big and come up with these goals and then my job is to take my team and see how we can achieve these goals. I can come back to you with some of the admin goals if that is what the board wants.

Ann Grosjean asked if they would like to make the motion to approve the goals they have tonight.

Chairman Arico stated I'd like to vote on them all together.

Elena Testa stated perhaps we should have a special meeting to work on the goals.

Donna Cook stated I would like to see the concrete information in front of me so I can better understand where the teachers are heading.

Elena Testa stated we might want to add the items discussed and have the goals reflect this year's problems to put the parents at ease.

Chairman Arico suggested we put a hold on voting on the goals and address this at the next meeting.

## 9. **Old Business**

### a. Discussion of WPS behavioral and mental health services

Superintendent Stevens stated we did talk to CHC about dates for them to come back for another presentation and to answer questions. The other things I've heard a desire to have are representatives from Ashford and Stafford who use CHC as well as teacher representatives and a discussion about a curriculum such as Second Step.

Elena Testa asked if we could have people present at the next regular meeting.

Tracey Anderson stated I felt the last special meeting was very helpful and I don't think we should rush through discussing these items, I would prefer a special meeting.

Michelle Doucette Cunningham stated I would also like a separate meeting.

Laura Rodriguez stated I would like to hear from teachers and hope to have a special meeting.

Donna Cook stated I would prefer not to have CHC come back and hope the meeting lengths don't get torturous.

Everyone agreed to hold a special meeting on November 4th.

### b. Board of Education Committees

### Attachment #6

Chairman Arico stated because of the pandemic, committees have not been meeting as often or at all. We need to find some committees for Laura to participate in.

Elena Testa stated Laura could take her place as an alternate to the Finance Committee.

Laura Rodriguez agreed to take that spot.

Elena Testa stated Laura could also take her place on the Policy and Curriculum Committee.  
Laura Rodriguez accepted the position.

**10. Present to Speak**

No one was present to speak.

**11. Board Comments**

Chairman Arico stated I would like to thank the fire department for allowing the school to lease the area on their property for use as outside learning space. I would also like to thank Phil and his staff for continuing to persevere.

Laura Rodriguez stated I would like to thank Phil and his staff for the amazing job they are doing as well as the reopening committee, and Corey Brennan for getting the masks. I would also like to thank Jason Phillips for his dedication and Jennie Arpin for the umbrellas. Lastly, I would like to thank everyone for allowing me to participate in the committees within the BOE.

Michelle Doucette Cunningham stated I would like to reiterate what Laura said.

Elena Testa stated I would also like to echo those before me and hope everyone continues to stay healthy.

Tracey Anderson stated I also would like to echo everyone and add a thank you to Donna and Phil for giving us more information on the reports.

Ann Grosjean stated I would also like to thank the teachers who are juggling both in person and online teaching. Their work is really appreciated.

Donna Cook stated I would like to add a thank you to the Kindergarten teacher who was kind to my neighbor. A little kindness goes a long way.

**12. Adjournment**

Chairman Arico adjourned the meeting at 9:38PM

\*Next regular meeting November 10, 2020\*

Center Elementary School  
860.429.9367

**Willington Public Schools**  
2021 - 2022 Calendar

Hall Memorial School  
860.429.9391

August/September 2021 ( )

M	T	W	Th	F
SD	SD	1	2	3
H	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

**August**  
30-31 Staff development Schools closed for students

**September**  
1 First day for students  
6 Labor day Schools closed

**October**  
8 Early dismissal for students, 1/2 SD for staff  
11 Columbus Day Schools closed  
12 Staff development Schools closed for students

October 2021 ( )

M	T	W	Th	F
				1
4	5	6	7	8
H	SD	13	14	15
18	19	20	21	22
25	26	27	28	29

**November**  
Staff development Schools closed for students  
22-24 Parent Conferences Early dismissal for students  
(list dates/times for CES, HMS)  
24 Early dismissal  
25-26 Thanksgiving recess Schools closed

**December**  
23 Early dismissal  
24-31 Winter recess Schools closed

November 2021 ( )

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	H	H
29	30			

**January**  
4 New Year's Day Schools closed  
18 Martin Luther King Day Schools closed

**February**  
18 Staff development Schools closed for students  
21 Presidents' Day Schools closed  
22 Vacation Day Schools closed

December 2021 ( )

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	H
V	V	V	V	V

**March**  
15 Good Friday Schools closed  
18-22 Spring Recess Schools closed

**April**  
30 SBAC testing  
Memorial Day Schools closed

January 2022 ( )

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
H	18	19	20	21
24	25	26	27	28
31				

**May**  
Last day of school, early dismissal for students  
Teacher work day

\*June \_\_ - \_\_ Days reserved as makeup days if needed due to weather related closings

Phil Stevens, Superintendent  
860.487.3130

BOE approved:

February 2022 ( )

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	SD
H	V	23	24	25
28				

March 2022 ( )

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April 2022 ( )

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	H
V	V	V	V	V
25	26	27	28	29

May 2022 ( )

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
H	31			

June 2022 ( )

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

**Attachment # 6**

**Willington Board of Education Committees  
February 21, 2020**

<b>Policy</b>	<b>Finance</b>	<b>Curriculum/Instruction</b>
Ann	Herb	Elena
Elena	Michelle	Ann
Herb	Donna	Tracy
<b>Alternate</b>	<b>Alternate</b>	<b>Alternate</b>
Michelle	Elena	Donna
		Herb

### Ad Hoc

<b>Staff Neg.</b>	<b>Clubs</b>	<b>Wellness</b>	<b>Security</b>	<b>Facilities</b>	<b>Trans.</b>
Herb	Michelle	Liz	Herb	All	Michelle
Elena	Elena	Tracey	Michelle		Elena
Ann	Liz	Donna			Herb

**Attachment # 7**