

**Willington Board of Education
May 8, 7:00 p.m.
Town Office Building, Lower Level Meeting Room**

Audio Recording yes
Notes Taken yes

Members present at meeting:

Tracey Anderson
Herb Arico
Chiara Bambara
Michelle Doucette Cunningham
Ann Grosjean
Elena Testa
Marybeth Walleth

Interim Superintendent of Schools Jacqueline J. Jacoby-not in attendance
CES Principal Phil Stevens- present and representing Dr. Jacoby

1. Call to Order at 7:02 p.m. by Michelle Doucette Cunningham

2. Present to Speak (Speakers must sign Present to Speak form)-none

3. Communications-

Letter received from a Center School Parent- Thanks to Mrs. Lee, a second grade teacher, who has had a significant impact.

4. Board of Education Chairman's Report-

Negotiating contracts this summer, Board members please let Michelle know if you are interested in serving with this group.

5. Superintendent Reports-presented by Phil Stevens

Pre-K teacher, Lori Paolini, received award from St. Joseph's.

Teacher Resignations- 2 resignations received and accepted
John DelVento- HMS Band Teacher
Kylie Cariddi- HMS/Center Art Teacher

Food Service Audit Results-CT State Dept. of Ed and the USDA completed audit. Overall positive feedback received. One area of review for the Board of Education is lunch prices as Willington is below the average (The BOE will have further discussions about lunch prices in the near future). Compliments to Wendy Knight and her staff.

Center Elementary School enrollment- 37 kindergarteners registered for fall 2018.

Emcor preventive maintenance contract renewal

for Center Elementary and Hall Memorial Schools- Willington School District has worked with Emcor since 2015 and we have been extremely satisfied with their work. The contract is negotiated every year.

Status of Hall Memorial School oil tank replacement- There is a scripted process to apply for grant to receive reimbursement. The grant is \$91,000, but the total of the oil tank, \$135,000, needs to be appropriated to receive the grant. A Town Meeting is needed to vote on a resolution (May 15, 2018, 7pm, Old Town Hall), Ed specs and approval from the BOE, and then documentation of appropriations of funds. Ericka Wiecenski, Selectwoman, was present and shared information.

- 6. Financial Reports:** **Attachment # 1**
2.3% remaining in budget; may need transfer next month to cover Special Education program.

7. Committee Reports-none

8. New Business

- A. Approve minutes of April 10, 2018 **Attachment # 2**

MOTION: by Ann Grosjean to approve the minutes of the April 10, 2018 BOE meeting as corrected (one change: 5. Superintendent Reports: E-remove double word)

Seconded by Tracey Anderson

VOTE:	Yes	No	Abstain
Tracey Anderson	X	----	----
Herb Arico	X	----	----
Chiara Bambara	X	----	----
Michelle Doucette Cunningham	X	----	----
Ann Grosjean	X	----	----
Elena Testa	X	----	----
Marybeth Wallett	----	----	X

Motion Passed

8B. Approve the leasing of laptops for teachers

Original motion below by Ann Grosjean to approve lease was withdrawn:

MOTION

I move to approve a 3 year lease and \$1.00 buyout option at the end of the term from CDW for teacher laptops in the total amount of \$49,009.23 with an annual amount of \$16,336.31.

Second by Chiara Bambara was withdrawn.

After discussion about laptop lease, the BOE decided to wait to vote in order to confirm and receive more information about where the funds will come from and procedural

compliance. Because the amount is over \$10,000, the Finance Committee of the BOE needs to review all the bids before the BOE votes. The Finance Committee will meet to review and this motion will be added to the special meeting on May 16, 2018 for the BOE to vote on this matter.

8C. 2018-2019 Budget Reductions

Donna Latincsics, Business Manager shared savings from insurance costs:

The savings for medical: \$32,777

The savings for dental: \$3,280

Total: \$36,057 savings

The BOE needs to cut a total of \$70,000. With this savings the cut will be \$33,943. Discussions for budget cuts will take place at June meeting or sooner.

8D. Approval of memorandum of Understanding for scheduling professional development days during the 2018-2019 school year.

MOTION: by Michelle Doucette Cunningham to table discussions for scheduling professional development days during the 2018-2019 school year because the BOE needs more information.

Seconded by Marybeth Wallett

VOTE:	Yes	No	Abstain
Tracey Anderson	X	----	----
Herb Arico	X	----	----
Chiara Bambara	X	----	----
Michelle Doucette Cunningham	X	----	----
Ann Grosjean	X	----	----
Elena Testa	X	----	----
Marybeth Wallett	X	----	----

Motion Passed

9. Present to Speak

Erika Wiecewski 19 Adamec Rd- It is teacher appreciation week and she wants to thank all in the room, in the schools and on the Board for the work they do every day.

10. Board Comments

Herb Arico- Thanks to the teachers, who are resigning, for their service and thanks to Phil Stevens for presenting.

Tracey Anderson- Well wishes to the students and teachers for the end of the year.

Elena Testa- A reminder that May 15 is the Town Meeting at the Old Town Hall at 7pm. I encourage all to participate.

Ann Grosjean- Thanks to the teachers, Kylie Cariddi, John DelVento, Wendy and her staff and congrats to the Preschool teacher.

Chiara Bambara- Thanks to para's, staff, and teachers. We appreciate everything you do. Congrats to Wendy and staff and to the Preschool teacher. Thanks to the town for approval of budget referendum.

Marybeth Wallett- We are blessed by our teachers every day. Thanks to Mr. Stevens for coming in. I support the computers 100% and want to make sure the policy/procedures are followed.

Michelle Doucette Cunningham – Congrats and thanks to Mr. Stevens, it was Screen Free Week last week and various organizations chipped in. It was a successful week!

12. Adjournment at 8:06 p.m.